

TO: Members of the Neighborhood and Community Engagement Commission

FROM: Howard Blin, Community Engagement Manager

DATE: July 18, 2012

SUBJECT: **July 24th NCEC Meeting**

Meeting Location

The meeting will be held at the Minneapolis Central (Downtown) Library. Parking is available in the Library garage with the entrance off 4th Street. We can validate your parking tickets.

Agenda

Agenda Item 2 – Introduction of New Members

As this is the first meeting for the seven new members of the commission, we will spend a few minutes on introductions. In addition, staff will present a suggested list of work items for the Commission for the remainder of the year. It is anticipated that the Commission will revise the work plan at this and subsequent meetings.

Agenda Item 3 – NRP Policy Board Report

At the July meeting it will be necessary for the Commission to appoint four members to serve on the Neighborhood Revitalization Program (NRP) Policy Board. In December 2011 the Commission appointed four members to the Neighborhood Revitalization Program (NRP) Policy Board. Those appointments were for a six month period ending in June 2012. The new terms will be for a one-year period.

The Policy Board is responsible for reviewing and approving NRP Neighborhood Action Plans and modifications to existing plans. In addition, beginning in 2012 the Policy Board will be reviewing and approving Neighborhood Action Plans. The Policy Board meets monthly on the third Tuesday of the month. The following website provides more information on the Board: <http://www.minneapolismn.gov/ncr/boards/nrp/index.htm>

Representation from the Commission to the NRP Policy Board is called for in the 2011 Resolution which created the Policy Board:

Be It Further Resolved that the City Council requests that the Neighborhood and Community Engagement Commission (NCEC) appoint four neighborhood representatives from the members of the NCEC for an interim term ending in June 2012, by which time the neighborhoods will have held NCEC elections and after which the NCEC may make annual appointments from the members of the NCEC to full one-year terms

Whether the NCEC representatives to the Policy Board should be drawn from the full Commission or from the eight elected members was the subject of discussion by the City Council. The adopted resolution calls for the Policy Board representatives to be drawn from the full membership of the commission.

In addition to the four NCEC representatives, the Policy Board includes the following members:

- Mayor of the City of Minneapolis or designee – *currently Jeremy Hanson Willis*
- President or other member of the Minneapolis City Council – *currently Councilmember Kevin Reich*
- Elected official from the Minneapolis Park and Recreation Board – *currently Commissioner Liz Wielinski*
- Elected official from the Minneapolis Board of Education – *currently Boardmember Jenny Arneson*
- Elected official from the Hennepin County Board of Commissioners – *currently Commissioner Gail Dorfman*
- A representative from the Minneapolis delegation to the Minnesota Senate – *currently Senator Jeff Hayden*
- A representative from the Minneapolis delegation to the Minnesota House – *currently Representative Bobby Joe Champion*

The process used by the NCEC to select Policy Board representatives in 2011 is as follows:

1. Solicit nominations or volunteers.
2. If only four nominations are received, approve by consensus.
3. If more than four nominations, follow this process:
 - a. Each candidate is given 60 seconds to speak

- b. Vote by secret ballot with each commissioner voting for up to four commissioners
- c. The four commissioners with the most votes are selected
- d. NCR staff is directed to inform the City Council of the appointments

Agenda Item 4 – Organize Grievance Committee

Mr. Peter Rickmyer has appealed a response from the NCR Director to a grievance against the Jordan Area Community Council. This grievance and appeal is separate from the grievance appeal the NCEC reviewed in May.

In the event of such an appeal, the guidelines of the Community Participation Program call for the NCEC to convene a committee to review the grievance.

The grievance involves compliance with the notification requirements of Americans with Disabilities Act by the Jordan Area Community Council.

As with the previous case it is recommended that the NCEC take the following steps to consider the appeal:

1. Establish a grievance committee consisting of three to five members.
2. Determine date for committee meeting.
3. Notify all parties of meeting and deadline for submittal of written information.
4. Hold a meeting of grievance committee – parties to the grievance will be allowed to present information.
5. Committee meets to make determination.
6. Committee reports decision to full NCEC

Agenda Item 6 - Latino Engagement Task Force Report

The task Force recently held a day-long workshop to brainstorm strategies to improve the connections between the City and the Latino community. NCR staff member Mariano Espinoza will present an overview of the workshop to the Commission. The summary is attached in a separate report.

Agenda Item 7 – Boards and Commissions Diversity Survey.

The key findings of the survey are outlined in a separate report from David Rubedor. The Commission will be asked to discuss the recommendations included in the report.