Lawful Gambling in Minneapolis

Lawful Gambling in Minneapolis is restricted to Licensed Gambling Organizations and Non-Profit Organizations meeting all state and local criteria. All other gambling is prohibited by law. All Non-Profit Organizations require an Exempt Lawful Gambling Permit.

1. Submit LG 220 Application for Exempt Permit Form to the City of Minneapolis

This form is located at the Minnesota Gambling Control Board website at http://www.gcb.state.mn.us. Follow the links including the Fundraising and Exempt Permits. This form must be completed in its entirety, including signatures from your organization's CEO. A complete application includes the following:

- ☐ The application form
- ☐ Proof of non profit status
- ☐ Processing fee and
- ☐ A self addressed, stamped envelope

Proper proof of non profit status is listed on the first page of the LG 220 application form. It should be noted that the option "Proof Previously Submitted" is not accepted by the City of Minneapolis. Applications will be returned or denied if proper proof of non profit status is not included with the application.

The processing fee is $62 per day for applications received more than 30 days before the event. This means if an organization is holding a raffle, $62 is required for the date of the drawing. If an organization is holding a three day event where bingo and pull tabs are sponsored on all three days, the fee would be $186 or $62 for each day of gambling. The fee is $100 per day for applications received less than 30 days before the event. Applications received less than seven (7) days before the event will not be accepted without prior approval of the Police License Investigator.

Organizations should send or deliver the application to the city of Minneapolis at least 60 days prior to an event. Exceptions to this can be made but an additional expedited processing fee may be assessed. A letter waiving the 6o day processing time can be requested by the organization. Requests should be made to the Police Licensing Unit at time of application. Applications submitted without the proper fee will be denied and returned to the organization.

Failure to include a self addressed stamped envelope without the proper postage could delay the application process. Incomplete applications and/or applications submitted without the proper fee will be returned to the organization without approval. The forms may be delivered in person or sent through the mail to:

City of Minneapolis
Police Licensing Unit - Gambling Section
350 South 5th Street, Room 1A
Minneapolis, MN 55415

2. Send the Approved Application Forms to the State of Minnesota

After receiving approval from the City of Minneapolis, the application materials will be returned to you in the self addressed, stamped envelope. You are responsible for sending the approved application form, the proper proof of non profit status and a $50 processing fee to:

Minnesota Gambling Control Board
1711 West County Road B, Suite 300 South
Roseville, Minnesota 55113

Applications made to the state within 30 days of the scheduled event will require a $100 expedited processing fee.

To expedite this process, an organization can include a stamped envelope addressed to for the Gambling Control Board and the $50 check for the state processing fee with their original application materials. Minneapolis Police Licensing will forward a completed application after approval directly to the State. Proper postage is required. Records of a gambling event are required to be kept for at least three and a half years. Upon request, copies of the application will be mailed to the organization in a self addressed, stamped envelope. Proper postage is required.

A report must be made to the State of Minnesota Gambling Control Board within thirty days of a gambling event. Follow procedures as required by the state.

For questions related to this process, please contact:

Sgt. Dan Pommerenke
Minneapolis Police Department - License Investigation Unit
(612) 673-3740 - voicemail (612) 673-3803