

Minneapolis BAC Minutes
February 23, 2011
4 PM – 6 PM
Room 101 City of Lakes Building (309 2nd Avenue South)

Present: Sarah Stewart, Richard Anderson, Erik Hansen, Jennifer Ringold, Greta Alquist, Nick Mason, Janice Gepner, Paul Frenz, Billy Binder, Robin Garwood, Bill Dooley, Andrew Rankin, Joshua Houdek, Brian Funk, Hokan, Greg Sautter, Roy Hallanger, Bob Hain, Don Pflaum, Lisa Bender, Peter Wagenius, Tim Larson, Ethan Fawley, Jim Skoog, Matthew Hendricks, Georgianna Yantos
Absent: Hope Johnson, Tom Leighton

Robin Garwood chaired the meeting.

Decisions

1. The Bylaws were unanimously approved by voice vote with the following changes:
 - Remove the number 14 after "half membership" in case the number of members changes.
 - Add "9. Follow Roberts Rules of Order."
2. The committee will meet the final Wednesday of each month in Room 101 when it is available.
3. The Work Plan was unanimously approved by voice vote with the following changes:
 - Delete the 3 examples under **Bike Plan** and change the second bullet to simply "Monitor and support implementation of the Bike Plan"
 - Under **Internal Organization**, change first bullet to read "Organize our work around 6 Es: Education, Engineering, Equity, Evaluation, Enforcement, Encouragement"
 - Add a new first bullet under **Internal Organization** that reads "Prioritize work plan and come up with specific targets to reach by December, 2011."
 - Amend the 3rd bullet under **Coordination and Engagement** to read "Engage the City Council and the Park Board"
 - Add to **Coordination and Engagement**, under "Engage the Public", add a line: "Involve business community and employers (or it could be separate bullet)"
4. Selection of Officers. Nick Mason was elected Chair with paper ballots counted by Don Pflaum. Lisa Bender was selected as Vice Chair. Janice Gepner was the only volunteer for Secretary and was approved unanimously.

Summaries of Discussions

1. **Bylaws**. It was suggested we add the duties of the Chair, Vice Chair and Secretary to the Bylaws at some later date. We also discussed that certain decisions, such as changing the Bylaws, might later be amended to require more than a vote by a simple majority.
2. Don Pflaum provided an update on the **Bike Master Plan** and he provided the committee with various versions of the **Bike Plan Map** which we should discuss at our March meeting. He reported that Public Works is working on redrafting the Bike Master Plan. He will share the final version with the BAC, probably at our April meeting. There was discussion on the need to balance practical considerations with more ambitious goals. Should the Plan primarily include items that can be implemented, or should it also include a vision for future projects?

3. Don Pflaum gave us some insight into **how bike projects happen**. Bike projects can be divided into those that are stand alone and those that are "opportunity projects" that can be piggy backed on maintenance projects. Different agencies have slightly different processes. Projects often start when staff see an opportunity for funding, do research and suggest a project.
4. Nick Mason reported that he submitted an application to the League of American Bicyclists for a **Bicycle Friendly Community** award for Minneapolis.

Minutes respectfully submitted by Janice Gepner.