



Neighborhood and Community Engagement Commission
January 26, 2009 Meeting Notes

Hosmer Library, 347 East 26th Street

NCEC member attendees: Tony Anastasia, Doron Clark, David Crockett, John Finlayson, Bill Helgeson, Mark Hinds, Crystal Johnson, Marcea Mariani, Matt Massman, Ed Newman, Matt Perry, Melanie Majors, Karen Lee Rosar, Breanne Rothstein, Jeffrey Strand, Ami Thompson

NCEC members absent: *none*

Commission staff: Jennifer Lastoka, Pa Vang

Guests: Ahmed Muhumud (Access and Outreach Manager), Mike Christensen (Director of Community Planning Economic Development)

Agenda Item	Content	Outcomes/Next Steps (Person Responsible)
1. Welcome and introductions	<ul style="list-style-type: none"> ▪ Introductions - Name, neighborhood you live in 	
2. Meeting notes and agenda (Action)	<ul style="list-style-type: none"> • Facilitator asked commission members if any changes were needed to finalize the December meeting notes. • Request to clearly indicate on notes whether an action was taken or not. • Facilitator asked commission members if everyone is fine with the agenda as presented. Agenda was modified at the request of a commission member to take 4.5 minutes at the end of the agenda to get clarification on the City's streamlining of appointments as it related to NCEC members. No other requests or concerns expressed. 	<p>Next Step: Staff will:</p> <ul style="list-style-type: none"> ▪ Remove "Draft" from December meeting notes
3. CPED & Great Streets (Informational)	<ul style="list-style-type: none"> ▪ Mike Christensen, Director of CPED, gave a brief overview of the department noting that the work of CPED touches neighborhoods and residents. (For more information visit www.ci.minneapolis.mn.us/cped) ▪ Mike Christensen gave a presentation on Great Streets program, explaining where its history and any related development plans. Details can be found at http://www.ci.minneapolis.mn.us/cped/great_streets_home.asp ▪ NCEC members were able to ask questions about the Great Streets program 	<p>Next Step:</p>

Underlined content indicates a general consensus reached/action

<p>4. Bridge funds (Action)</p>	<ul style="list-style-type: none"> • Mark Hinds, Bridge Fund Task Force member, gave a brief overview of how the last task force meeting went and did an overview of the 2 task force recommendations: 1) approve proposed Bridge Fund Guidelines and supporting timeline 2) Establish a Review Committee • Commission discussed whether the Review Committee should have full authority in determining allocation amount or if the Review Committee should make recommendations and the full commission does the final approval. Jeff Strand presented an alternative proposal relating to this. <p>Outcomes:</p> <ul style="list-style-type: none"> • <u>Commission approved Jeff Strand’s proposed changes</u> • <u>With the proposed changes, the commission approved the Bridge Fund Guidelines and its supporting timeline</u> • <u>Marcea Mariani and Ed Newman volunteered to be on the Review Committee. No other commission members volunteered.</u> 	<p>Next Step:</p> <ul style="list-style-type: none"> • Bridge Fund Task Force will write a letter to community members about how input was used • Staff will incorporate the changes proposed by Jeff Strand • Commission members and staff will communicate with neighborhood organizations about the availability of Bridge Funds.
<p>5. Communication with the City Council (Discussion)</p>	<ul style="list-style-type: none"> • Commission discussion around how the commission wants to communicate with the City Council. • Some commission members think this is a conversation the Bylaws is already tackling • Some suggested having Council talk about the NCEC authority and expectation might help <p>Outcomes</p> <ul style="list-style-type: none"> • <u>Staff will assist with setting up a meeting for commission members to talk more about communication with City Council; Commission members interested in being part of the conversation include: Mark Hinds, Jeff Strand, Melanie Majors, Tony Anastasia, John Finlayson, Breanne Rothstein and Crystal Johnson.</u> 	<p>Next Steps:</p> <ul style="list-style-type: none"> • Staff will help set up a meeting to further discuss Communication with City Council

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<p>6. Plan for developing future neighborhood program (Discussion)</p>	<ul style="list-style-type: none"> • Matt Perry gave an overview of the plan for developing a program • Commission discussed whether or not the NCEC's CoW will be videotaped/recorded. No videotaping. No audio recording. Notes may be taken. <p>Outcomes:</p> <ul style="list-style-type: none"> • <u>Commission approved the plan for developing a program as is</u> 	<p>Next Steps:</p> <ul style="list-style-type: none"> • Staff to schedule a regularly scheduled monthly NCEC CoW with input from commission members about availability. • NCEC CoW meetings scheduled for Feb 17, Saturday Feb 27 and from Mar – Dec on the 2nd Wednesday of each month. (location to be determined)
<p>7. Other business</p>	<ul style="list-style-type: none"> • Staff announced the NCR department received a grant by Bush Foundation for a project around welcoming new residents to the city of Minneapolis. As the pilot portion of this project the target will be for immigrants/refugees in the East African community with the idea of expanding the work in the future. • Staff responded to questions about the streamlining of the open appointments process as it relates to the NCEC with the following: <ul style="list-style-type: none"> • The open appointments process of City boards and commissions will generally happen two times each year with Council action to finalize appointments targeted to happen in May and November of each year. • Terms for each board or commission will correspond to only one of the two cycles (typically July 1 and January 1 respectively). • The NCEC has been assigned to the cycle making appointments in May for terms to begin July 1st of the corresponding year. • These changes to not change the term lengths rather the timing in the year of when terms begin and end. • The NCEC does not have any vacancies now nor scheduled to happen in the year 2010 so this new timing will apply beginning in 2011. 	