

# Refund Policy

In certain cases and within certain limits, a permit fee may be refunded if the permitted work will not be completed.

- No refund can be made for any permit or plan check fee with a fee collected of \$80.90 or less.
- If the work has not started, 50% of the permit fee amount over \$80.90, minus a \$31.10 processing fee may be refunded. However, the total amount may not exceed \$153.60. State surcharges are deducted separately.
- If the authorized work has been started, the department may retain an appropriate portion of the permit fee in addition to the \$153.60 maximum.
- A full refund will be made if the department is in error.

Submit written explanation of refund request within 180 calendar days of payment of the permit fee. Request refunds by fax (612-370-1416) or mail to, Attention Refund, Development Review Customer Service Center, 250 - 4th Street South, Room 300, Minneapolis, MN 55415.

Refunds are paid by check only. It takes 4 to 6 weeks for a refund check to be issued.

For further details, you may read the complete text of the ordinance, Title 5 (Building Code), Chapter 91.15