

Attachment A – Cover Sheet

For teams with more than two artists, fill out another sheet. **Do not include fabricators or project managers.**

Artist #1

Name (Lead Artist) _____

Phone (day) _____

Phone (eve) _____

Email address _____

Artist #2 (If team)

Name _____

Phone (day) _____

Phone (eve) _____

Email address _____

Enclosed are the following submission materials:

- ☐ **A completed Coversheet.**
- ☐ **10 JPEGs** of recent work that best reflects the skills of the artist(s) involved, according to the guidelines described on pages 2 and 3 of the attached RFQ.
- ☐ **Narrative Description:** A narrative description that addresses items mentioned in section J. *Up to two standard letter-sized pages/1,000 words/10-minute video or audio.*
- ☐ **Experience and Capacity:** The current resume (s) of all of the artists involved. *Not to exceed two pages per artist.*
- ☐ **Image List:** *A completed image list using the designated format.*
- ☐ **References:** The names, email addresses, and daytime phone numbers of three professional references.

All written documents should be combined into one PDF.) Proposals must be uploaded to the artist folder that is sent to the artist after they have completed the Intent to Apply. [See the Call for Artists.](#)

I/We understand that the materials we submit are public information under the Minnesota Government Data Practices Act and may be shared by the City of Minneapolis with members of the public or the media for informational purposes or as otherwise required by the Data Practices Act. Accordingly, I/we hereby grant a non-exclusive license to the City of Minneapolis to make and distribute a limited number of copies of the submitted materials for the purposes of information and/or evaluation of the artwork related to this RFP and the related Public Art Projects, or as required by the Data Practices Act.

Signature of Artist #1

Date

Signature of Artist #2

Date
