

# Funds Available for Energy Efficiency Projects

## Overview:

The City of Minneapolis wants to help your Minneapolis business or multifamily (four units or more) residential buildings pay for energy efficiency upgrades.

For all qualifying buildings we'll give an incentive of;

- **20% match up to \$20,000** for all buildings  
Any commercial, industrial, or Multifamily (>4 Units) building in Minneapolis.
- **30% match up to \$30,000** for buildings in a [Green Zones of Minneapolis](#)
- **25% match up to \$50,000** for buildings participating in the [Energy Benchmarking Program](#)

Funding requests that exceed \$5,000 must include a non-lighting component. Non-lighting component may include motion sensors and programmable aspects of lighting.

The City of Minneapolis is committed to creating opportunities for building owners to reduce their environmental and carbon footprint while improving operations. This funding is available through the Green Cost Share Program to help building owners overcome obstacles to better energy efficiency.

## Eligibility Requirements:

1. Business and Multifamily buildings (including condos) must be within the City of Minneapolis.
2. Business/Owner must be applicant
3. Project must have a non-lighting component if request is greater than \$5,000.
4. Project/s must be approved for an Xcel Energy or CenterPoint Energy rebate program.
5. Building owner must provide 80% matching funds for this project, unless the project is in a Green Zone or the energy benchmarking program. In those two cases, the owner must provide 70% and 75% matching funds respectively.  
(Any funds received outside of this program's funding qualify for the match, including but not limited to grants, utility rebates, and any other financing.)
6. Any open, past due housing orders need to be abated before payment from the city can be made.

**Application Deadlines: December 1<sup>st</sup>, February 1<sup>st</sup>, April 1<sup>st</sup>, June 1<sup>st</sup>, 2019**  
**(Until funding is exhausted)**

*Don't Wait! Funds are limited and will be provided "first come, first served"*

### Application Timeline:

- October 15<sup>th</sup>, 2018 Applications available & Accepted
- December 1<sup>st</sup>, 2018 First Application Deadline
- February 1<sup>st</sup>, 2019 Second Application Deadline (*Funding Dependent*)
- April 1<sup>st</sup>, 2019 Third Application Deadline (*Funding Dependent*)
- June 1<sup>st</sup>, 2019 Final Application Deadline (*Funding Dependent*)
- November 20<sup>th</sup>, 2019 All projects to be completed
- December 8<sup>th</sup>, 2019 Final day to submit reimbursement

### To Apply:

- E-mail application and required attachments to [GreenCostShare@minneapolismn.gov](mailto:GreenCostShare@minneapolismn.gov)
- Or, Mail to:

City of Minneapolis, Environmental Services  
Green Cost Share Program  
250 South 4<sup>th</sup> Street - Room 414  
Minneapolis MN 55415

Applications will be reviewed by the Green Cost Share Program selection panel consisting of experts in the energy field

For reasonable accommodations or alternative formats, please contact the Minneapolis Health Department at (612) 673-2301 or [health@minneapolismn.gov](mailto:health@minneapolismn.gov). People who are deaf or hard of hearing can use a relay service to call 311 at (612) 673-3000. TTY users call (612) 673-2626.  
Para asistencia (612) 673-2700 - Rau kev pab (612) 673-2800 - Hadii aad Caawimaad u baahantahay (612) 673-3500.



Minneapolis Health Department  
 250 South 4<sup>th</sup> Street, Room 510  
 Minneapolis, MN 55415  
 TEL 612.673.2301  
[www.minneapolismn.gov/health](http://www.minneapolismn.gov/health)

## Energy Efficiency Cost Share Application

*Complete all sections on this application.*

### Applicant Information: *(Required)*

Applicant Name: \_\_\_\_\_

Applicant Business: \_\_\_\_\_

Business Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

### Funding information: *(Required)*

Please fill out the section below with information on the matching funds being requested.

**Project Installation Address:** \_\_\_\_\_

**(Street, City, Zip Code)** \_\_\_\_\_

**Estimated Annual kWh Savings:** \_\_\_\_\_ kWh/Year

**Estimated Annual Therms Saved:** \_\_\_\_\_ Therms/Year

Requested Funds: \$ \_\_\_\_\_ Not to exceed \$20,000 (\$30,000 for projects in a Green Zone, and \$50,000 for Energy Benchmarking projects)

Your Matching Funds: \$ \_\_\_\_\_ At least 80% of project costs (75% for Building Energy Benchmarking participants, 70% in Green Zones)  
 (Including rebates)

Total Project Cost: \$ \_\_\_\_\_ (Attach any Estimates)

Are any other reductions anticipated? \_\_\_\_\_ (Enter quantity and type)

Applications can be emailed to [GreenCostShare@minneapolismn.gov](mailto:GreenCostShare@minneapolismn.gov)

Summary of Request (What is the scope of the project? How you are planning to spend the cost share funds?):

Describe the verification documentation (attach to application) you will provide to demonstrate the reductions mentioned above. Please describe Xcel Energy or CenterPoint Energy rebate verification here.

**Supplementary Questions: (90 Points)**

*The answers to these questions will be used when determining the scoring of projects to help decide which applications receive funding, and to describe the project in subsequent promotional material.*

Project is within a Minneapolis Green Zone (Check):  (25 Points)

Project is a part of Minneapolis' Energy Benchmarking Program:  (25 Points)

What, if any, benefits does this project provide to low-income (underserved, or energy burdened) ratepayers?

Please describe how you will demonstrate that. (15 points) *\*For multifamily applicants only*

What, if any, return on investment is there on your project (i.e. number of years to payback or any other cost effectiveness measure)? (15 points)

What, if any, education benefits stem from this project? (i.e. Partnering with schools to teach them about renewable energy, or promoting yourself as an example to others in your industry or area). (5 Points)

What are the direct or indirect advantages to your building, business, employees, or customers of receiving this funding? (i.e. Increased Comfort, Aesthetic Feel, Productivity, Electricity Use). (5 points)

## Exhibit A

### ***Energy Efficiency Cost Share Application Checklist***

#### **What to submit:**

- This Cost Share application can be emailed to [GreenCostShare@minneapolismn.gov](mailto:GreenCostShare@minneapolismn.gov) or faxed to (612) 673-2635

#### **Checklist of Requirements:**

- Applicant will provide at least 80% of the funds for the project (75% for Building Energy Benchmarking participants, 70% in Green Zones)
- Cost share funds can only be used to compensate for materials and labor specified on the cost share bid
- Ineligible costs include labor costs of applicant's employees
- All work must meet City of Minneapolis zoning, building, fire, and all other regional, state or national code requirements

#### **If you are awarded a cost share, the following must occur:**

- All improvements must be completed by November 20, 2019. Reimbursement request documents (Invoice Template) must be provided December 8, 2019. The applicant is responsible for ensuring that product purchases, equipment purchase and installation, or other work proposed have been completed satisfactorily before paying the contractor(s).
- Cost share funds will be disbursed to the applicant by the City Cost Share Fund Contract Manager. The cost share applicant must submit the following items to the contract manager upon completion of the work. If more than one contractor is used, there must be complete sets of the items listed below for each contract/contractor/vendor:
  - \_\_\_ Before and after photographs from the same vantage point highlighting the improvement
  - \_\_\_ Proof of final inspection by the City of Minneapolis for any work requiring a City permit.
  - \_\_\_ Final paid invoice from the contractor or vendor showing the total project cost
  - \_\_\_ Rebate verification, copy of the rebate check received from utilities

## Exhibit B

### Resources for energy efficiency assistance

*Below is a list of resources and tools to help you save money in your business through reduced energy or other resource usage.*

- Minnesota Chamber of Commerce: Energy Smart  
<http://www.mnenergysmart.com/contact-us/>
- CenterPoint Energy (natural gas provider)  
[www.centerpointenergy.com](http://www.centerpointenergy.com)
- Minnesota Pollution Control Agency Small Business Environmental Assistance Program  
<https://www.pca.state.mn.us/quick-links/reducing-voc-emissions-your-business>
- Xcel Energy offers small business assistance and a discount rate program for compact fluorescent light bulbs  
[https://www.xcelenergy.com/customer\\_support/business\\_solutions\\_center](https://www.xcelenergy.com/customer_support/business_solutions_center)