

**City of Minneapolis
Request for Committee Action**

To: Ways & Means
Date: 8/29/2016
Referral: N/A
From: City Attorney's Office
Lead Staff: Erik Nilsson, Deputy City Attorney
Presented by: Susan Segal, City Attorney
File Type: Action
Subcategory: Contract/Agreement

Subject:

Contract amendment with Kirby Kennedy for court reporting

Description:

Authorizing an extension to Contract No. C-37263 with Kirby Kennedy, providing court reporting services for an additional year through June 30, 2017.

Previous Actions:

June 14, 2013 - Council authorized a three-year contract in an amount not to exceed \$200,000.

Ward/Address:

Not Applicable

Background/Analysis:

In April of 2013, the City Attorney's office issued a request for proposals (RFP) for court reporting services. As a result, Kirby A. Kennedy was selected based on, among other factors, proposed cost, record of reliability and expertise in technology. The RFP included the option to extend an additional year, and the City Attorney's Office would like to extend this contract one year to June 30, 2017.

Financial Review:

No additional appropriation required, amount included in current budget.

Approved by the Permanent Review Committee.

Meets Small and Underutilized Business Program goals.