

Funds Available for Energy Efficiency Projects

Overview:

The City of Minneapolis wants to help your Minneapolis business pay for energy efficiency upgrades.

Funding requests that exceed \$5,000 must include a non-lighting component. Non-lighting component may include motion sensors and programmable aspects of lighting.

The City of Minneapolis is committed to creating opportunities for business owners to reduce their environmental and carbon footprint while improving business operations. This funding is available through the Green Business Cost Share Program, which helps business owners overcome financial obstacles to better energy efficiency.

- All Businesses: 20% match up to \$20,000.
Any commercial or industrial building in Minneapolis.

Additional funds available if your project qualifies in the following areas:

- Green Zones: 30% match up to \$30,000.
Any building whose address is in the recognized [Green Zones of Minneapolis](#).
- Energy Benchmarking Program: 20% match up to \$50,000.
Any commercial building 50,000 sq. ft. or larger that qualifies for the [Energy Benchmarking Program](#).
- Building Energy Challenge: 25% match up to \$100,000.
Any building that signs up for the [Building Energy Challenge](#) to reduce energy use by 15% by 2020.

Priority will be given to businesses in Green Zones, Energy Benchmarking, Building Energy Challenge categories.



Eligibility Requirements:

1. Business must be located within the City of Minneapolis.
2. If funding request is greater than \$5,000, project must have a non-lighting component.
3. Project/s must be approved for an Xcel Energy or CenterPoint Energy rebate program.
4. Business owner must provide 80% matching funds for this project, unless the business is located in a Green Zone or is a Building Energy Challenge participant. In those two cases, the business must provide 70% and 75% matching funds respectively. (Any funds received outside of this program's funding qualify for the match, including but not limited to grants, utility rebates, and business financing.)

Application Timeline:

- December 15 , 2017 Application is available
- January 2, 2018 Application submissions accepted
- Mar 1, Apr 1, May 1, June 1 Application Deadlines
- November 20, 2018 All projects to be completed
- December 8, 2018 Final day to submit documents for reimbursement

Application Deadlines: March 1, April 1, May 1, June 1, 2018 until funding is exhausted

Don't Wait! Funds are limited and will be provided "first come, first served"

To Apply:

- Mail the completed application form and required attachments to:
City of Minneapolis, Environmental Services
Green Business Cost Share Program
250 South 4th Street - Room 414
Minneapolis MN 55415
- Or e-mail to GreenCostShare@minneapolismn.gov
- Or Fax 612-673-2635
- Applications will be reviewed by the Green Business Cost Share Program selection panel consisting of experts in the energy field

For reasonable accommodations or alternative formats, please contact the Minneapolis Health Department at (612) 673-2301 or health@minneapolismn.gov. People who are deaf or hard of hearing can use a relay service to call 311 at (612) 673-3000. TTY users call (612) 673-2626.
Para asistencia (612) 673-2700 - Rau kev pab (612) 673-2800 - Hadio aad Caawimaad u baahantahay (612) 673-3500.



Energy Efficiency Cost Share Application

Complete all sections on this application.

Business information is required

Business name: _____

Business contact person: _____

Business address: _____

Phone: _____ Email: _____

Funding information

Requested Funds: \$ _____

Your Business Matching Funds: \$ _____ (Must be at least 80% of project/ 70% in Green Zones business/ 75% in Building Energy Challenge participants, including rebates; attach any estimates)

Total Project Cost: \$ _____

Summary of Request (What is the scope of the project? How you are planning to spend the cost share funds?):

What are the energy savings from this project?

_____ kwh and/or _____ therms reduced/eliminated annually



City of Minneapolis
Green Business
Energy Efficiency Cost Share 2018



Are any other reductions anticipated (e.g. water savings)? _____ (enter quantity)

Describe the verification documentation (attach to application) you will provide to demonstrate the reductions mentioned above. Please describe Xcel Energy or CenterPoint Energy rebate verification here.

These answers help us understand the impact and benefits of the funding and describe the project in subsequent promotional material:

What are the direct or indirect advantages to your business and employees of receiving this funding? Please describe.

Do you see any direct or indirect advantages to your customers of receiving this funding? Please describe.

Do you see any direct or indirect advantages to your neighbors and surrounding community of receiving this funding? Please describe.



Energy Efficiency Cost Share Application Checklist

What to submit:

- This Cost Share application can be emailed to GreenCostShare@minneapolismn.gov or faxed to (612) 673-2635

Checklist of Requirements:

- Business will provide at least 80% of the funds for the project
- Cost share funds can only be used to compensate for materials and labor specified on the cost share bid
- Ineligible costs include labor costs of applicant's employees
- All work must meet City of Minneapolis zoning, building, fire, and all other regional, state or national code requirements

If you are awarded a cost share, the following must occur:

- All improvements must be completed by November 20, 2018. Reimbursement request documents must be provided December 8, 2018. The applicant is responsible for ensuring that product purchases, equipment purchase and installation, or other work proposed have been completed satisfactorily before paying the contractor(s).
- Cost share funds will be disbursed to the applicant by the City Cost Share Fund Manager. The cost share applicant must submit the following items to the program manager upon completion of the work. If more than one contractor is used, there must be complete sets of the items listed below for each contract/contractor/vendor:
 - ___ Before and after photographs from the same vantage point highlighting the improvement
 - ___ Proof of final inspection by the City of Minneapolis for any work requiring a City permit.
 - ___ Final paid invoice from the contractor or vendor showing the total project cost
 - ___ Rebate verification, copy of the rebate check received from utilities

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Resources for energy efficiency assistance

Below is a list of resources and tools to help you save money in your business through reduced energy or other resource usage.

- Minnesota Chamber of Commerce: Energy Smart
<http://www.mnenergysmart.com/contact-us/>
- CenterPoint Energy (natural gas provider)
www.centerpointenergy.com
- Minnesota Pollution Control Agency Small Business Environmental Assistance Program
<https://www.pca.state.mn.us/quick-links/reducing-voc-emissions-your-business>
- Xcel Energy offers small business assistance and a discount rate program for compact fluorescent light bulbs
https://www.xcelenergy.com/customer_support/business_solutions_center

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