

## License Application: Valet Parking, Adding an Additional Zone

**Definition:** This application is to add additional valet parking contracts to your current Minneapolis Valet Parking license.

**Valet Parking:** A business where a customer's vehicle is removed from a space on the public street to a private parking area then returned when the customer is ready.

If you have questions, send an email to [businesslicenses@minneapolismn.gov](mailto:businesslicenses@minneapolismn.gov) or call 612-673-2080.

### Application requirements

1. Complete the requirements listed below. Incomplete applications may be returned. You may send your application by email ([businesslicenses@minneapolismn.gov](mailto:businesslicenses@minneapolismn.gov)), US mail, or drop it off at our office.
2. There is a fee for this application. You can pay by
  - Cash:** Drop off your application at our office.
  - Check:** Mail or drop off your application at our office.
  - Credit Card:** Mail, drop off or email your application to [businesslicenses@minneapolismn.gov](mailto:businesslicenses@minneapolismn.gov). ***Do not add your credit card information on this application.*** We will call you to securely charge your credit card.
3. **Name of your business:**
4. **Address of your business:**
5. **Minneapolis License Number:**
6.  **Attach contracts** for the businesses you will provide valet parking services.
7.  **Attach a copy of the Valet Loading Zone Authorization** (for the new zone only) issued by the Minneapolis City Council which identifies who will provide the provider of the parking spaces.
8.  **Submit proof of Availability of Off-Street Parking Spaces** – Attach a written authorization or contract from the provider of the parking spaces.