



Construction Code Services
 250 South 4th Street, Rm. 300
 Minneapolis, MN 55415
 Phone: 612-673-3000 Fax: 612-673-5974

Periodic Electric Elevator Test

Elevator LIC #	Submitted Date	Elevator Contractor License #
Building Name		Building Contact
Address		City

TEST TYPE	8.10.2 ACCEPTANCE	8.6.4.19 CATEGORY 1 <input type="radio"/>	8.6.4.20 CATEGORY 5 <input type="radio"/>
UNIT TYPE	Passenger <input type="radio"/>	Freight <input type="radio"/>	Drum <input type="radio"/>
			Other <input type="radio"/>

Frequency			Description	Result	Mech. Initial	Date
A	5	1	A = Acceptance – 5 = 5yrs – 1 = 1yr * Include annual test			
X	*	X	Oil Buffers	<input type="checkbox"/> P <input type="checkbox"/> F <input type="checkbox"/> N/A		
X	*	X	Safeties	<input type="checkbox"/> P <input type="checkbox"/> F <input type="checkbox"/> N/A		
X	*	X	Governors: operate manually – visual inspection verify parts operate freely	<input type="checkbox"/> P <input type="checkbox"/> F <input type="checkbox"/> N/A		
X	*	X	Slack Rope Devices on Winding Drum	<input type="checkbox"/> P <input type="checkbox"/> F <input type="checkbox"/> N/A		
X	*	X	Normal & Final terminal stopping devices: Examine and test for operation.	<input type="checkbox"/> P <input type="checkbox"/> F <input type="checkbox"/> N/A		
X	*	X	Firefighters' Emergency Operation:	<input type="checkbox"/> P <input type="checkbox"/> F <input type="checkbox"/> N/A		
X	*	X	Standby EP operation (no load) - Verify selective operation for each car.	<input type="checkbox"/> P <input type="checkbox"/> F <input type="checkbox"/> N/A		
X	*	X	Door code zone speed\ Door Closing force	<input type="checkbox"/> P <input type="checkbox"/> F <input type="checkbox"/> N/A		
X	*	X	Broken Rope, Tape or Chain Switch operation	<input type="checkbox"/> P <input type="checkbox"/> F <input type="checkbox"/> N/A		
X	*	X	EPD and SIL rated device testing procedure performed	<input type="checkbox"/> P <input type="checkbox"/> F		
X	*	X	Ascending car and unintended car movement protection	<input type="checkbox"/> P <input type="checkbox"/> F <input type="checkbox"/> N/A		
X	*	X	Traction loss Detection Means	<input type="checkbox"/> P <input type="checkbox"/> F <input type="checkbox"/> N/A		
X	*	X	Broken Rope and Residual strength detection	<input type="checkbox"/> P <input type="checkbox"/> F <input type="checkbox"/> N/A		
X	X		Car Slide		<input type="checkbox"/> N/A	
X	X		Counterweight Slide		<input type="checkbox"/> N/A	
X	X		Gov. Trip Speed		<input type="checkbox"/> N/A	
X	X		Gov. Pull Through force		<input type="checkbox"/> N/A	
X	X		Safety Pull out force		<input type="checkbox"/> N/A	
X	X		Oil Buffer Tests: Car- full load; Counterweight- empty car	<input type="checkbox"/> P <input type="checkbox"/> F <input type="checkbox"/> N/A		
X	X		Brake Tested at- 125% Capacity	<input type="checkbox"/> P <input type="checkbox"/> F <input type="checkbox"/> N/A		
X	X		Emergency and Standby Power	<input type="checkbox"/> P <input type="checkbox"/> F <input type="checkbox"/> N/A		
X	X		ETSLD and ETSD test	<input type="checkbox"/> P <input type="checkbox"/> F <input type="checkbox"/> N/A		
X	X		Power opening of the Door within the landing zone	<input type="checkbox"/> P <input type="checkbox"/> F <input type="checkbox"/> N/A		
X	X		Leveling Zone and Speed	<input type="checkbox"/> P <input type="checkbox"/> F <input type="checkbox"/> N/A		
X	X		Inner landing zone for static control elevators	<input type="checkbox"/> P <input type="checkbox"/> F <input type="checkbox"/> N/A		
X	X		Emergency Stopping Distance	<input type="checkbox"/> P <input type="checkbox"/> F <input type="checkbox"/> N/A		
X	X		Emergency Brake Test	<input type="checkbox"/> P <input type="checkbox"/> F <input type="checkbox"/> N/A		

COMMON VIOLATIONS

8.6.1.2.1(d)	Access provided for Inspector and Mechanic for MCP and Records?	<input type="checkbox"/> Y <input type="checkbox"/> N	
8.6.1.7.2	Periodic test tag securely attached to controller?	<input type="checkbox"/> Y <input type="checkbox"/> N	
8.9.1	Code Data Tags present and up to date	<input type="checkbox"/> Y <input type="checkbox"/> N	

The following devices are the most commonly identified Non-functioning Safety devices.

8.11.3.1.1(e)	Car lighting – Test back up with power off (not test button) **	<input type="checkbox"/> P <input type="checkbox"/> F <input type="checkbox"/> N/A	
8.11.3.1.1(f)	Emergency Com. Phone\Alarm Bell– tested with normal power off **	<input type="checkbox"/> P <input type="checkbox"/> F <input type="checkbox"/> N/A	
8.11.3.1.1(r)	Restriction of door open: = or < than 4" outside of the unlocking zone.	<input type="checkbox"/> P <input type="checkbox"/> F <input type="checkbox"/> N/A	

This form is designed to allow the user to identify when a required test was completed within the identified timeline, and the licensed individual (mechanic) performing the test. Category tests are to be completed as identified. Complete the form, and submit a copy annually to the City of Minneapolis. Any results identified as "Failed" shall be addressed immediately with the owner. **Licensed elevator contractors shall not leave any elevator in service if an unsafe condition exists as a result of these or any other tests.**

The tests were performed in compliance with A17.1 using A17.2 as a guide.

Master Name and License #:	SIGNATURE	Date:
Acceptance tests Signed by Inspector	SIGNATURE	Date: