



**Minneapolis Health Department**  
**Environmental Programs Division**  
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[EnvironmentalHealthPermit@minneapolismn.gov](mailto:EnvironmentalHealthPermit@minneapolismn.gov)  
**PAY ONLY BY MAIL, FAX OR PHONE CONTACT**

# TEMPORARY BORING ≥ 25 FT NOTIFICATION

**TEMPORARY BORINGS < 25 FEET DEEP ARE REGULATED BY MDH.**

**LEGAL DESCRIPTION OF WELL LOCATION:** Attach a site map with well location(s), property lines, structures, roads and landmarks.

TOWNSHIP	RANGE	SECTION	SMALLEST	QUARTERS	LARGEST	DEPTH (FT)	H-SERIES
N	W		¼	¼	¼		H
N	W		¼	¼	¼		H
N	W		¼	¼	¼		H
N	W		¼	¼	¼		H

TEMPORARY ENVIRONMENTAL WELL ADDRESS	SITE NAME	SITE ADDRESS
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**TEMPORARY BORING ≥ 25FT**  
 Temporary boring is as defined in Minnesota Statute 1031.005 Section 6 Subdivision 17a, effective July 1, 2019.  
 A notification to the City of Minneapolis must be submitted for any soil boring 25 feet or deeper used for physical, chemical or biological testing of soil or groundwater and must be sealed **within 72 hours of construction**  
**A H-Series number is required for each boring set with the same TRS ¼, ¼, ¼**

**Temp Boring Use:**   
  Groundwater Sample   
  Soil Sample   
  Vapor   
  Piezometer   
  GeoTech   
  Other:

**Yes**     **No**   
 Is the temporary boring going to be in the Minneapolis Right-of-Way (ROW)? An encroachment permit needs to be obtained prior to issuance of this Permit. For an encroachment permit contact Minneapolis Engineering Design ROW Department at 612-673-2403.

**TEMPORARY BORING OWNER:**

WELL OWNER:	ADDRESS:	STATE:	ZIP CODE:
CONTACT PERSON:	CITY:	PHONE NUMBER: - -	

**PROPERTY OWNER: (if different)**

PROPERTY OWNER:	ADDRESS:	STATE:	ZIP CODE:
CONTACT PERSON:	CITY:	PHONE NUMBER: - -	

If the boring/well owner is not the property owner, Minnesota Statutes, Chapter 1031.205, Subdivision 8, requires that, "A person may not construct or have constructed a well for the person's own use on the property of another until the owner of the property on which the well is to be located and the intended well user sign a written agreement that identifies which party will be responsible for obtaining all permits or filing notification, paying applicable fees and for sealing the well. If the property owner refuses to sign the agreement, the intended well users may, in lieu of a written agreement, state in writing to the Commissioner that the well user will be responsible for obtaining permits, filing notification, pay applicable fees, and sealing the well. Nothing in this subdivision eliminates the responsibilities of the property owner under this chapter, or allows a person to construct a well on the property of another without consent of other legal authority."

**A signed agreement must be included with if the property owner and intended boring/well user are not the same person or company.**

PROPERTY OWNER SIGNATURE (OR AGENT):	DATE: (M/D/YYYY)	RELATIONSHIP TO PROPERTY:
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**BORING/WELL CONTRACTOR INFORMATION:**

COMPANY NAME:	ADDRESS:	STATE:	ZIP CODE:
CONTACT PERSON:	CITY:	PHONE NUMBER: - -	

I understand that all information provided in this notification is true and complete. I understand that misstatements of facts may result in forfeiture of all rights to licensure/registration as a boring/well contractor in accordance with Minnesota Statutes, Chapter 1031.

PRINT LICENSED OR REGISTERED CONTRACTOR NAME:	LICENSED OR REGISTERED CONTRACTOR SIGNATURE:	DATE:	COMPANY LICENSE NUMBER:
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**PENALTIES: Failure to submit a notification prior to sealing a temporary boring is a violation of Minnesota Statutes, Chapter 1031, Minnesota Rules Chapter 4725, and Minneapolis Ordinances Chapters 48 and 216.**

**CONTACT MINNEAPOLIS ENVIRONMENTAL SERVICES PRIOR TO BEGINNING WORK ON-SITE.**

**Send my permit by:**  Pickup     Mail     Fax to:    -    -    or     Email to:

The notification fee is as listed in the Directors Fee Schedule per each TRS and \$5.00 per boring (well) sealing record.

**Payment details must be received with application. Estimated Fee: \$**

*Make checks to "Minneapolis Finance Department". Credit cards accepted by fax to 612-673-2635 or phone.*

**Credit Card Fax Send:** card type, name of card holder, CC#, expiration date and security code

**Credit Card Phone Provide:** Contact and phone number: