



Minneapolis Health Department
 Environmental Program Division
 250 South Fourth Street - Room 510
 Minneapolis, MN 55415
 (612) 673-3000 Fax (612) 673-2635
EnvironmentalHealthPermit@minneapolismn.gov
SEND PAYMENTS ONLY BY MAIL OR FAX

AFTER HOURS WORK PERMIT APPLICATION

Office Use only

****APPLICATIONS MUST BE RECEIVED AT LEAST 36 HOURS PRIOR TO EVENT.****
APPLICATIONS RECEIVED LESS THAN 36 HOURS IN ADVANCE WILL RESULT IN DOUBLE PERMIT FEE
****Application must include a copy of your neighborhood's notification document.****

Applicant name:		Today's Date:	
Company name:		Company Address:	
City:	State:	Zip code:	
Phone:	Fax:	Email:	
Job Site address:			
Date(s) of work (month/day/year):		Start/ End Time of Work: (weekend work hours is 9:00am – 6:00pm with permit)	
Description of work. List specific equipment, quantity and processes:			
Explanation of why this work cannot be done during normal work hours:			
Does this work include the use of (check all that apply)			
<input type="checkbox"/> Pile driving <input type="checkbox"/> Jack hammer <input type="checkbox"/> Cutting saw <input type="checkbox"/> Demolition equipment			
<input type="checkbox"/> Check box that neighbors have been notified of work and submit a copy of this notification document with your application. Failure to notify and submit this documentation will result in delays in issuing the permit.			
Does this work require a permit from City of Minneapolis Public Works (obstruction, street closure, etc.) <input type="checkbox"/> Yes <input type="checkbox"/> No			
If yes, please attach a copy of your Obstruction Permit.			
<ul style="list-style-type: none"> • After hours work is permitted at the discretion of the Minneapolis Health Commissioner and its designee. • After hours work permits are required for any work after 6 p.m. or before 7 a.m. during weekdays and anytime on weekends, or the following holidays: New Year's Day, Martin Luther King Jr. Day, Presidents Day, Memorial Day, Independence Day, Labor Day, Indigenous People's Day, Veterans Day, Thanksgiving Day and Christmas Day. • Failure to obtain and/or follow permit may result in a double permit fee and/or citation. 			
I wished to receive my permit via: <input type="checkbox"/> Pick-up <input type="checkbox"/> Fax <input type="checkbox"/> Mail <input type="checkbox"/> Email:			
<i>Payment must be received with application. MAKE PAYMENTS ONLY BY MAIL OR FAX, NO CASH</i> <i><u>Do Not Email Credit Card Info.</u></i>			
Permit fee is \$159.00 per day per site, total cost \$_____			
Make checks payable to "Minneapolis Finance Department" or charge to: <input type="checkbox"/> Visa <input type="checkbox"/> Amex <input type="checkbox"/> MC Exp:_____			
Cardholder Name:		Card#: <i>Do Not Email Credit Card Info.</i> Code_____	

Approval of this application and issuance of this Environmental Services permit does not eliminate the need for additional permits required by this Code or other governmental agencies which may include, but are not limited to: business licensing, fire, police, mechanical, plumbing, electrical, Public Work, etc.

Notification template sample:

Dear Neighbors,

Name of your company will be performing construction work at Location address on date of work between the hours of time of work to time of work. The work will be included are as follow description of work.

Any complaint regarding this work can be received by Minneapolis Information and Services at 612-673-3000 or 311 for phones with a 612 area code. You can also contact the project supervisor directly at supervisor's name and phone number.

Thank you,

Name of project supervisor

Project Supervisor

Company name

Phone number