

**Pedestrian Advisory Committee Meeting  
Summary Meeting Notes**

April 30, 2008  
3:00pm to 4:30 pm  
Room 333, City Hall

**Agenda**

- 3:00 pm**    **Introductions**  
**Approval of Meeting Notes**  
**Announcements**
- 3:10 pm**    **Non-Motorized Transportation Program Solicitations** – Shaun Murphy will provide a status report on the NTP applications.
- 3:20 pm**    **Summary of Public Meeting** – Charleen Zimmer will describe the recent public meeting and the comments received.
- 3:35 pm**    **Project Solicitation and Evaluation Process** – Craig Williams and Tim Gustafson will lead a discussion of a proposed project solicitation process and evaluation criteria for the Master Plan (Tech Memo 3) and conduct a pair wise comparison exercise.

**Attendees**

<b>PAC Member</b>	<b>Attendees</b>	<b>Representing</b>	<b>Present</b>
X	Jim Adams	Senior Citizens Advisory Committee	
X	James Andrew	Metropolitan Council	X
X	Theresa Cain	Metro Transit	
X	Aaron Day	City of Lakes Chamber	X
X	Anna Flintoft	Minneapolis Public Works, PAC Chair	
X	Anna Gillette	7 <sup>th</sup> Ward Citizen – North Loop	X
X	Loretta Grewe	Advisory Committee on People with Disabilities	
X	Stephanie Gruver	4 <sup>th</sup> Ward Citizen	
X	Diane Hansen	12 <sup>th</sup> Ward Citizen	
X	Sarah Harris	Walking Minneapolis Foundation	
X	Elizabeth Haugen	Minneapolis Communications Department	X
X	Steven Hay	Minneapolis CPED	
X	Robin Hennessy	City of Minneapolis Attorney's Office	X
X	Mary Jackson	Minnesota Department of Transportation	X
X	Karen Nikolai	Hennepin County	
X	David Rak	Minneapolis Dept of Health & Family Support	

X	Jennifer Ringold	Minneapolis Park & Recreation Board	
X	Mike Rumppe	Minneapolis Fire Department	
X	Jan Sandberg	7 <sup>th</sup> Ward Citizen – Loring Park	X
X	Steve Sanders	University of Minnesota	
X	David Smith	Minneapolis Public Schools	X
X	Mackenzie Turner	Bicycle Advisory Committee	X
X	Kathy Waite	Minneapolis Police Department	X
X	Mary Watson	6 <sup>th</sup> Ward Citizen	X
	Patty Bowler	Minneapolis Department of Health	X
	Joni Giese	SRF Consulting Group	X
	Martha Hage	Advisory Committee on People with Disabilities	X
	Shanai Matteson	Bike Walk Ambassador Program	X
	Shaun Murphy	Minneapolis Public Works	X
	Craig Williams	T. Y. Lin International	X
	Charleen Zimmer	Zan Associates	X

## **Summary of Items Discussed**

### **Announcements**

Shaun announced that Bike Walk to Work Day was on Wednesday, May 14<sup>th</sup>.

### **NTP Solicitation**

Shaun gave an update on the Non-motorized Transportation Pilot solicitation. Both motions passed by the Pedestrian Advisory Committee at the last PAC meeting went to the City Council. Innovative ideas were included in the applications submitted to NTP (through Transit for Livable Communities). Ideas included Lead Pedestrian Intervals at stoplights, the Festival Street concept, improved crosswalk treatments, Transit Plazas, and a coordinated street furniture concept.

A question from a committee member included:

*Will the applications would be available for public review?*

Shaun will research this and get back to the committee with an answer.

### **Summary of Public Meeting**

Charleen gave a summary of the public open house for the Pedestrian Master Plan. There was a general positive tone at meeting. An online survey is available and will be available for about a month.

Committee questions included:

*What were the general themes that came out of the meeting?*

Snow removal, personal safety, and accessibility.

*Was there good geographical distribution of attendees?*

We think so, but we haven't tallied zip codes off the sign-in sheet yet. Anecdotally though, there wasn't good representation from racial minorities and low-income neighborhoods.

### **Project Solicitation and Evaluation Process**

Craig Williams from TY Lin International walked committee members through Technical Memorandum 3 of the Pedestrian Master Plan.

The first step in coming up with pedestrian infrastructure projects will be to identify project sources in a master project inventory. These would come from staff recommendations, stakeholders (the public), elected officials, a pedestrian needs assessment, and recommendations from community plans and proposals.

In April, a set of criteria were developed in a technical workshop made up of PAC members and City staff. These included potential use, condition of existing facilities, system connectivity, project readiness, origin-destination link, cost effectiveness, education & enforcement, safety & accessibility, and innovation. The criteria won't be ranked with the same weights, since some criteria are of differing importance. Weights will be determined by the votes of PAC members.

Committee questions and comments included:

*During solicitation of project ideas, do you want projects or problems identified?*

Projects need to be defined. Problems need to be developed into projects.

*How long will there be to solicit projects?*

Probably a couple of months.

*We should include neighborhood organizations, large non-profits, business associations, minority center groups, and large employers. Contact information should be included for anyone who needs information on the process.*

A letter will be sent out explaining all of that.

*Can that be reviewed by the committee?*

Yes.

*Can the ranking process be reviewed and changed over the years?*

Yes.

*Lighting should be included in #2, Conditions of Existing Facilities. Personal safety and crime should be included in #8, Safety and Accessibility.*

*Accessibility should be pulled out into a separate criteria.*

*There seemed to be overlap between #2 and #8 - poor infrastructure versus tripping hazards.*

*Maintenance wasn't addressed in cost effectiveness. Also, should low-income neighborhoods be included? Or underinvested areas?*

*"Underserved areas" mixes up #2 too much. Downtown would not receive enough focus.*

*Outlying neighborhoods should have a greater focus.*

In lieu of PAC members filling out their weighted responses, Craig and Charleen said they would e-mail the revised criteria and scoring sheet, based upon the committee's feedback. Committee members could then send the scoring sheets to Shaun.

**Action Items**

- Find out if the NTP applications can be shared with PAC members.
- Report the geographic distribution of members of the public who attended the Pedestrian Master Plan Open House.
- Revise the criteria and scoring sheets for new pedestrian infrastructure projects