

## Report to the NRP Policy Board

FROM: Howard Blin, Community Engagement Manager

DATE: February 13, 2013

SUBJECT: **Agenda Item 4 – Election of Officers**

### **Action Requested:**

The Board is requested to elect a chair, vice chair, and secretary

Article IV of the bylaws for the Policy Board call for election of Board officers in February of each year. Currently Jeff Strand serves as Chair, Liz Wielinski service as vice chair. The position of secretary is currently vacant. The following is the section of the bylaws relating to officers.

### **Article IV Officers**

#### **Section 1 Officers**

Consistent with Resolution No. 2011R-667, the NRP Policy Board will select the chair and any other officers of the NRP Policy Board. The NRP Policy Board shall have a Chair, a Vice-Chair and a Secretary.

**Subdivision a:** The Chair shall be elected annually at the first NRP Policy Board meeting in February by a majority of the votes of the NRP Policy Board. The Chair shall have the power of general management of the business of the NRP Policy Board, shall preside over all meetings of the NRP Policy Board or delegate such responsibility to the Vice-Chair, shall carry out the duties of signatory agent for the program, and shall perform all duties as prescribed by the NRP Policy Board.

**Subdivision b:** The Vice-Chair shall be elected annually at the first NRP Policy Board meeting in February by a majority vote of the NRP Policy Board. The Vice-Chair shall be elected before the Secretary. The Vice-Chair shall, in event of the absence or disability of the Chair, assume all powers and duties of the Chair.

**Subdivision c:** The Secretary shall be elected annually at the first NRP Policy Board meeting in February by a majority vote of the NRP Policy Board. The Secretary shall sign and execute such documents as require the Secretary's signature and as may be necessary to transact the business of the NRP Policy Board, and shall ensure and attest that a fair record of all proceedings of the NRP Policy Board and its committees has been kept in the appropriate minute book of the NRP Policy Board.