



## 2018 Work Group Information and Application

### Timeline

**May 2018** – Present Work Group overview to City Council and request approval to move forward with applications

**May 14th to June 18th 2018** – NCR accepts applications for Work Groups

**June 18<sup>th</sup> to 22<sup>nd</sup> 2018** –NCR in collaboration with NCEC and PECE Chair finalize Work Group Membership

**Early July 2018 – Late November 2018** – Work Groups meet on a regular basis to finalize recommendations for Neighborhoods 2020

**October 2018** – Public review and comment on Work Group recommendations

**November 2018-** Work Group finalizes recommendations

**December 2018- January 2019** – NCR devises implementation plan based on work group recommendations

**February 2019** – Council adopts program guidelines, advisory board structure and City policy on community engagement

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### Work Groups Overview

#### **Work Group 1: Program Guidelines, Funding and Implementation (16 voting members)**

**Members:** 3 cultural community representatives, 2 NCEC, 1 NRP Policy Board (non-NCEC), 5 neighborhood representatives\*, 2 undoing racism/equity representatives, 2 Council, 1 Mayor. Subject Matter Experts (Development Finance and Neighborhood Specialist) non-voting (\*Neighborhood Reps. may be staff, board and volunteer/ \*\* NRP Policy Board may elect NCEC Reps. if needed).

#### **Work Group 2: Governance Advisory Structure for Neighborhood and Community Engagement (17 voting members)**

**Members:** 3 cultural community representatives, 2 NCEC, 2 NRP Policy Board (non-NCEC)\*\* , 5 neighborhood representatives\*, 2 undoing racism/equity representatives., 2 Council, 1 Mayor. Subject Matter Experts (City Clerk and NCR) non-voting (\*Neighborhood Reps. may be staff, board and volunteer/ \*\* NRP Policy Board may elect NCEC Reps. if needed).

#### **Work Group 3: Citywide Community Engagement Policy (16 voting members)**

**Members:** 3 cultural community representatives, 2 NCEC, 1 NRP Policy Board (Non-NCEC), 5 neighborhood representative\*s, 2 undoing racism/equity representatives. 2 Council, 1 Mayor. 3 Subject Matter Experts (NCR and City Departments as needed) non-voting. (\*Neighborhood Reps. may be staff, board and volunteer/ \*\* NRP Policy Board may elect NCEC Reps. if needed)



## Work Group Membership – Charge

- Purpose: To utilize diverse viewpoints and knowledge bases to make positive improvements to neighborhood and community funding, guidelines, oversight and City engagement policy.
  - ✓ Work groups act as a sponsorship coalition for Neighborhoods 2020 and any recommended changes
  - ✓ Current 2018, Transition 2020, Future 2021
  - ✓ Improved resident satisfaction
  - ✓ Improved efficiencies, transparency and representation
  - ✓ Compliance with program guidelines and funding requirement
  - ✓ Compliance with Core Principles of Community Engagement
  - ✓ Process excellence at NCR, City of Minneapolis, and Advisory Board level
  - ✓ Reduced Cost
- Be a City of Minneapolis resident (Unless City Staff/SME)
- Commit to participate in work group for six month duration (June 2018 – Nov 2018)
- Commit to meet with the work group at the regular scheduled meetings (possibly bi-monthly – twice per month) for a total approximate commitment of six hours per month
- Be willing to work on assignments between meetings with sub-teams as needed
- Participate in community engagement and outreach regarding work group research, findings, recommendations, etc.
- Ability to maintain a respectful climate of trust, collaboration and support for neighborhood orgs., community and cultural orgs., NCR, the City of Minneapolis and your colleagues on the work-team
- Maintain confidentiality when asked
- Commitment to come to work group meetings prepared and with the best intent for solutions-based conversations
- Develop recommendations for City Council



## 2018 Work Group Application

Applications are due by 4:30 p.m., June 18, 2018

Applications can be mailed or submitted in person to the City of Minneapolis Neighborhood and Community Relations Department, 105 5<sup>th</sup> Avenue South, RM 425, Minneapolis MN 55401 or via email at [NCR@minneapolismn.gov](mailto:NCR@minneapolismn.gov)

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**Name:**

**Mailing Address:**

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**Cell Phone Number:**

**Email Address:**

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**Neighborhood/Geographic Area of Minneapolis:**

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**Stakeholder group you are representing (you may check more than one)**

- Cultural Community Representative (please name your community)\_\_\_\_\_
- Neighborhood Organization (please name your organization)\_\_\_\_\_
- NCEC (please name your district)\_\_\_\_\_
- NRP Policy Board
- Resident
- Equity/Undoing Racism (please identify your expertise)\_\_\_\_\_
- Mayor
- City Council

**Work Group Choice 1:** \_\_\_\_\_

**Work Group Choice 2:** \_\_\_\_\_

*If you are only interested in one work group, please leave Choice 2 blank.*

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**Please describe your experience with neighborhood programs, City Boards and Commissions, community/City department engagement efforts, equity and undoing racism.**

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**Why would you like to be part of the Work Group?**

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**What professional, education or volunteer skills or experiences do you bring to this work?**

*Members will be notified if they are selected by mid-June 2018 and the first work groups will begin meeting in late June of 2018. NCEC, NRP Policy Board, City Council and Mayor will self-select. Cultural, neighborhood and equity representatives will be selected by a five-person committee of NCR, NCEC and Chair of the PECE.*