The Public Works Department

The Department of Public Works is responsible for maintaining the City's physical infrastructure and for providing a variety of services to those that live, work and play in the city of Minneapolis. Those activities are coordinated through three business lines: Transportation, Utilities and Administration.

The department employs approximately 1,100 full-time personnel and has an annual operating budget of $328.6 million for the operation of its eight divisions:

- Business Administration
- Solid Waste and Recycling
- Surface Water and Sewers
- Water Treatment and Distribution
- Traffic and Parking Services
- Transportation Engineering and Design
- Transportation Planning and Programming
- Transportation Maintenance and Repair

The City of Minneapolis

The City of Minneapolis is a City of the First Class with a Mayor-Council form of government.

The Mayor and 13 City Council members from individual wards are elected for concurrent four-year terms.

There are 10 Charter departments within the City of Minneapolis. The Public Works Department is the largest.

Minneapolis City Hall

MINNEAPOLIS PUBLIC WORKS DEPARTMENT

MANAGER FIELD SUPPORT

Position Announcement

The Manager, Field Support is appointed by the Director, Public Works Business Administration. The Manager, Field Support will oversee the Public Works safety and training programs, coordinate cross-divisional staffing and equipment needs, and develop and oversee emergency management policy and procedure development .

This newly created position will oversee and coordinate all Public Works employee safety-related initiatives as well as develop a strategic communication plan to market the importance of safety with Public Works. Additionally the incumbent will oversee safety, equipment and field operations; dispatch and arrange City-owned and rental equipment, and dispatch employees to job assignments to fulfill user work requests and business needs. The Manager, Field Support leads, coordinates, implements and evaluates all activities related to the Public Works Emergency Management program. The incumbent will represent Public Works on enterprise wide emergency management initiatives. Additionally the Manager, Field Support will monitor overall Public Works accident and injury trends and implement strategies to minimize employee risk.

Education and Experience

Bachelor's degree in Business Administration, Public Administration, Industrial Safety, Management or closely related field is required. Knowledge of OSHA and USDOT regulations.

AND

Five years of experience in Public Works Operations which may include but is not limited to: creating or managing programs that support construction projects or public infrastructure; project management experience; experience with OSHA and DOT regulations; experience developing and implementing safety training programs. This position also requires three years of supervisory experience. The ideal candidate will have knowledge of emergency management principles.

OR

Any combination of education and experience that provides equivalent knowledge, skills and abilities.

Compensation & Benefits

The salary range for this position is $81,176 to $95,702.

The City of Minneapolis offers a generous benefits package that includes medical and dental insurance, life insurance, deferred compensation and pension, vacation and sick leave.

Qualified candidates should submit a resumé to:

Monique Cuff
City of Minneapolis
350 South 5th Street/Room 203
Minneapolis, MN 55415
Monique.Cuff@minneapolismn.gov

Timetable

The City of Minneapolis will accept resumes for this position from Monday, May 4, 2015 through Friday, May 22, 2015.