

HONEYBEE PERMIT APPLICATION

Thank you for requesting a Permit Application to keep Honeybees. Enclosed are the necessary documents.

You **must** notify adjacent neighbors of your intent to have Honeybees on your property. Enclosed is the “Notification of Bee Hive Ownership to Adjacent Home Owners” form that must be filled out and returned with your application. **If you fail to notify your neighbors and there are complaints regarding the Honeybees your Honeybee Permit may be revoked.**

Please submit the following required application materials in the enclosed pre-addressed envelope:

- **Completed Neighbor Notification Form**
- **Completed Honeybee Permit Application Form**
- **Description and sketch or photo of proposed beehives in relation to your property.**
- **Honeybee Management Plan**
- **Check or money order in the amount of \$105.00 for the permit fee made payable to: Minneapolis Finance Department**
- **Proof of completion of an approved honeybee course, if already completed. You will have one year to meet this requirement.**

Please make copies of the all completed forms for your records.

An inspection will be done upon receipt of forms and prior to issuing your permit. You are permitted to send in all paperwork and application fee prior to attending the course that is required for the permit but, your permit will not be approved unless the course is completed within one year of the application date. If you fail to complete the course your fee will not be refunded.

You are not authorized to keep honeybees until the inspection is complete and the permit has been issued.

Once issued, your permit will only be valid for the number of colonies stated on the permit. The permit will be issued to you or whoever is listed as the applicant and is not transferable to any other person or location. If you decide to increase the number of colonies or move to another residence within the city, you will need to initiate the petition process again. If you wish to terminate the permit because you will be moving or decide not to keep honeybees, please notify our office so that we may update our records. The permit must be renewed annually (a renewal letter will be sent out) although there is no renewal fee.

If you have any questions, please call me at (612) 673-6246.

Respectfully,



Teila Zoller
Permit Coordinator
Minneapolis Animal Care and Control
Teila.Zoller@minneapolismn.gov

MINNEAPOLIS ANIMAL CARE AND CONTROL

APPLICATION FOR HONEYBEE PERMIT

Applicant Name: _____

Mailing Address: _____

Beehive Address (if different): _____

Email Address: _____

Home Phone #: _____ Alternate Phone #: _____

Driver's License #, including state of issuance: _____

Date of Birth: _____ Best Contact Time for Inspection AM PM WEEKEND

Type of Structure: Single Family Multiple Family - # of Units: _____

Commercial Educational or Recreational None

Location of Hives: Ground/One Story Rooftop Two Story Rooftop or Higher

Honeybee Keeping Course Certification Attached: Yes No

You will have one year to provide a certificate of course completion to MACC upon submission of this application.

University of Minnesota

Century College

Camp Beez Kneez

Minnesota Hobby Beekeepers Association

Mike Mackiewicz

Ames Farm

Types of Honeybees to be kept: _____

List the maximum number of colonies to be kept: _____

Are your beehives ready for inspection at this time? Yes NO *

**If you checked NO, please contact our office when the beehives are ready for inspection. You are not authorized to keep bees until the inspection is complete and the permit has been issued.*

Please describe and attach to your application:

1) Where the Hives will be. You must submit a sketch or photo of the hives and provide a sketch of your property showing dimensions and the location of the hives, including detailed information regarding the distances from buildings and lot lines as well as location of flyways and water source.

2) Honeybee management plan (sample is attached). Include: colony management (to prevent swarms), hive upkeep and maintenance (to prevent a nuisance), and harvesting.

I swear / affirm that the above information is true and correct.

Applicant Signature: _____ Date: _____