

**City of Minneapolis Department of Public Works
OLD GRANITE PAVING BRICKS/PAVING STONES -- PURCHASING RULES**

General information on the purchase of granite bricks from Linden Yard Storage Facility

1. a) Make two copies of this form – one to submit, and the other for you to keep.
- b) Fill in and sign the bottom of this form – Form 1, *Purchasing Rules*.
- c) Also make a copy of and sign Form 2, *Release of Liability*.
- d) Mail in the completed Form 1 and Form 2 and a copy of your driver's license to:

City of Minneapolis Department of Public Works, ATTENTION: PAVING BRICKS, 1901 E. 26th Street, Minneapolis MN 55404 (Forms dropped off in person will not be handled faster.)

2. We will PHONE you and give you a date and a three (3) hour appointment for your opportunity to salvage these bricks (rain or shine). During your three hours, you may take multiple loads if you wish, but only within the same three hour appointment. The possibility of a second appointment AT A LATER DATE will be subject to demand.
3. Check in with the gate attendant when you arrive. You must bring along and provide a copy of your driver's license – the same as was submitted with the original Forms -- for identification.
4. Cost for these Granite Paving Bricks/Paving Blocks is \$2.00 each, regardless of size, color and shape. A check made out to **Minneapolis Finance** is required each time you leave the facility. No cash or credit cards can be accepted.
5. You must consider the weight of these bricks before loading and hauling. The bricks available for purchase weigh between 15 and 35 pounds each, so for example, 30 of the large granite bricks would weigh about 1,000 pounds. NO LOADING ASSISTANCE WILL BE AVAILABLE – you must do all of the selecting and loading (*also see Form 2, Release of Liability*).
6. The purchaser must consider the weight of the load and waive any consequences to the car or truck, including suspension overloaded, brakes overload, change of handling characteristics, or any other damage to the vehicle (*also see Form 2, Release of Liability*).
7. While you are salvaging and loading your bricks, the City of Minneapolis Public Works Linden Yard Storage Facility will be in operation. If there is any disruptive behavior or activity which is unsafe or outside of our policy and guidelines, you will be asked to stop your salvage work, pay for what bricks you have in your possession and leave the property.
8. City of Minneapolis employees are not eligible for purchase, per Minnesota Statute 15.054 and Civil Service Rules 11.04.B.9 and 11.04.B. Violation will result in action by the City of Minneapolis. Please sign below that you have read and understand these rules which have been provided to you.

I HAVE READ THESE RULES AND UNDERSTAND THEM:

Name (please print)	Signature
Date	() Area Code and Phone Number