

TO: MEMBERS OF THE NEIGHBORHOOD AND COMMUNITY
ENGAGEMENT COMMISSION

FROM: HOWARD BLIN, COMMUNITY ENGAGEMENT MANAGER

SUBJECT: DECEMBER 29, 2011 MEETING

DATE: DECEMBER 14, 2011

Meeting Location

The meeting will be held at the University of Minnesota's Urban Research and Outreach Center (UROC) located at 2001 Plymouth Avenue North.

Agenda

Item 2 – NCR Report

Cathy TenBrooke, the County-City Coordinator, who was originally scheduled to present an overview of the program in October, has been rescheduled for the January meeting.

Item 3 - Update on City Council Action

3A & B- Report and Discussion. On December 8th the City Council Committee of the Whole held a public hearing on proposed changes to the City's NRP Ordinance, the NRP Policy Board Resolution and the NCEC Resolution. Links to these documents are listed on the meeting agenda. On December 15th the Committee acted on to recommend approval of all the documents with one amendment to the NRP Ordinance:

*Action Taken: Approved, with the ordinance amended as follows: Amending 419.55. Phase II neighborhood revitalization program process
(b) Phase II funds; distribution and restrictions.
(6) No more than twenty (20) percent of the program dollars expended for all NRP expenditures (on an annual basis) may be used for central administrative costs., ~~both in central administration and at the neighborhood level.~~*

This change merely limits the 20 percent cap on NRP administrative costs to the Neighborhood and Community Relations Department and other City departments. It removes the cap from neighborhood organizations. Projected City administration costs for the NRP program for the years 2012 through 2014 are 11 percent of total program expenditures.

The NCEC Resolution adopts the direction recommended by the Commission at the special meeting on November 7th. The resolution also calls for the NCEC to select a chair and vice

chair. These positions were also included in the original 2008 authorizing resolution for the NCEC but they were not established. It was the intention of the City Council in adopting the restated resolution that the Commission select a chair and vice-chair. It is suggested that the Commission take these actions at the January meeting.

The amended ordinance and resolutions were adopted by the City Council on December 16th.

3C.- Appointments to the NRP Policy Board ACTION ITEM. The authorizing resolution establishing the new NRP Policy Board establishes the following membership of the Board:

- Mayor of the City of Minneapolis or designee
- President or other member of the Minneapolis City Council
- Elected official from the Minneapolis Park and Recreation Board
- Elected official from the Minneapolis Board of Education
- Elected official from the Hennepin County Board of Commissioners
- A representative from the Minneapolis delegation to the Minnesota House of Representatives
- The NCEC authorizing resolution calls
- A representative from the Minneapolis delegation to the Minnesota Senate
- Four neighborhood representatives.

The NRP Policy Board resolution calls for the four neighborhood representatives to be appointed from the NCEC in the following manner:

Be It Further Resolved that the City Council requests that the Neighborhood and Community Engagement Commission (NCEC) appoint four neighborhood representatives from the members of the NCEC for an interim term ending in June 2012, by which time the neighborhoods will have held NCEC elections and after which the NCEC may make annual appointments from the members of the NCEC to full one-year terms

Whether the NCEC representatives to the Policy Board should be drawn from the full Commission or from the eight elected members was the subject of discussion by the City

Council. The adopted resolution calls for the Policy Board representatives to be drawn from the full membership of the commission.

To be able to organize the NRP Policy Board in January, it is necessary for the NCEC to appoint the neighborhood representative at the December meeting. The process suggested by the meeting facilitators is as follows:

1. Solicit nominations or volunteers.
2. If only four nominations are received, approve by consensus.
3. If more than four nominations, follow this process:
 - a. Each candidate is given 60 seconds to speak
 - b. Vote by secret ballot with each commissioner voting for up to four commissioners
 - c. The four commissioners with the most votes are selected
 - d. NCR staff is directed to inform the City Council of the appointments

Item 4 – CPP Guideline Revisions

Comments on the proposed guidelines that were received from neighborhood organization were discussed at the December 14th NCEC Committee of the Whole meeting. Staff will summarize those discussions and the proposed changes to the guidelines. The schedule for adopting the guidelines is as follows:

January 11, 2012 – Review of guidelines and funding allocations by the NCEC Committee of the Whole.

January 24, 2012 – NCEC takes final action on guidelines and makes recommendation to City Council

February – City Council action on guidelines