Fire Inspection Services
Minneapolis Regulatory Services
250 South 4th Street, Room 300
Minneapolis, MN 55415
Phone: (612) 673-3000 or 311, Fax: (612) 673-2635

FOR OFFICE USE ONLY
Permit No.:_____

FIRE PROTECTION SYSTEMS PERMIT APPLICATION

Date:_____

Site Location:_____
COMPLETE STREET ADDRESS UNIT ZIP CODE

Tenant/Building Name:_____

The Applicant is: ☐ Owner ☐ Contractor ☐ Other (describe):_____

Property Owner

Name:_____ Phone:_____
LAST FIRST MI

Address:_____
APT/UNIT

City:_____ State:_____ Zip Code:_____

Contractor

Company:_____State/City License No.:_____

Name:_____ Phone:_____
LAST FIRST MI

Address:_____
APT/UNIT

City:_____ State:_____ Zip Code:_____

Designer/ Engineer

Company:_____Registration No.:_____

Name:_____ Phone:_____
LAST FIRST MI

Address:_____
APT/UNIT

City:_____ State:_____ Zip Code:_____

Occupancy Type ☐ Residential ☐ Commercial/Industrial ☐ Institution ☐ Other

Estimated Completion Date _____ **Contract Cost: $**_____

Type of Work ☐ New System ☐ Alterations ☐ Repair
☐ Addition ☐ Replacement ☐ Other

Description of Work

☐ Sprinkler System ☐ Standpipe System ☐ Fire Pump ☐ Private Water System (hydrants) ☐ Wet Chemical System

☐ Dry Chemical System ☐ Foam System ☐ Gas Type Suppression System ☐ Fire Alarm & Communication System

☐ Smoke Control System ☐ Other

Written Description of Work:_____

_____

FILL IN THE APPROPRIATE BLANKS BELOW

A. Computation of Fees:

Fees for the installation, alteration, reconstruction, or repair of any Fire Protection system or appliance are computed on the basis of the contract cost of the proposed work. The fees established by City Code must be collected at time of application for permit. No permit will be reviewed or processed until the fee is paid.

For the fee schedule, go online at http://www.minneapolismn.gov/regservices/fire/regservices_safety-permits or you may call (612) 673-3288.

B. Base Permit Fee: (Total of all fees in Item A above per fee schedule) $_____

C. Plan Review Fee: (If required, 65% of base fee (Item B above)) $_____ (add only if plan review is required)

D. Flat Fee: (See Fire Inspection Services Fee Schedule) $_____

E. Subtotal: (Total of **B thru D**) $_____ (minimum fee = $75.40)

F. Minnesota State Surcharge (based on contract cost)
If job valuation is $1.00 to $1,000,000.00, State Surcharge = (job valuation) x .0005
If job valuation is greater than $1,000,000.00, contact Minneapolis Fire Inspection Services $_____

G. Total Fee: (Total of **E & F**) $_____

PAYMENT OPTIONS: **Check payable to Minneapolis Finance Department and mail to above address. OR Pay by MasterCard or Visa Only:**

☐ **MC** ☐ **VISA** **Acct No.:**_____ **Card Exp. Date:**_____

Billing Address:_____

I hereby apply for a Fire Protection System permit and I acknowledge that the information above is complete and accurate; that the work will be in conformance with the ordinances and codes of the City of Minneapolis and the Minnesota Building/Fire Codes; that I understand this is not a permit but only an application for permit and construction work is not to start without a permit; that the work will be in accordance with the approved plans when plans are required.

_____ _____ _____/_____/_____
Print Name Applicant's Signature Date

DO NOT WRITE BELOW THIS LINE

Date Application Received: _____/_____/_____

Required Inspections

☐ Hydrostatic ☐ Trip Test & Flow Switch ☐ Underground Pipe Flushing ☐ Air Test ☐ Fire Pump

☐ Fire Alarm & Communications ☐ Central Station Connection ☐ Final ☐ Acceptance Test for_____

Conditions of Issuance:_____

_____

Inspection Fee ☐ Specify Reason:_____ Amount $_____

Permit Approved By:_____ _____/_____/_____
Date