



NRP Policy Board

DRAFT Meeting Minutes

Tuesday, July 16, 2013

Crown Roller Mill

Call to Order

Chair Jeffrey Strand called to order the regular meeting of the NRP Policy Board at 5:17 pm on July 16, 2013 at the Crown Roller Mill, Conference Room 3.

1. Introductions

The following Board Members were present: Council Member Kevin Reich, Commissioner Gail Dorfman, Park Board Commissioner Liz Wielinski, Jeffrey Strand, School Board Member Josh Reimnitz, Jeremy Hanson Willis, Kenya McKnight and Carol Pass.

The following Board Members were absent: Senator Jeff Hayden and Saciido Shaie.

The following staff members were present: Robert Thompson, Howard Blin and Cheyenne Brodeen.

2. Approval of Agenda

Motion by Wielinski, seconded by Reich, to approve the agenda. Motion carried unanimously.

3. Approval of May Minutes

Motion by Wielinski, seconded by Reimnitz, to accept the May minutes. Motion carried unanimously.

4. Background on CPP Guidelines

NCR staff reviewed the background on the Community Participation Program (CPP) Guidelines for the NRP Policy Board members. This item was informational only to the NRP Policy Board members to get a better understanding of the CPP program.

Discussion on Background on CPP Guidelines:

- What is the timeline for submitting CPP proposals?
 - Neighborhood Organizations can begin submitting proposals for the 2014-16 funding cycle this September.
- The wording of the CPP guidelines is not consistent with the wording of the new Neighborhood Priority Plan policies that were just adopted by the board.
- What process does the allocation formula for the CPP guidelines go through to get set?

- The allocations will be presented to the City Council with a request to approve them for a three-year funding cycle.
- The first set of CPP guidelines that were adopted allowed for a usage of food up to 5 percent of a neighborhoods funding allocation, however, when the NRP funds were repurposed it wasn't allowed. Is there anyway to make that change in the guidelines for the 2014-16 cycle to allow food?
 - An opinion from the City Attorney's office ruled that option out.

5. Establish Grievance Committee

Chair Jeffrey Strand reported that through communication with NCR Department staff and a resident he has learned that a resident has a possible grievance with the Cedar Riverside NRP organization. There is no formal grievance yet and it is possible that one will be coming in the next few days. The NRP Chair suggested that the appropriate next steps will be to request NCR staff to review the existing NRP Grievance Policy changes from June 2012 and bring updated proposed policy language back to the Policy Board's next meeting, and to communicate with the resident to ascertain if a formal grievance will be filed against Cedar Riverside NRP. NCR staff will forward the necessary information to the NRP Policy Board members. No creation of a Grievance Committee is needed today.

Discussion on Establishing a Grievance Committee:

If there is a formal grievance that could be acted upon and if there are recommendations from the NCR department to update the grievance policy, it should be brought back to the NRP Policy Board's next meeting for action.

Motion by Hanson-Willis, seconded by Reich, to request NCR Staff to bring an updated grievance policy for the NRP Policy Board to review and approve at their next meeting. Motion Carried unanimously.

6. NCR Report

The NCR department has hired Lance Knuckles as the new Access and Outreach Manager.

The department is also accepting applications for the upcoming sessions of the Minneapolis City Academy that will begin on September 18th and run for 5 weeks. Please help spread the word.

7. Next Meeting

The next NRP Policy Board will be held on Tuesday, August 20th at 5:00p.m.

8. Adjourn

Motion by Wielinski, seconded by Reimnitz, to adjourn at 6:19p.m. Motion carried unanimously.

Minutes submitted by: Cheyenne Brodeen

ATTEST: Commissioner Gail Dorfman,
NRP Policy Board Secretary