

Safe Driving Recognition Program RECOGNITION & AWARD SCHEDULE

	Annual	After 3 Years*	After 4 Years*	After 5 Years*	After 6 Years*
LEVEL 1 1200 hours per year working in position	PIN LETTER CERTIFICATE	4 Hours Comp Time	8 Hours Comp Time	8 Hours Comp Time	8 Hours Comp Time
LEVEL 2 1200 hours per year working in position	PIN LETTER CERTIFICATE		4 Hours Comp Time	4 Hours Comp Time	4 Hours Comp Time
LEVEL 3 500 hours per year working in position	PIN LETTER CERTIFICATE			4 Hours Comp Time	4 Hours Comp Time
LEVEL 4 1200 hours per year working in position	PIN LETTER CERTIFICATE				4 Hours Comp Time

****of continuous accident-free driving at that level***

Among the eligible employee groups determined above, those who have no chargeable (preventable) incidents during the previous Calendar Year (January 1st - December 31st) will receive recognition/awards for each incident-free year. Diminimus accidents will not automatically disqualify an individual for an award.

SAFETY REVIEW PROCESS:

Members from the Public Works Safety Team and Public Works Administration will review employee records for vehicular accidents, other driving-related safety violations and disciplinary action. Employees maybe disqualified for an award on a case by case basis for:

- Safety violations during the award period, such as multiple Diminimus incidents, equipment damage, disqualifying DOT drug and alcohol results;
- Job changes during the award period that impacted their job status or work assignment such as leave of absence, injury, loss of Driver's License;
- Disciplinary Action

Once an employee is charged with a preventable incident or disqualified for a safety violation or other disqualifying event, the employee would have to start over on the award schedule.

Contact Public Works Administration at 612-673-3147 with questions or for more information.



Minneapolis Public Works

Safe Driving Recognition Program

est. 2003



Minneapolis Public Works Safe Driving Recognition Program

PURPOSE

The City of Minneapolis Public Works' Safe Driving Recognition Program was established in 2003 to:

- Heighten awareness of the importance of safe driving.
- Reduce vehicle accidents, injuries, and related costs to the City.
- Provide positive reinforcement for employees that embody safe and responsible work habits.



QUALIFIERS

To qualify for an award in any given year, participants must not have had a "preventable" accident within the previous Calendar Year. See the chart on the back of this brochure for complete details.

ELIGIBILITY

NOTE: Participants in ALL levels of the Safe Driving Program must be a member of the Random Drug and Alcohol Testing Pool in order to be eligible for an award.

LEVEL 1

Truck Drivers

Teamsters Local 320

Solid Waste & Recycling Workers

Local 363

LEVEL 2

Construction Equipment Operators

Local 49

Sewer Maintenance Crew Leaders

Local 363

Winter Workforce Laborers

Local 363

LEVEL 3

Construction & Maintenance Laborers*

Local 363

Winter Work Laborers

Local 363

LEVEL 4

Solid Waste & Recycling Foreman

Minneapolis Foreman's Association

Automotive Mechanics

Local 49

Equipment Service Workers

Local 363

**who are required to hold a Commercial Driver's License AND routinely drive vehicles that have a GVW rating of 26,001 lbs or more, as a condition of employment.*

