Homeowner Permits

Minneapolis Regulatory Services Department
Construction Inspection Services Division
Patrick Higgins, Building Official

Policy # 05-103

Applicants for homeowner permits that may not possess adequate proof of ownership are required to read and sign this document.

Homeowner Status Certification Letter
Special License Exemption for Homeowners

License Requirement and Homeowner Exemption: Minneapolis ordinance sections 99.290, 101.60, and 105.70 require persons performing construction related work on structures to be licensed**.** Minneapolis ordinance section 89.30 allows an exemption for owner-occupants to perform their own electrical, plumbing, and mechanical (except gas-fired heating equipment) work in their own detached or attached single-family dwelling (as defined in section 89.30). In order to obtain a permit, the owner-occupant must currently reside in the dwelling or intend to occupy and reside in the dwelling immediately following completion and approval of the work for which the owner-occupant permit is sought. Upon satisfactory submission and review of all required information and compliance with all required provisions of this Code, an owner-occupant permit shall be issued. Owner-occupant permits issued based on false or misleading information submitted by the applicant are not valid or refundable.

Validity and Revocation: Any permit may be revoked by the building official at any time upon violation of any of the provisions of state or local laws (Minneapolis ordinance section 85.20). Any permit issued to replace a revoked permit shall be subject to a penalty fee.

Homeowner Status Certification:

I hereby certify that I am the owner of the property for which the owner/occupant permit is sought and currently occupy or will occupy the dwelling immediately upon completion of the work covered by the owner/occupant permit. I understand that if it is discovered that I do not own and currently occupy or intend to occupy the dwelling, the owner-occupant permit shall become void and I will agree to hire the appropriate licensed professional(s) to complete the work. I also understand that obtaining a homeowner permit based on false information is a violation of city ordinance and may be subject to penalty.

Applicant Signature_____ Date_____

Permit Address_____ Permit Number_____

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