



## Funds Available for Green Business Solar Projects

### Overview:

The City of Minneapolis wants to help your Minneapolis buildings pay for solar upgrades. Highest priority will be given in buildings participating in the City of Minneapolis Benchmarking program. For qualifying buildings, we'll give incentive of \$0.25 per estimated annual kwh production for the 1<sup>st</sup> year of production, up to \$75,000.

The City of Minneapolis is committed to creating opportunities for building owners to reduce their environmental and carbon footprint while improving business operations. This funding is available through the Green Business Cost Share Program, which helps business owners overcome financial obstacles to implementing solar system.

Priority will be given if your business is in the [Green Zones of Minneapolis](#). We'll give incentive of \$0.35 per estimated annual kwh production.

### Eligibility Requirements:

1. Building must be located within the City of Minneapolis
2. Building owner must provide details of matching funds for project  
(Any funds received outside of this program's funding qualify for the match, including but not limited to grants, utility rebates, and business financing.)

### Application Deadlines: March 1, April 1, May 1, June 1, 2018

*Don't Wait! Funds are limited and will be provided "first come, first served"*

For reasonable accommodations or alternative formats, please contact the Minneapolis Health Department at (612) 673-2301 or [health@minneapolismn.gov](mailto:health@minneapolismn.gov). People who are deaf or hard of hearing can use a relay service to call 311 at (612) 673-3000. TTY users call (612) 673-2626.  
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### Application Timeline:

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|-------------------------------|---|
| • December 15 , 2017          | Applications available                          |
| • January 2, 2018             | Application submissions accepted                |
| • Mar 1, Apr 1, May 1, June 1 | Application Deadlines                           |
| • November 20, 2018           | All projects to be completed                    |
| • December 8, 2018            | Final day to submit documents for reimbursement |

### To Apply:

- Mail the completed application form and required attachments to:  
City of Minneapolis, Environmental Services  
Green Business Cost Share Program  
250 South 4th Street - Room 414  
Minneapolis MN 55415
- Or e-mail to [GreenCostShare@minneapolismn.gov](mailto:GreenCostShare@minneapolismn.gov)
- Or Fax 612-673-2635
- Applications will be reviewed by the Green Business Solar Cost Share Program selection panel consisting of experts in the energy field.
- Submit a [PVWatts Calculator](#) report with the application. To use the calculator, provide information about the system's location, basic design parameters, and system economics. PVWatts calculates estimated values for the system's annual and monthly electricity production. Visit <http://pvwatts.nrel.gov/> for information about the online calculator.



**Solar Cost Share Application**  
*Complete all sections on this application.*

**Business information is required**

Business name: \_\_\_\_\_

Business contact person: \_\_\_\_\_

Business address: \_\_\_\_\_  
\_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

**Funding information**

Requested Funds: \$ \_\_\_\_\_ (Not to exceed \$75,000)

Your Business Matching Funds: \$ \_\_\_\_\_ (including rebates; attach any estimates)

Total Project Cost: \$ \_\_\_\_\_

Summary of Request (What is the scope of the project? How you are planning to spend the cost share funds?):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

What is the estimated annual energy production from this project?

\_\_\_\_\_ kwh produced annually



City of Minneapolis  
Green Business  
Solar Cost Share 2018



Are any other reductions anticipated? \_\_\_\_\_ (enter quantity)

Describe the verification documentation (attach to application) you will provide to demonstrate the reductions mentioned above.

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*These answers help us understand the impact and benefits of the funding and describe the project in subsequent promotional material:*

What are the direct or indirect advantages to your business and employees of receiving this funding? Please describe.

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Do you see any direct or indirect advantages to your customers of receiving this funding? Please describe.

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Do you see any direct or indirect advantages to your neighbors and surrounding community of receiving this funding? Please describe.

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## ***Solar Cost Share Application Checklist***

### **What to submit:**

- This Cost Share application can be emailed to [GreenCostShare@minneapolismn.gov](mailto:GreenCostShare@minneapolismn.gov) or faxed to (612) 673-2635
- PVWatts calculator report. Visit [pvwatts.nrel.gov](http://pvwatts.nrel.gov) to find the online calculator.

### **Checklist of Requirements:**

- Business will provide details of matching funds for the project
- Cost share funds can only be used to compensate for materials and labor specified on the cost share bid
- Ineligible costs include labor costs of applicant's employees
- All work must meet City of Minneapolis zoning, building, fire, and all other regional, state or national code requirements

### **If you are awarded a cost share, the following must occur:**

- All improvements must be completed by November 20, 2018. Reimbursement request documents must be provided December 8, 2018. The applicant is responsible for ensuring that product purchases, equipment purchase and installation, or other work proposed have been completed satisfactorily before paying the contractor(s).
- Cost share funds will be disbursed to the applicant by the City Cost Share Fund Manager. The cost share applicant must submit the following items to the program manager upon completion of the work. If more than one contractor is used, there must be complete sets of the items listed below for each contract/contractor/vendor:
  - \_\_\_ Before and after photographs from the same vantage point highlighting the improvement
  - \_\_\_ Proof of final inspection by the City of Minneapolis for any work requiring a City permit.
  - \_\_\_ Final paid invoice from the contractor or vendor showing the total project cost

## Resources for Solar energy assistance

*Below is a list of resources and tools to help you save money in your business through reduced energy or other resource usage.*

- PVWatts online Calculator  
<http://pvwatts.nrel.gov/>
- MPCA Small Business Loan program  
[www.pca.state.mn.us/smallbizloan](http://www.pca.state.mn.us/smallbizloan)
- Xcel Energy  
[https://www.xcelenergy.com/programs\\_and\\_rebates/business\\_programs\\_and\\_rebates/renewable\\_energy\\_options\\_business/solar](https://www.xcelenergy.com/programs_and_rebates/business_programs_and_rebates/renewable_energy_options_business/solar)
- Made in Minnesota Solar Incentive Program  
<https://mn.gov/commerce/industries/energy/solar/mim/>