

# Common Ground: A City That Works for All

## The 2nd Annual Community Connections Conference

Saturday March 22, 2014  
Minneapolis Convention Center  
Minneapolis, MN

### CALL FOR EXHIBITORS

We invite you to present your ideas, experiences and knowledge as an exhibitor at the 2<sup>nd</sup> Annual **Community Connections Conference!** The conference is **FREE** to all participants and will focus on building successful neighborhood and community organizations, effectively involving an increasingly diverse spectrum of residents in our work, and developing a deeper understanding of how to work with and influence our city government. Don't miss this opportunity to network with other neighborhood and community-minded residents throughout our City. The conference will be held from 8:30 am to 4:00 pm at the Minneapolis Convention Center – a fully accessible facility.

### Benefits of having an Exhibitor Table

This year's conference theme – **Common Ground: A City That Works for All** – aims to explore ways we can hone our organizational and communication skills, better understand how we can work with and influence city government, and build broad-based efforts that involve all segments of our neighborhoods and community-at-large.

- Exhibitor tables are an excellent way to promote your services or work, launch a new idea, or simply network with a wide range of participants.
- As an Exhibitor, you will also be featured within our **Community Connections Conference** program that is provided to each conference participant.
- Hosting an Exhibitor table exposes you to a large group of active residents and neighborhood organizations who are looking for information, ideas and assistance to help them further their work.

### General Information

The cost to reserve an exhibitor table is based on type and size of exhibitor:

- officially city-designated neighborhood groups - **FREE**
- small non-profit organizations - **FREE**
- public agencies - **\$100**
- larger non-profits - **\$100**
- for-profit businesses - **\$100**

Each Exhibitor package includes lunch, snacks, beverages, and an 8ft. exhibitor table with table skirt and two chairs. For information on additional services offered directly by the Convention Center, but not included in the basic Conference Exhibitor package (e.g. electrical hookups, etc.) please go to: [Minneapolis Convention Center Exhibitor Information](#). NOTE: If you order additional services from the convention center please contact Claudia Diggs ([Claudia.diggs@minneapolismn.gov](mailto:Claudia.diggs@minneapolismn.gov)) first for your table assignment.

Neighborhood group exhibits will be set up in a specially-designated display area and will not need to be staffed. This will allow neighborhood group participants maximum opportunity to attend all sessions and participate in informal discussions.

**Keep in mind, space is limited and tables will be assigned on a first come/first served basis.**

Exhibitor set up will be held on Friday March 21<sup>st</sup> from 7:00 to 10:00 pm and Saturday March 22<sup>nd</sup> from 7:30 to 9:00 am.

Cancellations should be directed as soon as possible to NCR at 612-673-3737.

## **Payments**

We will only accept checks as a form of payment. Registration and payment must be received no later than **Friday, March 7<sup>th</sup>, 2014**. **Payments should be made out to “City of Minneapolis” and sent to:**

Neighborhood & Community Relations Department  
Attn: Community Connections Conference  
105 Fifth Avenue South, Suite 425  
Minneapolis, MN 55401

## **How to Register:**

**Registrations are preferred electronically via the following link:**

**<https://www.surveymonkey.com/s/2014mplsexhibitor>**

Exhibitors will be asked to provide the following information:

- Name of Exhibitor
- Exhibitor Contact
- Exhibitor Address, Email, Phone
- Exhibitor Type (Government Agency, For-Profit Business, large Non-Profit Organization, Small Non-Profit Organization, Neighborhood Organization)
- Brief Description of Exhibitor
- Name(s) of people who will staff the Exhibit

\* \* \* \* \*

**Registration and payment must be submitted by  
Friday, March 7, 2014**

**Questions can be directed to:**

Claudia Diggs, Program Assistant, at 612-673-3750  
[claudia.diggs@minneapolismn.gov](mailto:claudia.diggs@minneapolismn.gov)

*The City of Minneapolis invites and encourages participation by every resident to each program, service and event within our city. Should you require an accommodation in order for you to fully participate, or should you require this document in an alternative format, please let us know by contacting 612-673-2919.*

