

2020 Solar Project Application

Please review, fill out, and submit all pages of this application for consideration. The City of Minneapolis reserves the right to revoke the grant money if the customer or contractor violates program rules and procedures. The City of Minneapolis is not liable for grants promised to customers because of a contractor misrepresenting this grant program.

Overview:

The City of Minneapolis is offering an incentive to qualifying buildings based on a solar array's first year estimated kilowatt hour (kWh) production up to **\$50,000**. While we try to fund all projects, funds are limited. Use this application to demonstrate the competitiveness of your project. 2020 Incentives are as follows;

- **\$0.20 per estimated annual kWh production** across the City of Minneapolis
- **\$0.35 per estimated annual kWh production** for properties in a Green Zones of Minneapolis or participating in the 4d Affordable Housing Incentive Program
- **\$0.40 per estimated annual kWh production** if your building is a part of the 4D program and within a Green Zone

After each deadline, applications are reviewed and ranked by a third-party panel of experts in the energy field. Highest priority will be given to projects with properties in a Minneapolis designated [Green Zones](#) and/or participating in the [4d Affordable Housing Incentive Program](#).

Eligibility Requirements:

1. Projects applying for a grant must;
 - Be an existing commercial, multifamily (+4 Units), or industrial property located within the City of Minneapolis. Or be enrolled in the City's 4d Affordable Housing Incentive Program.
 - Be a new project that has not already started construction
2. Applications limited to one project per master (tax) parcel. If you are applying for multiple projects on different master (tax) parcels, please fill out a separate application for each project.
3. Applicant must be building owner, property manager, or Community Solar Developer leasing or purchasing the solar array

Deadlines: December 1 (2019), February 1, April 1, and June 1 (2020)

(Deadlines are Funding Dependent and Open Until Funding is exhausted)

Solar Cost Share Program Rules:

How to Apply:

- Fill out Green Cost Share Application.
- Attach to Application: A PVWatts calculator report. Visit pvwatts.nrel.gov to find the online calculator.
- Email Cost Share Application and PVWatts report to GreenCostShare@minneapolismn.gov.

When Awarded a Cost Share:

- Sign up as a [supplier](#) with the City of Minneapolis.
- Take a before picture for the property and send them to GreenCostShare@minneapolismn.gov.
- Sign a Cost Share contract at most 3 Months after receiving a program acceptance email. City will consider applicants that do not meet this requirement to have forfeited their Green Cost Share award, and the money will be reallocated to a different project.

After Projects are Completed:

- All installations must be completed by November 20th, 2020.
- Email the Items listed below to the city contract manager by December 21st, 2020. If more than one contractor is used, there must be complete sets of these documents for each contractor.
 - Before and after photographs highlighting the project(s).
 - Proof of final inspection by the City of Minneapolis for any work requiring a City permit.
 - Final paid invoice from the contractor or vendor showing the total project cost.
- Email just the city invoice template to submitinvoices@minneapolismn.gov
- City will take drone pictures of the completed solar installation as part of project verification.

Other Rules & Procedures:

- Funds are allocated based on what's approved in the application. In the event system size increases or decreases, applicant is responsible for working with their developer to submit updated documents to the city. Additional Cost Share funds must be approved by the program administrator.
- Applicant is responsible for arranging all the upfront project financing.
- Cost share funds can only be used to compensate for the estimated annual kWh production of the system.
- All work must meet City of Minneapolis, state, regional, and national zoning, building, and fire codes.
- The applicant is responsible for ensuring that product purchases, equipment purchase and installation, or other work proposed have been completed satisfactorily before paying the contractor(s).

Solar Cost Share Application

Complete all sections on this application. * = Required

Applicant Information*:

Applicant Contact Name: _____

Applicant Business Name: _____

Applicant Business address: _____

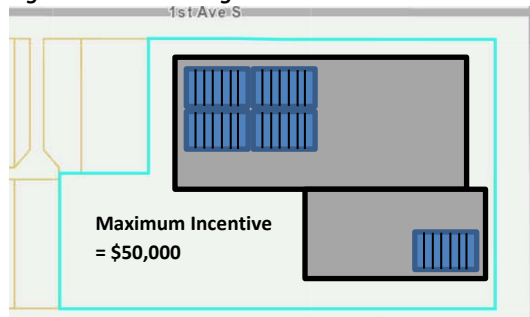
Phone: _____ Email: _____

Developer Information*:

Developer: _____ Contact Name: _____

Contact email: _____ Contact Phone: _____

Figure 1: How Funding is Distributed



Funding is limited to \$50,000 for each master (tax) parcel. Figure 1 shows an example of a single parcel with multiple arrays. You can use [Hennepin County's interactive property map](#) to determine the parcel your solar array(s) are located on.

If applying for multiple arrays on a single tax parcel, please add up the total for each array when filling in the application information below. Then attach a [PVWatts](#) report for each array to this application.

Project Summary* (5 Points)

Project Address*:

Energy Savings*:

Est. Electricity production (kWh/year) _____

Est. Project Size: (kW-DC) _____

Funding Information*:

Requested Grant Funds: \$ _____

Not to exceed \$50,000

Est. Applicant Match: \$ _____

(Including any utility rebates or other grants)

Est. Total Project Cost: \$ _____

(Attach Any Estimates of Projects)



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Application Questions*: (95 points)

The answers to these questions will be used to prioritize funding distribution, and to describe the project in subsequent promotional material.

1. Is your property in a Green Zone or the 4d Affordable Housing Incentive Program? (Check all that Apply):
 - Project is within a Minneapolis Green Zone: (25 Points)
 - Project is a part of Minneapolis' 4d Affordable Housing Program: (25 Points)

2. What other Incentives are you planning to receive? (Check all that Apply): (5 Points)
 - Federal Investment Tax Credit (ITC):
 - [Xcel Energy Solar*Rewards:](#)
 - [Property Assessed Clean Energy \(PACE\):](#)
 - Other Grant(s): _____
 - Depreciation (MACR):
 - None of the Above:

3. Do you have a Minneapolis based workforce component of this project? Or is the developer willing to host a STEM Pathways intern for this or a future project? (5 points): Yes No

4. Describe any energy efficiency measures you have taken or plan to take at this time. (10 Points)

5. What, if any, benefits do this project provide to low-income (underserved, or energy burdened) ratepayers? Please describe how you will demonstrate that. (10 points)

6. A goal of the Green Cost Share is to encourage renewable energy throughout the City. How will you share the success of your solar project? (Signage, presentations to company, industry, or school groups, etc.) (10 Points)

7. What are direct and indirect advantages to your business, employees, or customers of this project? (5 points)