

Application Form
SITE01



Development Services
Customer Service Center
250 South 4th Street – Room 300
Minneapolis, MN 55415 – 1316
Office 612-673-3000 or 311
Fax 612-370-1416
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www.minneapolismn.gov/mdr

Office Use Only

A/P # _____

Amount \$ _____

Flag(s) _____

Development Coordinator _____ Date _____

SITE ALTERATION PERMIT APPLICATION
ALL BUILDING TYPES

JOB ADDRESS (INCLUDE ADDRESS #, STREET NAME, & DIRECTIONAL), Apt/Unit#

APPLICANT (applicant is: ___ Contractor ___ Property Owner)		PHONE	
ADDRESS	CITY	STATE	ZIP
LICENSE # (for applicable 3-4 unit multi-family construction only)	EMAIL		
CONTACT NAME	PHONE		
ARCHITECT NAME	PHONE		
ENGINEER NAME	PHONE		

CERTIFICATION STATEMENT

I hereby certify that: I am authorized to make this application; all information provided on this application or in other submittals is true and accurate to the best of my knowledge; authorization from the owner to perform the proposed work has been granted; all work performed as part of any permit will comply with all applicable state and municipal laws and ordinances, and any required contractor license, personal license, or certificate of competency will be obtained prior to any work being performed. I understand that the issuance of a permit does not grant any contractor license, certificate of competency, business license, or other license, and unlicensed persons shall not be hired to perform work that requires a license or certificate of competency.

SIGNATURE _____ DATE _____

TYPE OF BUILDING

___ Accessory ___ Commercial ___ Multi-Family ___ Single Family Dwelling ___ Two Family Dwelling ___ Townhome

VALUATION OF WORK

\$ _____

MAKE CHECKS PAYABLE TO: **MINNEAPOLIS FINANCE DEPARTMENT**, OR CHARGE TO

ALL MAJOR CREDIT CARDS ACCEPTED	ACCOUNT#	CVV#	EXP DATE: Mo ___ Yr ___
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JOB ADDRESS (INCLUDE ADDRESS #, STREET NAME, & DIRECTIONAL), Apt/Unit#

DESCRIPTION OF WORK

Submit code analysis and plans with application, plan review required, check type of proposed work and describe.

___ FOOTING & FOUNDATION _____

 ___ RETENTION SYSTEM _____

DETAIL DESCRIPTION OF WORK

Submit plans with application, plan review required, check type of proposed work and describe.

___ Excavation ___ Fill ___ Grading ___ Retaining Wall

The **TOTAL FEE** for a Building Permit is determined by adding together:

Building Permit Fee (A) + Plan Review Fee (B) + Mn State Surcharge (C)

A. Building Permit Fee: Determine fee using the table below **A. \$** _____

VALUE OF WORK	BUILDING PERMIT FEE
Minimum Fee - Residential or Commercial	\$80.90 (Does Not Include State Surcharge)
\$1.00 - \$500.00	\$35.30 (Minimum Fee Applies)
\$501.00 - \$2,000.00	\$35.30 - first \$500. Plus \$4.30 each add'l \$100.00 And fraction thereof including \$2,000.
\$2,001.00 - \$25,000.00	\$99.80 - first \$2,000.00 Plus \$19.80 each add'l \$1,000.00 And fraction thereof including \$25,000.
\$25,001.00 - \$50,000.00	\$555.20 - first \$25,000 Plus \$14.30 each add'l \$1,000.00 And fraction thereof including \$50,000.
\$50,001.00 - \$100,000.00	\$912.70 - first \$50,000. Plus \$10.20 each add'l \$1,000.00 And fraction thereof including \$100,000.
\$100,001.00 - \$500,000.00	\$1,422.70 - first \$100,000. Plus \$8.00 each add'l \$1,000.00 And fraction thereof including \$500,000.
\$500,001.00 - \$1,000,000.00	\$4,622.70 - first \$500,000. Plus \$6.70 each add'l \$1,000.00 And fraction thereof including \$1,000,000.
\$1,000,001.00 and up	\$7,972.70 - first \$1,000,000. Plus \$5.40 each add'l \$1,000.00 And fraction thereof

B. Plan Review Fee: Multiply 65% (0.65) x the Building Permit Fee (A) **B. \$** _____

There is no plan review fee for simple permits (e.g. siding, roofing)

C. Mn State Surcharge: Multiply the Value of Work x 0.0005 **C. \$** _____

TOTAL PERMIT FEE (A + B + C) = **\$** _____