



Application Form REXM

Inspections Services Regulatory Services

505 4th Avenue South, Room 510A

Minneapolis, MN 55415

Office 612-673-3000 or 311

www.minneapolismn.gov/inspections

Office Use Only

LIC # _____

Amount \$ _____

Flag(s) _____

CSR Initials _____ Date _____

Rental License Exemption Application

For a duplex or triplex where the owner is occupying the entire structure as a single household, the owner can apply for a rental license exemption. The rental license exemption allows homesteaded duplexes and triplexes to be charged as a single dwelling unit for Solid Waste & Recycling billing purposes.

The duplex or triplex must be homesteaded, and the owner cannot rent any unit they don't occupy in the building.

The one-time fee for the exemption is \$15.00. The exemption will remain on file with the Department of Regulatory Services, and if a unit does become a rental unit in the future, the owner must apply for a rental license. Renting a unit with a rental license exemption may result in administrative citations.

Property information

Property address

Building type

☐ Duplex ☐ Triplex

Owner contact information

Name

Mailing address

City

State

Zip code

Cell phone

Email

I understand that my eligibility for exemption is based on the information above and that it must be true for the entire period for which the exemption is requested. I agree to allow an inspection of the premises by a Housing Inspector to verify that I qualify for the exemption. I agree that if the unit is occupied by anyone outside my household, I will notify the Department of Regulatory Services by applying for a rental license.

Signature _____ Date _____

Payment options

☐ In person at the City of Minneapolis Service Center, Monday through Thursday, 8:00 AM to 4:00 PM, and Friday, 9:00 AM to 4:00 PM:

Public Service Building
505 South 4th Avenue, Skyway Level
Minneapolis, MN 55415

☐ By mail, with a check payable to Minneapolis Finance Department, or the below credit or debit card information, mailed to:

Inspections Services
505 South 4th Avenue, Room 510
Minneapolis, MN 55415

MasterCard or Visa only

Card Number _____

Expiration Date _____ CVV _____

For reasonable accommodations or alternative formats please contact 311 at 612-673-3000. People who are deaf or hard of hearing can use a relay service to call 311 at 612-673-3000. Para asistencia, llame al 311. Rau kev pab 311. Hadii aad Caawimaad u baahantahay 311.