**[Date]**

**[Renter Name]**

**[Address]**

**[City, State, Zip]**

Dear **[Renter Name]**,

The City of Minneapolis requires a notice before beginning the process of evicting a renter. This notice lets you know what fees are due, sets a timeline for paying them, and tells you who to pay them to.

The property owner may begin the eviction process within fourteen (14) days of the date of this notice if you don’t pay the total amount due or if you don’t move from the property. The final date for payment is **[insert end of 14-day period].**

The notice is required to be given fourteen (14) days prior to an eviction action being filed. The fourteen (14) day period begins once this notice is mailed or the day it is hand delivered to you, whichever comes first.

|  |  |
| --- | --- |
| **Fee Type** (rent, late fees, or other charges) | **Amount** |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |
| **Total Amount Due by [insert end of 14-day period]:** | **$** |

For information on how to access legal and financial assistance, visit [minneapolismn.gov/renter-rights](file:///C%3A%5CUsers%5Cmaxwecx0%5CDownloads%5Cminneapolismn.gov%5Crenter-rights)

Rent, late fees, or other charges can be paid to the authorized contact listed below:

**[Renter Name]**

**[Address]**

**[City, State Zip]**

Sincerely,

**[Signature]**

**[Print Name]**