



**Neighborhood and Community Engagement Commission
November 17, 2009 DRAFT Meeting Notes**

Central Library, 300 Nicollet Ave 55401

NCEC member attendees: Tony Anastasia, Crystal Johnson, Doron Clark, David Crockett, John Finlayson, Bill Helgeson, Mark Hinds, Melanie Majors, Marcea Mariani, Matt Massman, Ed Newman, Matt Perry, Karen Lee Rosar, Breanne Rothstein, Jeffrey Strand

NCEC members absent: Ami Thompson

Commission staff: Jennifer Lastoka, Pa Vang

Guests: *David Rubedor (NCR Director)*

Agenda Item	Content	Outcomes/Next Steps (Person Responsible)
1. Welcome and introductions	<ul style="list-style-type: none"> ▪ Introductions - Name, neighborhood you live in, what do you hope to accomplish in tonight's meeting? ▪ Overview by facilitator of how the meeting will run: facilitator may skip over people who have spoken if someone else who hasn't spoken wants to, decision-making process of choice is consensus (in essence, do you agree and can you live with it) 	
2. Meeting notes and agenda (Action)	<ul style="list-style-type: none"> • Facilitator asked commission members if any changes were needed to finalize the October meeting notes. <ul style="list-style-type: none"> • See next step for change requests • Facilitator asked if everyone was okay with today's agenda as it has been presented. No changes were requested. • Facilitator shared guest speakers at Decembers meeting includes Council Member Lilligren, Council Member Ostrow and Repa Mekha (Nexus) • Commission had a brief discussion on guest speakers 	Next Step: Staff will: <ul style="list-style-type: none"> ▪ Fix typos on October meeting notes ▪ Underline first bullet in Outcome section for page 2 ▪ Clarify second bullet in Outcome section on page 2
3. NCR Department Overview (Informational)	<ul style="list-style-type: none"> ▪ NCR Department Overview Presentation from David Rubedor (see PowerPoint for details) ▪ Commission members were able to ask clarifying questions 	Next Step: <ul style="list-style-type: none"> •

Underlined content indicates a general consensus reached

<p>4. 2010 Transition Fund (Discussion)</p>	<p>Task Force member presented information captured in task force timeline, highlighting the next steps and the two information and input sessions</p> <ul style="list-style-type: none"> • Commission members were able to ask clarifying questions 	<p>Next Step:</p> <ul style="list-style-type: none"> • Staff will replace in timeline the word “incorporate” with “discuss”
<p>5. Principles of Program Funding (Discussion)</p>	<ul style="list-style-type: none"> • Facilitator gave an overview of meeting with Council Member Ostrow when facilitators + a commission member met to present the NCEC letter on Consolidated TIF Plan. CM Ostrow suggested the group present key principles of the letter at the Nov. 19 public hearing. • Commission members discussed the “Principles of Program Funding” document and facilitator asked for a volunteer presenter <p>Outcomes</p> <ul style="list-style-type: none"> • Items to change on the letter: <ul style="list-style-type: none"> • Change “use” to “maintain” in second paragraph • Order of principles. Should be 1) Stable 2) Adequate 3) Diverse instead of 1) Stable 2) Diverse 3) Adequate • Add the word “dedicated” to the sentence “Effective community engagement requires stable, consistent funding.” • <u>With minor changes (listed above), general consensus reached the letter will be presented by Jeff Strand at the Nov. 19 public hearing.</u> (Commission Members Matt Perry and John Finlayson agreed in general with the NCEC position statement. They disagreed with including in the NCEC position statement a specific range of \$12M - \$14M annually as a starting point for discussions with the City on what level of funding will be required for neighborhood organizations citing concerns that such specificity did not acknowledge the impact it could have on property tax relief.) 	<p>Next Steps:</p> <ul style="list-style-type: none"> • Staff update letter as needed • Jeff Strand to present updated letter at the Nov. 19 public hearing

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<p>6. 2010 Work Plan (Discussion)</p>	<p>Commission discussed <u>2010 Work Plan (Nov. 2009)</u></p> <p>Outcomes:</p> <ul style="list-style-type: none"> • Items to add <ul style="list-style-type: none"> • Measurement (NCEC & NCR Dept) • Alternates • Models to share/development of best-practices/how resources can be shared (ex. neighborhood administration, payroll, etc) • Timing suggestions <ul style="list-style-type: none"> • "Communications" early topic for next year • "Community Engagement work in various City Departments" early topic for next year • "NRP/NRP Policy Board operating alongside NCR/NCEC" is priority • Other comments/suggestions <ul style="list-style-type: none"> • Include an updated work plan as part of each meeting materials but it does not have to be an agenda item • Have an all facilitator's meeting at the beginning for the year to outline the year's work • Facilitator asked commission members if any of the work plan items seem like it requires a task force. Two items named: Program Guidelines and Election, Diversity, Recruitment. Karen Lee Rosar and Crystal Johnson expressed interest in Election, Diversity, and Recruitment Task Force. 	<p>Next Steps:</p> <ul style="list-style-type: none"> • Agenda topics suggested will be added to the list of agenda topics for facilitators to choose from • Staff will update the work plan as suggested
<p>7. Other Business (Informational)</p>	<ul style="list-style-type: none"> • Social gathering December 4th 5-7 p.m. 	