

Minutes

Minneapolis Advisory Committee on People with Disabilities November 20, 2013

Ken Rodgers called the meeting to order at 4:40pm. Members, staff and guests introduced themselves. Committee had quorum with 8 of its 13 members present.

Members Present: Heather Leide, Harvey Hoffman, Ken Rodgers, Omar Magana, Donna Hemp, Amanda Tempel and Joan Wilshire.

Members Absent: Steve Oglesbee

Members Excused: Terri Krake and Dorothy Balen.

Guests: Ruth Kildow, Valentina Barnes and Peter Rickmyer.

Staff Present: Lance Knuckles, NCR, Tobe Broadrick, NCR, Bill Fellows, PW and Elise Niedermeier, Park Board.

Announcements: Terri Krake is on a leave of absence. Thank you all for everyone's work on the October Event. There was media coverage on Channel 5 news and in Access Press.

Approval of November 20, 2013 Agenda

Amanda Tempel moved to accept the November 20, 2013 Agenda, Donna Hemp 2nd the motion, all approved.

Approval of September 18, 2013 Minutes

Donna Hemp moved to accept the September 18, minutes, with spelling corrections, Heather Leide 2nd the motion, all approved.

Public Works Transition Plan, Bill Fellows, Public Works:

Bill Fellows discussed the Public works Transition Plan with the committee. Bill will send responses to Ken's questions to Cheyenne and Lance.

Comments:

- What are the priorities for pedestrian ramps and how are they determined? Why are diagonal, bidirectional, or fan/flared models used?**

- How many pedestrian ramps are in or out of compliance? Why are pedestrian ramps that are part of mill & overlay projects not being updated?
- What is the priority for locations without pedestrian ramps?
- Harvey: snow removal question?
- Recommendation for PW engineers to try pedestrian ramps with canes/wheelchairs.

Action Items:

- Bill will send responses to Ken's questions to Cheyenne and Lance.
- Bill will share the proposed priority list for 2014, rationale for priority selection, and criteria, plus how the MNDOT standard is being met for best practice (design choice).
- Access committee to form a taskforce to review APS, pedestrian ramps, with Bill Fellows etc. also includes the pedestrian advisory committee.

NCR Update:

Lance will supply a written report; including grievance plan for the December meeting. Lance also shared that pedestrian ramps will be done in the 2015 audit and the ADA Title 1 coordinator risk/exposure is being addressed directly by the HR director & proposed funding FT for ADA/FMLA designated staff. The hiring process can start after approval of budget 2014 budget in December. He also mentioned that the ADA network will be starting soon.

Toby reported that he now on contract focusing on Employee Title II training, 311, youth mental health issues. He also mentioned that the wheelchair softball tournament in Brooklyn Park on August 21-23.

Action Items:

- Find if there has been an ADA audit done in the past.
- Proposed PR Award Event for the Twins in December work with NCR, Minneapolis Marketing, Margo, & Executive Committee)
- Toby will share his PowerPoint training materials with the committee.
- Toby will be looking for signage for the ramp to the Crown Roller Mill.

MPRB Update:

Elise Niedermeier reported that they are currently working on Parking issues and distance of parks from transit and also creating a listing of accessible resources for park facilities

Comments:

- **The Committee recommends to that the Park Board track compliance for accommodations of the boiler plate language on all materials from the Park Board.**

Action item:

- **Collaborate with the Park Board for a spring accessible park tour 2014.**

New Applicants:

The Committee recommends that the Executive Committee make final recommendations on appointments.

Subcommittee Reports:

Items tabled.

Action Item:

- **Request for a Peavey Plaza update for December agenda.**

Meeting adjourned at 6:31 p.m.

Respectively submitted by Cheyenne Brodeen

Next meeting: December 18, 2013.

Action items from 11/20/13:

- **Bill will send responses to Ken's questions to Cheyenne and Lance.**
- **Bill will share the proposed priority list for 2014, rationale for priority selection, and criteria, plus how the MNDOT standard is being met for best practice (design choice).**
- **Access committee to form a taskforce to review APS, pedestrian ramps, with Bill Fellows etc. also includes the pedestrian advisory committee.**
- **Find if there has been an ADA audit done in the past.**
- **Proposed PR Award Event for the Twins in December work with NCR, Minneapolis Marketing, Margo, & Executive Committee.**

- Toby will share his PowerPoint training materials with the committee.
- Toby will be looking for signage for the ramp to the Crown Roller Mill.
- Collaborate with the Park Board for a spring accessible park tour 2014.
- Request for a Peavey Plaza update for December agenda.

On-going Action List:

- Lance will send out a draft universal complaint form to get feedback from committee.
- Follow up with 4th Street Station develop regarding recommendations from the Access Committee.
- Taxi-Cab Task Force will follow up with updates regarding placement of braille cards in Taxi Cabs.
- Invite Greg Goeke back to August MACOPD meeting.
- Access Committee will meet with 2013 Art-A-Whirl staff. (OMAR)
- Minneapolis Parking Ramps – Send a letter to all Council Members and Public Works staff. (KEN R.)
 - Ken will also contact Margo to get information on Parking Ramps.
- 311 Mobile App – C-click fix will work with Ken to get input regarding voice over capabilities. (KEN R.)
- 311 work group: Terri Krake, Amanda Tempel, Omar Magana and Ahmed Muhumud. Amanda will be the team lead. (Cheyenne will send Don Email addresses). Amanda will report on groups work at next meeting.
 - 311 would like to receive feedback from MACOPD on what calls might be ADA related.
 - 311 to send ADA related scripts to MACOPD.
- Revise ADA Grievance process document provided by NCR staff. (AHMED)
- Invite Metro Mobility to a future MACOPD meeting. (KEN and CHEYENNE)
- Ahmed Muhumud will provide quarterly reports on ADA Title II complaints or requests for accommodation to the committee.
- Access Committee will review neighborhood festivals.

- **Access Committee will contact the Northeast Minneapolis Arts Association regarding the 2013 Art-A-Whirl event and creating better access.**
- **Create an FAQ sheet for 311 CSA's to easily identify ADA issues.**
- **Create a communication plan with a timeline to notify public that ADA complaint forms are available.**
- **Hold a Walking tour of the BF Nelson Park in the spring for committee members.**
- **Ken Rodgers will contact the Civil Rights director about the front lobby of the Civil Rights office.**
- **Find out process to appoint someone as the ADA Title I coordinator and recommend person for City to appoint and send a letter to the City Council.**