

# Staff Report

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**Agenda Item: 4**

**Title: Selection of Officers**

Action    Discussion    Informational

**Date:** March 29, 2017

**Prepared By:** Cheyenne Brodeen, Administration and Internal Services Manager

**Attachments:**

## Requested Action

Selection of the Chair, Vice-Chair and Secretary for NRP Policy Board.

## Background

Article IV of the bylaws for the Policy Board call for selection of Board officers in February of each year. It is suggested that officers be selected at the March meeting.

The following is the section of the bylaws relating to officers.

### Article IV Officers

#### Section 1 Officers

Consistent with Resolution No. 2011R-667, the NRP Policy Board will select the chair and any other officers of the NRP Policy Board. The NRP Policy Board shall have a Chair, a Vice-Chair and a Secretary.

**Subdivision a:** The Chair shall be elected annually at the first NRP Policy Board meeting in February by a majority of the votes of the NRP Policy Board. The Chair shall have the power of general management of the business of the NRP Policy Board, shall preside over all meetings of the NRP Policy Board or delegate such responsibility to the Vice-Chair, shall carry out the duties of signatory agent for the program, and shall perform all duties as prescribed by the NRP Policy Board.

**Subdivision b:** The Vice-Chair shall be elected annually at the first NRP Policy Board meeting in February by a majority vote of the NRP Policy Board. The Vice-Chair shall be elected before the Secretary. The Vice-Chair shall, in event of the absence or disability of the Chair, assume all powers and duties of the Chair.

**Subdivision c:** The Secretary shall be elected annually at the first NRP Policy Board meeting in February by a majority vote of the NRP Policy Board. The Secretary shall sign and execute such documents as require the Secretary's signature and as may be necessary to transact the business of the NRP Policy Board, and shall ensure and attest that a fair record of all proceedings of the NRP Policy Board and its committees has been kept in the appropriate minute book of the NRP Policy Board.

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