



# Temporary Water Discharge application

Environmental Services, 505 4th Ave S—Room 520  
Minneapolis, MN 55415, 612-673-3000  
EnvironmentalHealthPermit@minneapolismn.gov

For reasonable accommodations or alternative formats please contact us at 612-673-2301 or [environmentalhealthpermit@minneapolismn.gov](mailto:environmentalhealthpermit@minneapolismn.gov).

People who are deaf or hard of hearing can use a relay service to call 311 at 612-673-3000.

TTY users call 612-263-6850.

Para ayuda, llame al 311.

Rau kev pab, hu 311.

Hadii aad caawimaad u baahantahay, wac 311.

The Minneapolis Commissioner of Health or designee may require additional information and impose conditions as necessary to ensure compliance with the code for the preservation of public health and safety. Issuance of a temporary water discharge permit is not approval for a permanent and continuously operating dewatering system or a permanent sewer connection.

☐ **Letter of Transmittal:** Describe activities, need for discharge, water sample analysis or reason samples are not required.

☐ **Discharge to the sanitary sewer:** Discharges to the sanitary sewer may require a permit from the Metropolitan Council. Contact 651-602-4703 or [IWPP@metc.state.mn.us](mailto:IWPP@metc.state.mn.us) for forms and information. Copies of your MCES permit application and sample analysis must be submitted with your Minneapolis permit application.

☐ **Discharge to the storm drain:** Discharges to the storm drainage system must meet water standards for the receiving water body, if no standard exists the water must meet safe drinking water standards.

☐ **MN DNR Water Appropriation Permit** is required for any discharge exceeding 10,000 gallons a day or 1,000,000 gallons a year. Applications information is available on line at: [www.dnr.state.mn.us/mpars/index.html](http://www.dnr.state.mn.us/mpars/index.html)

☐ **Site Map/Plan:** include site address, area roadways and preferred discharge location and conveyance route.

## Site details:

Project Name:

Street Address:

Rate of Discharge:

☐

Intermittent

☐

Continuous

Start Date:

Expected End Date:

## Responsible party for paying sanitary sewer rate charges:

Company Name:

Contact Person:

Office Phone:

Cell Phone:

Address 1:

Address 2:

Email:

City:

State:

ZIP:

## Contractor information: Permit is issued to contractor

Company Name:

Contact Person:

Office Phone:

Cell Phone:

Address 1:

Address 2:

Email:

City:

State:

ZIP:

I understand that all information and attachments provided in this permit application are true and complete.

I understand that misstatements of facts may result in forfeiture of rights, and denial or cancellation of this permit.

Contractor Signature (or Agent):

Date:

Direct Phone:

**See Environmental Programs Fee Schedule for permit fees.** Make checks to “Minneapolis Finance Department”. Credit cards accepted by phone. **Credit Card Contact’s telephone number:**

#### **Data Privacy Advisory**

As part of the application process, you may provide payment information to pay the appropriate fee for your Application or Notification. Some payment information (e.g., credit card and bank account data) is protected under the Minnesota Government Data Practices Act. You are not required to provide this payment information. If you do provide your credit card data or bank account data, after your Application or Notification is processed and approved, your credit card will be charged the appropriate amount or your bank account data (e.g., check) will be used for payment. If you refuse to provide either of these forms of payment, you would have to use another means of payment. This application, the City’s website, or staff will provide information on the other means of payment.

If you submit your credit card data or bank account data at any point in the payment process, individuals who may access the data include individuals in the City who reasonably require access to process your Application or Notification and your payment and to perform related duties; attorneys representing those individuals; auditors; and others who are legally authorized to access the data.

To obtain a water discharge permit from the City of Minneapolis:

**Complete the application form on the reverse side and submit to:**

Thomas Frame, PE  
Minneapolis Environmental Services  
505 Fourth Ave S, Rm 520  
Minneapolis, MN 55415

Call or text message: 612-685-8501  
Tom.frame@minneapolismn.gov

**Approval is contingent upon:** Maintaining compliance with approved conditions from Metropolitan Council Environmental Services, Minnesota Department of Natural Resources and/or the Minnesota Pollution Control Agency.

**Street or sidewalk obstruction permits:** If the conveyance system crosses or obstructs public areas such as roadways and sidewalks approval must be obtained from Minneapolis Public Works unless an existing obstruction permit that covers the area is in place.

Brandon Sandberg  
Minneapolis Public Works  
300 Border Ave N  
Minneapolis, MN 55405

Office: 612-673-5319  
Brandon.sandberg@minneapolismn.gov

**Arrangement must be made with Minneapolis Utility Billing for payment of sewer rate charges.**

To arrange billing and payments Contact Revenue & Collections Customer Service Department at 612-673-1114 or by e-mail at [UBCustomer@minneapolismn.gov](mailto:UBCustomer@minneapolismn.gov). Any unpaid balance after work has been completed may be assessed to the property taxes. Current sewer rate costs are available at: [www.minneapolismn.gov/utilitybilling/utility-billing\\_rates](http://www.minneapolismn.gov/utilitybilling/utility-billing_rates)  
The sewer treatment rate is per unit, 1 unit = 748.5 gallons = 100 cubic feet

**If modifications, repairs, connections, or alterations of utility connections are required contact:**

Minneapolis Public Works  
Utility Connections Permits  
505 4th Ave South, Room 410 C  
Minneapolis, MN 55415

Office: 612-673-2451  
Fax: 612-673-3446  
[PWUtility.Connections@minneapolismn.gov](mailto:PWUtility.Connections@minneapolismn.gov)

**Contact Jeremy Strehlo if a permanent discharge will be required.**

Jeremy Strehlo  
Public Works Surface Water & Sewers  
250 4th St S — Room 300  
Minneapolis, MN 55415

Office: 612-673-3973  
jeremy.strehlo@minneapolismn.gov

**A temporary discharge permit from Environmental Services is not approval for a permanent operating dewatering system or a permanent connection. Contact Utility Connections and Jeremy Strehlo for approval and permitting.**

At the discontinuance of the temporary water discharge, all necessary repairs and corrective work to the Minneapolis sanitary sewer or storm drainage system must be completed by the permit holder to the satisfaction of the City of Minneapolis.

Discharge is to be shut off during wet weather flows. In case of hardship per approval of the Sewer Department Representative discharges may be continued. Discharge and rate of discharge must be conducted in manner to not contribute to local flooding or overflow problems of the Minneapolis sanitary sewer system. Discharge cannot result in pooling of water in streets or public areas. Restart of a discharge at the conclusion of a rain event may not occur for a minimum of four hours unless the sanitary sewer and storm drains have been visually checked by the permittee and clear of stormwater runoff. If the discharge causes or contributes to flooding or overflow conditions the discharge may be suspended or rate of discharge reduced.

Report to Thomas Frame if the characteristics of the discharge change or conditions of this permit must be modified.