

Advisory Information

Agenda Item: Community Participation Program Guidelines Revisions

Title:

Action Discussion Informational

Date: May 11, 2016

Prepared By: Robert Thompson

Attachments: 2017-2019 CPP Guidelines DRAFT, Appendix A DRAFT

Requested Action

No action is requested, this item is for discussion purposes.

Background

On February 8, 2016, NCR staff sent a notice to all funded neighborhood organizations that NCR was proposing revisions to the Community Participation Program Guidelines for the 2017-2019 funding cycle, and would be hosting two informational meetings (on February 24 and March 29, 2016). The notice included clean and redlined versions of the draft Guidelines for review.

NCR staff held two informational meetings with neighborhood organizations, met with the Neighborhood and Community Engagement Commission, and took initial comments from neighborhood organizations to develop the current draft.

The current version has been sent to neighborhood organizations for a formal 45-day review and comment period, along with a draft of Appendix A to the Guidelines, which identifies the variables and the data sets that will be used to determine neighborhood organization allocations. **The 45-day review and comment period will conclude on Monday, June 20, 2016.** Following the 45-day review and comment period, NCR staff will review the final version with the NCEC and forward to the NRP Policy Board for adoption and recommendation to the City Council for approval in late July or early August.

Further information, included how input was used in developing the draft 2017-2019 CPP Guidelines can be found on the NCR website at this link: <http://www.minneapolismn.gov/ncr/programs/WCMSP-174183>.

The overall goals of these revisions were to make the Guidelines more readable and useful, and to provide clearer expectations for funded neighborhood organizations. Following is a summary of the changes in the Draft 2017-2019 guidelines:

1. Language cleanup and clarifications throughout the document.
2. Moved the "Standards and Expectations" section to a new section later in the document, and significantly revised.

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3. Revised the application section. The intent of revisions is to clarify language and make more readable.
4. NCR staff clarified what we mean by “Neighborhood Priority Plans”.
5. NCR is identifying publicly available standards that we will use as reference when needed to provide further interpretation of standards and expectations.
6. Added a new section on the process the NCR Department will follow to review compliance with the guidelines in absence of a grievance.
7. Clarified the grievance section.

Appendix A includes minor revisions. Following feedback from smaller neighborhood organizations that the annual CPP allocation was insufficient for their annual operations, Appendix A was revised to establish a minimum \$25,000 annual allocation for each neighborhood organization. In accordance with feedback from neighborhood organizations and the NCEC in 2010 and 2011, NCR staff will update the current funding formula with the most current data sets available before each three-year funding cycle. The revisions in Appendix A also indicate the updated data sets that will be used where available.

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