

TO: Members of the Neighborhood and Community Engagement Commission

FROM: Howard Blin, Community Engagement Manager

DATE: February 20, 2013

SUBJECT: **February 26<sup>th</sup> NCEC Meeting**

## **Meeting Location**

The meeting will be held at the Minneapolis Central (Downtown) Library. Parking is available in the Library garage with the entrance off 4<sup>th</sup> Street. Please bring your parking ticket to the meeting where it will be validated

## **Agenda**

### **Item 4 - Adoption of Bylaws**

At the December NCEC meeting review of the Commission Bylaws was referred to the NCEC Committee of the Whole. The Committee met on January 10<sup>th</sup>, January 17<sup>th</sup>, and February 12<sup>th</sup> spending over six hours reviewing and reaching consensus on each section of document. The review was finalized at the last meeting with the Committee reaching consensus on the entire document included on the meeting agenda. The following actions regarding the bylaws are before the Commission:

- Adopt the bylaws
- Disband the Bylaws Task Force

The new bylaws establish an executive committee for the Commission consisting of four officers. Action is requested to set the election of the new officers for the March 26<sup>th</sup> Commission meeting.

Finally, in working on the bylaws the Committee of the Whole determined that a set of policies and procedures should be developed to guide the Commission operations. The Commission is requested to establish a task force to draft a policies and procedures manual. A proposed charge for the task force is attached.

## **Item 5 – Task Force Reports**

- A. Boards and Commissions Task Force. The Task Force completed a report which was presented on February 7<sup>th</sup> to the City Council Committee of the Whole by Jeff Strand. The Council was very appreciative of the recommendations of the Commission. The Council will use these recommendations to draft policies broadening diversity on boards and commissions. It is expected this process will be completed by April 1<sup>st</sup>.
  
- B. One Minneapolis Fund Task Force. The application period for the One Minneapolis Fund closed on January 31<sup>st</sup>. The program has \$62,000 to distribute with a limit established of \$25,000 for any one program. 24 applications were received from various non-profit organizations seeking a total of \$499,624 in funding. The One Minneapolis Fund Task Force reviewed the applications and met on February 20<sup>th</sup> to rank the projects and make funding recommendations to the full Commission. The funding recommendations will be provided to Commissioners prior to the meeting.

## **.Item 6 - Blueprint for Equity**

A schedule for the outreach effort to neighborhood organizations will be provided separately.