

City of Minneapolis
Request for Committee Action

To: Ways & Means
Date: 6/13/2016
Referral: N/A
From: Information Technology
Prepared by: Barb Malinski
Presented by: Otto Doll
File type: Action
Subcategory: Contracts & Agreements

Subject:

Contract with the State of Minnesota SHI International for Microsoft Enterprise Agreement

Description:

Authorizing a contract with the State of Minnesota through its reseller agent, SHI International, to enroll in a Microsoft Enterprise Agreement and Select Plus Agreement for the use of the core suite of Microsoft products for a term of three years at the prices provided to the State of Minnesota's Cooperative Purchasing Venture (CPV) members.

Previous Actions:

None

Background/Analysis:

Information Technology (IT) is currently enrolled in an Enterprise Agreement with Microsoft, C-37444, through the use of the State of Minnesota's contract with Microsoft. This Enterprise Agreement allows the City to use the core suite of Microsoft products. This three-year agreement expires June 30, 2016.

The State of Minnesota has renewed both their Enterprise Agreement and Select Plus Agreement with Microsoft. In addition to the core suite of products, the Select Plus Agreement allows purchase of those Microsoft products that are typically used for technology infrastructure, such as server and database licensing. IT would like to utilize the State of Minnesota contract to receive the favorable pricing extended to the State's CPV members. IT is seeking Council approval to enroll under the State of Minnesota's agreement with SHI International for both the Enterprise Agreement and the Select Plus Agreement for a term of three years.

Advantages of approving this request are:

- Does not impact City employees as Microsoft products are well known and currently in use. Switching to a different suite of products at this juncture poses some challenges for training, ensuring compatibility with other applications, etc.
- Allows the City to take advantage of the State of Minnesota's volume pricing. As a larger organization, the State is offered better pricing than what can be obtained from an entity of the City's size.

Financial Review:

No additional appropriation required, amount included in current budget.