

**Minneapolis Pedestrian Advisory Committee  
Meeting Notes**

**March 12, 2008**  
3:00 pm to 4:30 pm  
Room 241, City Hall

**Meeting Overview** – The Consultant Team has done extensive work documenting existing conditions and current policies and practices related to pedestrian facilities and programs in Minneapolis. These materials will be reviewed and discussed. The City is preparing to submit applications for the current round of NTP funding and ideas for possible projects will solicited from the committee.

**3:00 pm**    **Introductions**

**Approval of Meeting Notes**

**Announcements**

**3:10 pm**    **Non-Motorized Transportation Program Solicitations** – Shaun Murphy will describe proposed projects and evaluation criteria.

**3:30 pm**    **Tech Memo 1 – Existing Conditions** – Consultant Team will present the results of the assessment of existing conditions related to pedestrian facilities and programs.

**3:50 pm**    **Tech Memo 2 – Current Policies and Practices** – Consultant Team will present the results of the assessment of current policies and practices related to pedestrian facilities and programs.

**4:20 pm**    **Public Meeting** – Charleen Zimmer, interim project manager, will explain the upcoming public meeting on the Pedestrian Master Plan.

**4:25 pm**    **Review of Action Items**

Jan Sandberg chaired the meeting. She announced that Minneapolis has been ranked #66 in the top 100 walker-friendly cities by Prevention Magazine. Lynnea Atlas-Ingebretson introduced herself and the Bike Walk Ambassador Program.

**Non-motorized Transportation Program Solicitations**

Shaun Murphy described the process that will be used to solicit proposed projects for the next round of NTP applications and the criteria that will be used to evaluate projects. Committee members were encouraged to submit any project ideas to Shaun by email.

## Review of Technical Memos on Existing Conditions, Policies and Procedures

Tim Gustafson from TY Lin gave an overview on both tech memos. They are meant to be a compendium of the existing pedestrian environment in Minneapolis. Recommendations for changes will come later. Questions & discussion included the following:

- It would be helpful to include funding amounts for each program.
- Is coordination with all of the current planning efforts (comprehensive plan update, Access Minneapolis, bicycle master plan, pedestrian master plan, street furniture program, streetscape policy plan, etc.)? *This is a challenge but staff team is meeting monthly to make sure that all of the elements are consistent and to discuss conflicts as they are discovered. A common document is being created for design of streets and sidewalks. An implementation strategy is being created for Public Works, CPED and any other affected departments.*
- Will the ADA transition plan be incorporated into the plan? *Yes.*
- Will the self-evaluation done prior to the ADA transition plan be included? *The full evaluation will not be included in the Pedestrian Master Plan due its level of detail. In 1992, ADA required that all cities with over 50 employees create a transition plan. However, some elements that relate to design guidelines will be included, by reference if not in entirety.*
- Will recommended ADA collaboration strategies for MnDOT and the City be included? *Yes.*
- Will collaboration be needed for private projects? *Yes. These changes would be made through the Project Development Review process. Sarah Harris noted that both a carrot and a stick approach should be considered in the Project Development Review process.*
- Mike Rumpe stated that state laws are sometimes rigid, and that some codes will require a change at the state level.
- Are skyways held by the private landowners. *Yes, for the most part. There are a few that are city-owned.*
- Skyways should be better connected to the street system. There should be better signing between sidewalks and the skyway system – the two systems should not compete with each other. Will these issues be addressed in the Pedestrian Master Plan? *Yes. Work needs to be done with the building owners who sometimes don't want signs at the street level. There is also interest in working with Metro Transit to place skyway maps in transit shelters and to do better wayfinding between transit shelters and skyway entrances.*
- Public transit and bicycle systems should be integrated with the Pedestrian Master Plan.

## Public Open House

Charleen Zimmer gave an overview of the open house for the Pedestrian Master Plan. It will take place on March 26 between 5:30 and 8:30 p.m. at the Central Library – people can come and go. There will be several boards available for public input, as well as a short presentation at 6:00. Discussion areas will also be created to garner creative ideas from people around specific issues like snow removal. It will be interactive, and a summary will be prepared.

### **Action Items**

- Committee members should e-mail Shaun Murphy any comments they have on previous meeting notes or the technical memos.
- Committee members should e-mail Shaun any projects they would like considered for the next round of NTP applications.

### **Upcoming Calendar**

**Public Meeting** – March 26, 2008, 5:30-8:30 pm, Doty Room, Central Library

**Next PAC Meeting** – April 2, 2008, 3:00-4:30 pm, Room 333 (*NOTE DATE CHANGE*)