

2020 Solar Group Purchase Application

Please review, fill out, and submit all pages of this application for consideration. The City of Minneapolis reserves the right to revoke the grant money if the customer or contractor violates program rules and procedures. The City of Minneapolis is not liable for grants promised to customers because of a contractor misrepresenting this grant program.

Overview:

The City of Minneapolis is offering an incentive up to **\$50,000** to qualifying solar developers involved in a solar group purchase based on each array's first year estimated kilowatt hour (kWh) production. While we try to fund all projects, funds are limited. Use this application to demonstrate the competitiveness of your project. 2020 Incentives are as follows;

- **\$0.20 per estimated annual kWh production** across the City of Minneapolis
- **\$0.35 per estimated annual kWh production** for properties in a Green Zones of Minneapolis or participating in the 4d Affordable Housing Incentive Program
- **\$0.40 per estimated annual kWh production** if your building is a part of the 4D program and within a Green Zone

After each deadline, applications are reviewed and ranked by a third-party panel of experts in the energy field. Highest priority will be given to projects with properties in a Minneapolis designated [Green Zones](#) and/or participating in the [4d Affordable Housing Incentive Program](#).

Eligibility Requirements:

1. Projects applying for a grant must;
 - Be an existing building located within the City of Minneapolis
 - Be a new project that has not already started construction
2. Applicant must be a non-profit or solar developer offering discounts to residents through a group purchase
3. Group purchase must involve at least 5 customers

Deadlines: December 1 (2019), February 1, April 1, and June 1 (2020)

(Deadlines are Funding Dependent and Open Until Funding is exhausted)

Solar Cost Share Group Purchase Program Rules:

Prior to Applying:

- Fill out Attachment A (or a spreadsheet) of this application with individual customer and project information.

How to Apply:

- Fill out Green Cost Share Application.
- Attach to Application:
 - A PVWatts calculator report for each site. Visit pvwatts.nrel.gov to find the online calculator.
 - Attachment A of the Application.
 - Either a signed Attachment A or email communications showing the customer acknowledges they have been informed they are applying for the Green Cost Share.
- Email Cost Share Application and all attachments to GreenCostShare@minneapolismn.gov.

When Awarded A Cost Share:

- Non-profit or solar developer should sign up as a [supplier](#) with the City of Minneapolis.
- Gather before pictures for each property and send them to GreenCostShare@minneapolismn.gov
- Applicant must sign a Cost Share contract at most 3 Months after receiving a program acceptance email. City will consider applicants that do not meet this requirement to have forfeited their Green Cost Share award, and the money will be reallocated to a different project.
- In the event that an project in this application drops, applicant can replace that project with one of approximately the same kilowatt hour output

After Projects are Completed:

- All installations must be completed by November 20th, 2020.
- Email the Items listed below for each customer to the city contract manager by December 21st, 2020. If more than one contractor is used, there must be complete sets of these documents for each contractor.
 - Before and after photographs highlighting the project(s).
 - Proof of final inspection by the City of Minneapolis for any work requiring a City permit.
 - Final paid invoice from the contractor or vendor showing the total project cost.
 - Proof customer received City of Minneapolis rebate (i.e. copy of check).
- Email just the city invoice template to submitinvoices@minneapolismn.gov
- Applicant can submit partial invoices to the City as many times (with complete sets of required submission documents) as necessary until all projects are completed.

Other Rules & Procedures:

- Funds are allocated based on what’s approved in the application. In the event system size increases or decreases, applicant is responsible for submitting updated documents to the city. Additional Cost Share funds must be approved by the program administrator.
- Applicant is responsible for arranging all the upfront project financing.
- Cost share funds can only be used to compensate for the estimated annual kWh production of the system
- All work must meet City of Minneapolis, state, regional, and national zoning, building, and fire codes

Application Procedure:



For reasonable accommodations or alternative formats, please contact the Minneapolis Health Department at (612) 673-2301 or health@minneapolismn.gov. People who are deaf or hard of hearing can use a relay service to call 311 at (612) 673-3000. TTY users call (612) 673-2626.
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Minneapolis Health Department
 250 South 4th Street, Room 510
 Minneapolis, MN 55415
 TEL 612.673.2301
www.minneapolismn.gov/health

Solar Cost Share Application

Complete all sections on this application. * = Required

Applicant Information*:

Applicant Contact Name: _____

Applicant Business Name: _____

Applicant Business address: _____

Phone: _____ Email: _____

Developer Information: (If different than above)

Developer: _____ Contact Name: _____

Contact email: _____ Contact Phone: _____

Project Summary*: (5 points)

Fill out this section by adding up the totals from Attachment A.

Total Number of Properties*:

Total Energy Savings*:

Est. Electricity Production (kWh/year) _____

Est. Project Size: (kW-DC) _____

Total Funding Information*:

Requested Grant Funds: \$ _____

Not to exceed \$50,000

Est. Applicant Match: \$ _____

(Including any utility rebates or other grants)

Est. Total Project Cost: \$ _____

(Attach Any Estimates of Projects)

Application Questions*: (95 Points)

The answers to these questions will be used to prioritize funding distribution, and to describe the project in subsequent promotional material.

1. How many projects are on a Minneapolis Green Zone or 4d Affordable Housing Incentive Property? *If both count as two properties for scoring purposes* (Maximum 50 Points)

- 0 Properties: (0 Points)
- 1-5 Properties: (20 Points)
- 6-10 Properties: (30 Points)
- >10 Properties: (50 Points)

2. What other Incentives are you planning to use? (Check all that Apply): (5 points)

- Federal Investment Tax Credit (ITC):
- [Xcel Energy Solar*Rewards](#):
- [Property Assessed Clean Energy \(PACE\)](#):
- Other Grants: _____
- None of the above:

3. Do you have a Minneapolis based workforce component of this project? Or is the developer willing to host a STEM Pathways intern for this or a future project? (5 points): Yes No

4. What, if any, benefits do this project provide to low-income (underserved, or energy burdened) ratepayers? Please describe how you will demonstrate that. (15 points)

5. A goal of the Green Cost Share is to encourage renewable energy throughout the City. How will you share the success of your solar projects? (Signage, presentations to company, industry, or school groups, etc.) (10 Points)

6. What are the direct or indirect advantages to your business, employees, or customers for doing this project? (10 points)



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Attachment A

By adding your initials to this document, you are acknowledging your awareness that your solar developer has applied for an additional Green Cost Share Incentive passed from the solar developer to you, the customer.

Customer Name (First, Last)	Contact Information (Email or Phone)	Customer (Project) Address	Customer Initials	Estimated Annual kWh	Green Zone or 4d	Est. City Cost Share (\$)
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Cost Share Incentive Total:						

Email Completed Applications to GreenCostShare@minneapolismn.gov