
COMMUNITY PARTICIPATION PROGRAM
Application Template.

Please feel free to use this template as a guide to developing your submission for funding from the Community Participation Program. The level of detail should be appropriate to your organization's proposed activities, and to the level of funding allocated for your organization.

CONTACT INFORMATION:

Organization Name: Citizens for a Loring Park Community (CLPC)
Address: 430 Oak Grove, Suite 117 Minneapolis, MN 55403
Website url: www.loringpark.org
Organization email: loveloring@gmail.com
Federal EIN: 41-1676234
Board Contact: Name: Gary Gliem Phone: Email: Address: 430 Oak Grove, Suite 117 Minneapolis, MN 55403
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FUNDING ACTIVITIES.

Use the following questions as a guide for your submission.





1. *After this first funding year, neighborhood organizations will submit proposals for three years of funding from the Community Participation Program. How will your organization engage residents and other stakeholders in 2011 to develop your three-year proposal?*

Citizens for a Loring Park Community is in the midst of organizing and implementing a Community Engagement Plan to develop the Loring Park Neighborhood Master Plan. Focus areas for this plan are a) freeway edges/the perimeter of the neighborhood, b) the perimeter of Loring Park, c) Nicollet Ave., and d) the Harmon Area. Features of a completed plan will include the areas of Land Use, Public Realm, Multi-Model Transportation, Cultural Assets & Opportunities, Parking, Housing, and Community Partnerships. A component of this Master Plan Document, will be the Implementation Plan. Within that plan will be outlined, continued outreach. This plan will be developed within our current process. We have attached our Master Plan Community Engagement Plan as Exhibit A to this request. It will take good Community Engagement and partnerships to implement our Loring Park Neighborhood Master Plan.

Additionally, we will structure our community outreach around a series of events and celebrations as articulated in Exhibit A. These events are designed to draw neighbors to a place where they can meet each other in a relaxed and social environment. CLPC has recruited Event Volunteers, Committee, and Board members at these events. Residents and stakeholders unable to participate within our committees or projects have the opportunity to comment. They can develop ideas, direct plans, activities, and create new events by coming to the CLPC Information table and engaging in conversation with Board members, Committee members, volunteers, and staff. Exhibit C illustrates an example of planning and structure which goes into the execution of one of these events. Illustrated is a History panel which drew out a hundred residents!

New events and partnerships have been created through these types of informal conversations. For example, volunteers which are now leading an urban compost movement in Loring were recruited and encouraged with this idea through meeting folks from CLPC and engaging in conversations at a 2010 Fall event hosted by Plymouth Church. Now these two (2) young people, renters from the Loring Park neighborhood, have been actively involved in our Master Planning process and volunteered with our 2011 “Love Loring” event.

2. *What regular outreach and engagement activities will your organization carry out in 2011?*

CLPC continues to host Community Forums through their monthly Land Use and Livability Committees. The mission of the Land Use Committee is to “provide a forum for residents, business, and others interested in the land use development of the neighborhood to voice their ideas in a way that is constructive to the long term health and success of the neighborhood and

its constituents.” Our Livability Committee, which also meets monthly has a mission to “provide a forum for residents, businesses, and others interested in public safety, public policy, and livability issues. The Livability Committee works on public realm issues of streetscape, tree planting, and pedestrian lighting. CLPC also has a newly established Historic Resource ACTION team. Two priority focus areas with this workgroup have been to save four (4) historic homes on Loring Hill and actively participate in reuse possibilities for the Wesley Church. CLPC is part of a team involved in the development of a reuse study conducted through MCTC, for the Wells Family Center, another historic mansion in the neighborhood. A component to our ACTION Team is to have one of the historic properties host each monthly meeting, hear a presentation from the host about the history of the building, and discuss current challenges experienced. This strategy for community engagement recruited in new participation, especially from those interested in seeing the inside of a building and those interested in historic preservation issues.

Our philosophy is “Each one, Reach one” and it is the responsibility of all to spread the word, bring a friend, have coffee, share information with neighbors, and go out and meet neighborhood organizations/businesses. Throughout 2010, one of our boardmembers suggested that we “rotate meeting locations”. We selected two (2) of our committees to experiment with this concept and we have successfully held our meetings in different locations every month. In this fashion, we have discovered that residents within close proximity of the meeting attend, whereas if the meeting is held at the opposite end of the neighborhood, their attendance is unlikely. Additionally, volunteers are able to meet new people and see new buildings/organizations.

We have had an intentional Outreach Focus to “build stronger connections with Minneapolis Technical and Community College. We have had a long-standing working relationships with President Phil Davis, the Administrative staff, and the Facilities Staff. But, we decided to pursue outreach to Professors and Students. Three years ago, we participated with the MCTC Health Fair. From the CLPC Information Booth, we did 300 individual clipboard surveys with students to assess their perception of the Loring Park Neighborhood. Through those surveys, we had consistent input that students did not venture into our community. They were afraid.

We set about an intentional set of strategies to address this response-

1. CLPC Coordinator worked with several Professors to speak in classes about the Loring Community;
2. One of our Condo Associations structured “Community Conversations” between students and Loring Park Residents in that building;
3. CLPC Coordinator worked with two Professors to develop classroom projects which included neighborhood walk-a-bouts followed by a classroom discussion;
4. CLPC appointed two of their Boardmembers to participate on a student committee
5. CLPC appointed another Community Member to participate on a MCTC Committee working on a Student Health Clinic and Community Center;
6. CLPC invited MCTC Staff, Administration, and Students to participate in their Loring Park Neighborhood Master Plan development.

To date, we have had participation by eleven MCTC Professors, dozens of students, and the MCTC Student Council President has put his name in to run for the 2011-2012 CLPC Board.

3. *How will your organization reach out to under-represented groups in your community? Who are these groups?*

A special feature of our Master Plan effort and as a way to “kick off” and recruit implementation partners, as well as involve renters in Loring Park, we are planning the **1st Loring Park Acoustic Music Festival**. We believe that this is a way to reach out to folks unable to participate in our monthly meeting schedule and to informally engage them in dialogue. We will formally survey Loring Park residents on the concepts and priorities established in our Loring Park Master Plan. Musicians involved have been selected due to their involvement in and with the Loring Park Neighborhood. Some of the musicians live in the neighborhood, others work in the neighborhood. We are working with rental property owners to publicize the event within the rental buildings. We see this as a great opportunity to connect with Loring Park residents.

In 2011, we will be kicking off through volunteer effort, an Urban Composting Initiative. We anticipate a great deal of interest by renters in our community. We are hopeful that by participating in the Composting Initiative, we will identify those interested in community food gardening. This concept has been identified in our Master Plan Community Engagement and we hope to expand upon it and identify folks interested in carry this concept further.

Loring Park has a high **Russian**-speaking Senior population. We would like to structure activities and discussions with residents from three (3) of our hi-rise buildings. One of our active volunteers has taken the lead to connect CLPC leadership with the “Senior Coordinator”. We plan to work with our volunteer to establish translated conversations with our Russian-speaking elders in 2011 and on.

During the Summer of 2010, CLPC conducted a CURA Research Project to assist with our Master Planning effort. This project focused on utilizing **LEED/ND** (Leadership in Energy Efficiency and Design for Neighborhood Development). The goal of the project was to explore the potential for part of the Loring Park neighborhood of Minneapolis to become LEED/ND certified under the new rating system for Neighborhood Development. In order to reach this goal, an inventory of the community’s physical environmental assets was conducted. The information collected was compiled geographically and analyzed using GIS software. Following the conclusion of the project, CLPC began their Loring Park Master planning project utilizing the information gathered.

The study highlighted both the opportunities, as well as the challenges of applying the rating system to an existing neighborhood versus a new, suburban-style or brown site development. Through this project, areas were identified whereby the LEED/ND standards could be further developed to create an entirely new set of standards for “Existing” neighborhoods. Lauren Huynh, a member of the Minneapolis Planning Commission as well as a boardmember of the Minnesota Green Building Council (MNGBC) volunteered to provide technical experience with our project. Moving forward Lauren and the workteam have entered into discussions with MNGBC to consider Loring Park Neighborhood as a pilot project to create such standards. Should this come to fruition, it provides CLPC another fabulous opportunity for Community Engagement. Building owners, Loring residents, MCTC students, Institutions could all partner with us on the development of these draft guidelines.

Last, supporting our **small businesses** is an ongoing and intentional partnership. CLPC supports our businesses and many times assists in the promotion of events and ongoing activities at their locations. This supports the establishment, but it also provides an opportunity for outreach. *Two examples* – 1) Loring Theater has come into new management. CLPC advertises events and shows and in exchange has a opportunity to be at these events, talk to attendees, display organizational materials, and promote neighborhood involvement, 2) Loring

Kitchen & Bar, when they opened, needed exposure and was promoted by CLPC. "Neighborhood Breakfasts" and "Neighborhood Lunch Week" were mutually promoted by CLPC and Loring Kitchen and Bar. In exchange, CLPC received 20% of the sales for the events. Loring Kitchen and Bar got new business through CLPC's promotion of these events, and CLPC had a small fundraiser. These type of activities will be initiated and implemented throughout 2011.

4. *What planning activities would your organization like to carry out in 2011? (This could include strategic planning, land use planning, NRP planning, etc).*

This has been explained above, see *Exhibit A – Master Plan Community Engagement and Event Calendar*.

5. *How does your organization provide information to the community? How do you gather information from the community?*

We continue to publish a monthly, electronic newsletter and post our meeting agendas and events on bulletin boards in rental buildings, in laundry room and elevators in Condo buildings, at the Oak Grove Grocery, Dunn Brothers and Loring Park. We seek, through our events, individuals in each of the locked buildings to be our "building contact" to distribute information and re-post as needed. Organizing in a vertical neighborhood with locked buildings presents somewhat of a challenge, but through activities and events we have successfully been able to recruit volunteers for thirty (32) of our buildings. Monthly, our Coordinator attends the Loring Park Property Owners & Managers meeting and connects with another twenty (2) multi-building property owners. Updates are given, as well as Meeting and Event information to post. Committee agendas, minutes, Master Plan Community Engagement previews, and Gathering summaries are also posted on our website allowing virtual community involvement – www.loringpark.org. Additionally, we have a vast email network and partner organizations that will post our activities and events via their email networks. We do some mailings, but with technology, those have been greatly reduced in number. We coordinate CLPC Presentations at Condo Board meetings. For example in March, we were asked to "talk about CLPC" at the Kenosha Condominium Association Annual Meeting.

Last, but not least, we are additionally able to connect with locked residential rental buildings, in partnership with the Minneapolis Police Department, by structuring Safety Seminars, Personal Safety Workshops, and Safety Panel Presentations when issues of safety, concern, or crime trends deem it necessary. Board members, Committee members, and the CLPC Coordinator participate with these outreach activities.

The CLPC Coordinator also develops an Outreach Plan to guide her work which highlights opportunities for further outreach. *This is attached in Exhibit B*. Finally, our Coordinator structures **Intentional 1:1's**. An **Intentional 1:1** is an unstructured meeting with someone in the community. This meeting has no agenda and is an opportunity for the Coordinator to meet with folks and listen. Through this listening, the Coordinator hears and thinks about the asset this individual could offer the organization and the community. Here is an example of an **Intentional 1:1** held with a MCTC Professor - In listening to this Professor talk about the need to engage more with the community, conversations led to a) increased participation by MCTC

students in CLPC activities and committee, b) CLPC participation in the annual MCTC Health Fair by sponsoring an Information Booth, c) CLPC participation in the MCTC Climate Committee, d) introduction to and involvement of nine (9) more MCTC Professors, e) engagement of CLPC with Roundtables at MCTC on issues of students experiencing homelessness, f) participating and presentation by the CLPC Coordinator in classes on Public Policy and Activism, and g) involvement of MCTC students in the Loring Park Master Plan effort. None of these outcomes were projected or thought of but for listening at this **Intentional 1:1** meeting with the MCTC Professor. Another example was an **Intentional 1:1** with a new Loring Park resident. The outcome of this conversation led to artistic involvement and participation with the Loring Park Master Plan process by this resident.

Last, but not least.....Informal and spontaneous conversations with neighbors. Our Boardmembers and Committee Chairs just “talk to folks”....every opportunity they get! They take very seriously the philosophy that “leadership lies in the neighborhood” and that the “assets within our community, can further our revitalization efforts. So, our volunteers and boardmembers introduce themselves to people in the neighborhood. They talk to folks. They participate in events. They staff our information booth. They invite folks out for a cup of coffee. They call new people that they meet. They work to provide a welcoming environment at our Community Meetings. They network....they build community..... **“Each One, Reach One”**.

See **Exhibit A**, our Master Plan Steering Committee and CLPC Board approved Community Engagement Plan.

6. What festivals and events will your organization host or support in 2011?

We participate in Events in one of three (3) ways: a) Promote, b) Sponsor, or c) Initiate

Promote –

These are activities and events which other organizations put on. CLPC’s role is to promote through the materials provided by the event producer. We may post it over email, put it on our website, put it in our newsletter, and/or post a flyer on our office door. Examples of this type of involvement are the Basilica Block Party, Events at Loring Theater, Music at Hennepin Methodist Church, and Speaker Presentations at the Cathedral of St. Mark’s. We promote the Annual PRIDE event, but we also participate by having a CLPC Information Booth at both days of the event.

Sponsor –

These are activities whereby CLPC takes a role. It may be by recruiting volunteers, it may be by contributing a donation, or it may be both.

Examples of this for 2011 are:

CLPC sponsors an Artist Breakfast at the annual Loring Park Arts Festival both Saturday and Sunday mornings. We also recruit volunteers for this event, help with the event set up, and have a CLPC Information Booth at the event. We help to plan and implement the Annual “Light Up Loring” event that Loring Park Community Center produces. We sponsor at Annual “National Night Out” event in partnership with The Woman’s Club of Minneapolis each August. We take a role in the planning and implementation of this event, as well as fundraising and securing donations. CLPC has a booth at the event to talk to residents, organizations, businesses – sign up new members – recruit volunteers!

Initiate –

CLPC initiates two (2) events annually and is initiating a third - the “1st Loring Park Acoustic Music Festival” mentioned earlier. The other two are: The CLPC Annual Meeting and Information/Resource Fair each March and the Aquatennial “Family Fun Event” in July. The Annual Meeting Information and Resource Fair highlights our neighborhood organization and its programs, as well as partnership programs of CLPC like the Downtown Court Watch Project and Restorative Justice. We have participation by over thirty (30) organizations annually. The Aquatennial “Family Fun” night began July 2010 in partnership with the Downtown Council and drew over 1,500 for this 1st time event. Food vendors, live music, and children’s games made up this event which preceded the Torchlight parade. This event was entirely organized by neighborhood volunteers (one now a CLPC Boardmember!).

7. What else would you like the Neighborhood and Community Engagement Commission know about your organization?

Citizens for a Loring Park Community (CLPC) has a long history of neighborhood engagement and a strong commitment to their history and to the history of the neighborhood. We are committed to reaching out to the community as a whole and in an all inclusive atmosphere in decision making, for the benefit of the neighborhood. With that stated, we have included for your review, a short DVD from our 2010 “Love Loring” event. This DVD reflects resident/partner support and respect for our neighborhood organization. We hope that you will take the time to play it for the NCEC Commissioners.

In 1972, residents of the Loring Park neighborhood organized to derail the Park Board’s plans to demolish the Loring Park shelter. They formed a new organization, Citizens for a Loring Park Community, or CLPC, to prevent the razing of the historic structure. One of those original incorporators, Janet Peterson, is STILL involved and active with CLPC. By a twist of fate, it was discovered at our 2011 “Love Loring” event that our current Board Treasurer, a young man in his 20’s, has a grandmother from outstate Minnesota who was best friends with our incorporator Janet Peterson. Janet, it was discovered moved here at the age of our Board Treasurer and from the same town in outstate MN that our Board Treasurer was from! These are the kind of small town stories we often find in this great community!

During the mid-1970’s, CLPC organized neighborhood residents to oppose demolition of several blocks of low and moderate income housing for the Loring Redevelopment District. Although the Development District eventually became a reality, Loring Park residents gained a new sense of their power through the efforts of CLPC, which has gained a strong and committed following.

In the 1980’s CLPC began outreach efforts to strengthen the sense of community, and started promoting the Loring Park neighborhood through events such as National Night Out and a Discover Loring festival. CLPC board members also worked with other organizations to help organize a Congress of Neighborhoods to give residential neighborhoods a greater voice in City Hall.

Throughout the 1990’s to present, CLPC developed their Neighborhood Revitalization Phase I program and implemented it. They partnered with MPRB and Friends of Loring Park to implement the Loring Park Master Plan (Park revitalization) which was developed during NRP Phase I. CLPC then developed their NRP Phase II plan and have just begun that process of

implementation, beginning with the development of our Loring Park Neighborhood Master Plan.

CLPC has long promoted bicycling as an effective alternative to cars; coordinated with the Metro Transit a pilot project to expand the Downtown Bus Fare Zone; organized community events; and worked to save historic community resources such as the Lyon House (419 Oak Grove) with won the “Best Single Site Renovation Project” in 2001 from the Neighborhood Revitalization Program. CLPC was also a partner in the “Eat Street” Project – a three (3) neighborhood commercial revitalization and streetscaping initiative. This “Eat Street” Project was also a recipient of many city awards.

The Board of Directors and Volunteers of Citizens for a Loring Park Community continue to be dedicated, driven folks, committed to the continuation and work of the neighborhood. Members of CLPC works towards and are committed to the organization’s mission “to cultivate continuing leadership and help a diverse neighborhood realize a more harmonious, thriving, and beautiful community.”

CLPC has one full-time employee. For our Master Planning effort, we have contracted a Consultant team paid through Neighborhood Revitalization Phase II funds. We outsource our Payroll and Accounting services. Our Annual Budget, is approximately \$75,000.00. We have been successful in fundraising \$10,000-\$15,000 in private donations and contributions annually. Additionally, we secure well over \$20,000 of in-kind contributions annually. NCEC funds provide less than 50% of what is needed to provide full operating capacity for this organization at this time. CLPC has a goal to bring in a part-time staffer to assist with summer events and activities.

8. Besides funding, what are some other ways that the NCR and NCEC can help your neighborhood organization?

They can continue to coordinate city-wide support for the programming that serves the neighborhood. They can continue to help us access other program funding and help us to secure in-kind resources, along with ongoing CPP training for new neighborhood volunteers. It would also be great to coordinate an annual “Meet and Greet” of all Minneapolis Neighborhoods to share projects, events, information, and issues. CLPC could offer the 1st of these and possibly line up our partner, The Woman’s Club of Minneapolis to host it!





ESTIMATED BUDGET

Staff Expenses <i>(provides for 25 hrs/wk + benefits)</i>	\$ 31,000.00
Employee Benefits	<i>Included above</i>
Professional Services	\$ 4,000.00
Occupancy/Rent	\$ 4,000.00
Communications/Outreach	\$ 1,000.00
Supplies and Materials	\$ 1,000.00
Festivals and events	\$ 2,500.00
Food and refreshments	\$ 500.00
Development	\$ 1,661.33
Fundraising	\$ 0.00
Other Services	\$ 0.00
TOTAL:	\$ 43,661.33

Notes:

- Staff expenses should include payroll, FICA, and withholding, or staff contractors.
- Employee benefits should include any health insurance, retirement, or other benefits.
- Professional services should include the cost of temporary contractors, bookkeepers, accountants, etc.
- Occupancy should reflect costs related to rent, utilities, phone, websites and email expenses, and other similar expenses.
- Communications/Outreach should include costs of publications, printing, postage, delivery, flyers, etc.
- Supplies and materials should include office supplies as well as expenses for supplies related to ongoing programs such as block patrols, etc.
- Festivals and events can include any costs related to community events and festivals.
- Food and refreshments can include the cost of any food or refreshments related to your organization's community engagement efforts (may not exceed 5% of your organization's CPP allocation).
- Development expenses could include costs related to training, education, recognition, or orientation for board, staff and volunteers.

Master Plan Community Engagement & Outreach – 2011

January

Gathering – Thursday, Jan. 20th @ Basilica; 6:00-9:00 p.m. – Transportation Panel w/ Sen. Dibble, Robert Lilligren, HN Co. Commissioner Jan Callison, Anna Flintoft/City of Minneapolis/Public Works, Ray Harris/Loring Resident

Community Design Workshop – Saturday, Jan. 22nd @ HN Methodist; 9 - Noon

February

Presentation – “LOVE LORING” – Slides and Documents available for review

March

Presentation – Kenosha Condo Annual Meeting – Wed., March 2nd; 6-9 p.m.

Focus Group – Harmon Area #2 w/Councilmember Goodman – Intentional Outreach to Kenosha, Laurel Village, Loring Apts., Bellevue, Sm. Businesses-Wed., March 2nd, 2011; hosted by Espresso Royale Coffee Shop

CLPC Annual Meeting / Resource & Information Fair – Tuesday, March 22nd
Hosted by The Woman’s Club/410 Oak Grove

April

Transportation Panel #2 – Co-hosted by SSCO @ Plymouth Church-1900 Nicollet Ave. Thursday, April 14th – Panelists confirmed are: Councilmember Robert Lilligren, HN County Commissioner Jan Callison, Sen. Frank Hornstein, Anna Flintoft/City of Minneapolis-Streetcars, HN County Staffer on Complete Streets, Lisa Bender on Bikes. Facilitation by TLC – Secured by Robert Lilligren’s office. Outreach to Elliot Park, DMNA, North Loop, Lyndale, Whittier, Kingfield, Lowry Hill neighborhoods.

Focus Group – Long-time Renters – Plan Review/Housing Section - TBD

May

Developers’ Roundtable – TBD – could be Thursday, May 12th, 2011 @ Loring Community Center

Community Design Workshop #4 – Master Plan Review; 9:00 – Noon – Location TBD

June

Event – Saturday, June 11th, 2011 – Music & Food Vendors – Master Plan Completed & on boards for community viewing!

PRIDE Fest! – Last Weekend in June – CLPC Booth w/Friends of Loring Park

July

Aquatennial Event – Combine with NRP City-Wide Neighborhood Celebration
Date – TBD Location – Loring Park

August

Loring Park Arts Festival – 1st weekend in August – CLPC & Friends of LPark Booth
Combine with Loring Park Arts Organizations Open House - TBD

September - Plymouth Church Fan Fest – TBD

Future Outreach to be Scheduled:

Gathering – Outreach to Eitel Apts./approved to utilize Community Room – Date TBD

Gathering – Loring Neighborhood – Community Members experiencing homelessness
Janine & Monica Nilsson & MCTC – Date TBD

Booth Manor – Outreach to Russian speaking residents – Janine

Gathering – Long-Time Renters Focus Group

Developers' Roundtable

Other Outreach thoughts???

CLPC Coordinator 2011 Outreach Plan

Focus on the Master Plan Priority areas & Engagement Plan

Exhibit B

- Maintain and sustain our existing partners and partnerships at the table
 - Review and maintain Outreach Items completed in past years
 - Attend & Participate with Loring Business Association
 - Attend Loring Park Property Owners & Managers Meetings
 - Present at no less than two (2) Condo Board meetings
 - Develop networks & partnerships with Booth Manor
 - Host a “Meet and Greet” at the Eitel Apartments
 - Participate with 2 Loring Kitchen & Bar Events
 - Participate with 3 Loring Theater Events
- Partner & Assist with the Sustainability Conference @ Central Lutheran Church
 - Begin planning 2013 NUSA Conference as “Host” Neighborhood
 - Intentional Outreach to 2 additional MCTC Professors
 - Intentional Outreach to new owner of Lyon House / 419 Oak Grove
 - Intentional Outreach to Law Firm on Oak Grove
 - Participate with the Housing Roundtables at MCTC
 - 2-3 Community Safety Fairs/Events/Trainings
 - 2-4 Community/Street Events
 - Attend Loring Greenway Association Annual Meeting
 - Attend 1-2 PRIDE planning meetings
 - Coordinate 2 Loring Park Event Meetings of all partners
 - Attend Downtown Court Watch Meetings
- Work to ensure systems partners translate Event information into Russian.
- Call, email, and check in with CLPC Committee Chairs and Boardmembers.
- Work with Board & Committee to build and implement their Outreach efforts and Committee Goals and Project for 2011
 - Attend Livability, Land Use, and Historic Resource ACTION Team meetings
 - Provide staff support for the Master Plan Steering Committee
- Develop recommendations and support from Organizations for Traffic Calming efforts
- Maintain communications with all Elected Officials & keep updated on Policies
- Maintain communications with HN County Criminal Justice Coordinating Committee
 - Participate in “Love Loring”, “Light Up Loring”, “Music Festival”, and NNO.
 - Coordinate Annual Meeting & Information Fair
 - Information Booth @ PRIDE, Loring Art Festival, Plymouth Fall Festival
- Follow up on incoming calls/emails/walkins – new interest – constituent services
 - Continue to build membership list

“Each One, Reach One”.....Everyone can call folks for meetings, events, bring a friend, tell a neighbor...be a mentor to a new person, exchange phone numbers, call, answer questions, support each other.....build our community network!!!!!!

BYLAWS

Citizens for a Loring Park Community Adopted 1996 and Last Amended March 2010

PREAMBLE

We, being residents of, owners of property in, owners of or authorized representatives of businesses in, and individuals working in the Loring Park community, being desirous of combining our efforts for the purposes of making the area where we live and do business a more desirable place in which to live, work, play and shop, do hereby ordain and establish these By-laws.

ARTICLE I - NAME

The name of this organization shall be the "Citizens for a Loring Park Community, Incorporated" (CLPC).

ARTICLE II - AREA SERVED

The CLPC will serve primarily and draw its resident membership exclusively from that area of Minneapolis known as the Loring Park Community, as currently defined by the Minneapolis City Council, with exceptions determined and/or negotiated by the CLPC Board of Directors.

ARTICLE III - PURPOSE

Section 1. General Purposes

The general purposes of the CLPC shall be to serve as a resource for improving the quality of life and promoting a sense of community in the geographic area it serves, and promote the welfare of the Loring Park Community primarily and the City of Minneapolis, Minnesota, in general.

Section 2. Specific Purposes

As a resource organization, CLPC will:

- (1) Provide opportunities for residents, owners and other interested persons to identify community needs/resources and develop and implement specific solutions;
- (2) Actively and aggressively encourage public and private investments in the Loring Park Community.
- (3) Inform residents, businesses, agencies and other interested persons about issues and proposals affecting the Community.
- (4) Provide opportunities for Community residents, other interested individuals and businesses to contribute their time and expertise to community improvement efforts.
- (5) Advocate for the needs of the Loring Park Community to public and private agencies, organizations and individuals.
- (6) Initiate specific projects that:
 - (a) respond to the social and physical needs of the Community.
 - (b) improve housing quality, availability and affordability.

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- (c) provide increased economic opportunities for local residents.
- (d) ensure availability of needed support services.
- (7) Monitor and evaluate the impact of programs and projects that may affect the Community.
- (8) Preserve and encourage the diversity of the community; including diversity of race, gender, ethnic origin, religious affiliation, economic status, size of family unit, and affectional preference.

ARTICLE IV - MEMBERSHIP

Section 1. Composition

The membership of the CLPC shall be open to (1) any individual residing in, owning property in or employed by community nonprofit agencies, and (2) an organizational representative of businesses, organizations and institutions within the Loring Park Community.

Section 2. Tenure

Membership shall continue as defined in Article IV, Section 1, as long as the individual remains residing, owning property or working in the Loring Park Community.

Section 3. Transfer

No member may transfer membership or rights arising therefrom.

Section 4. Meetings

All meetings of the Board of Directors and any committees of the Board shall be open to any member and the public unless designated otherwise by the committee or the Board of Directors on matters pertaining to personnel or legal issues.

ARTICLE V - MEMBERSHIP MEETINGS

Section 1. Annual Meeting

The annual meeting of the organization shall be held as nearly as possible in March of each year at a time and a place set by the Board of Directors. At this time, members elect directors to the board from the floor. Reports of the activities of the corporation shall be presented by the officers to the members and other membership business transacted.

Section 2. Special Meetings

Special meetings of the members may be called at any time with at least one week public notice by the President of the Board, by the Board of Directors or upon request in writing from 10 members to the President, or in absence, to a Vice President. Such call shall state the purpose of the meeting.

Section 3. Notice

Notice of any meeting shall be given at least one week prior to each meeting utilizing public methods available to the corporation and shall specify the time, place and purpose of the meeting.

Section 4. Quorum

A quorum for the transaction of business shall consist of 15 members.

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Section 5. Voting

Passage of a motion or resolution shall require the vote of a majority of the members present for the meeting unless otherwise specified by law. Dissolution of the corporation or amendments to the by-laws requires a two-thirds (2/3) vote of the members present at a special membership meeting called for that purpose with at least one month notice. Voting is done on the basis of one person, one vote. Cumulative voting and voting by proxy, mail or telephone is not permitted.

Section 6. Rights and Privileges

A member shall have all the rights and privileges incident to Membership in the CLPC as set forth in this By-Law, and shall have all the rights and privileges granted by law to a member of a non-profit corporation organized under Chapter 317A, Minnesota Statutes.

ARTICLE VI BOARD OF DIRECTORS

Section 1. General Powers

The business and property of the corporation shall be managed and controlled by its Board of Directors. The Directors may exercise all such powers and do all such things as may be exercised or done by the corporation, subject to the By-Laws and all applicable laws.

Section 2. Number

The Board of Directors shall consist of no more than fifteen (15) members and no less than ten (10) members. Ten (10) members will be elected, 5 at each Annual Meeting and up to five (5) members can be appointed annually by the seated Board of Directors.

Section 3. Composition

The Board of Directors shall consist of the officers and At-Large Directors.

Section 4. Tenure

- (1) Elected Directors will take office at the first Board meeting following the annual meeting at which they were elected, and serve for two years unless otherwise removed. The terms of Elected Directors will be staggered.
- (2) Appointed Directors shall serve until the next annual meeting unless otherwise removed.

Section 5. Qualifications

Each member of the Board of Directors shall be a member of this corporation, as specified in Article IV, Section 1 of these By-laws.

Section 6. Expectations of Directors

- (1) The Board of Directors shall establish the standards and responsibilities for its members and officers. Directors and officers are expected to know these standards and responsibilities.

Section 7. Removal of Directors

- (1) Automatic Removal. Any director shall be automatically removed if they no longer qualify for membership in the Corporation as specified in Article IV, Section 1 of these By-laws

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- (2) Removal for Absences. At the discretion of the Board, any director shall be removed from office by a majority vote of the Board if such director has missed three (3) regularly scheduled Board meetings during any one-year term.
- (3) Other Removal by Board Action. Any director may be removed from office by a two-thirds (2/3) vote of the entire membership of the Board. The directors must receive prior notification of such action and the right to be heard.

Section 8. Resignation

Any director of the CLPC may resign at any time by giving written notice to the President or to the Secretary of the CLPC. The resignation of any director shall take effect at the time, if any, specified therein or, if no time is specified therein, upon receipt thereof by the officer of the CLPC to whom such written notice is given; and, unless otherwise specified therein, the acceptance of such resignation shall not be necessary to make it effective.

Section 9. Vacancies

- (1) Vacancies of directors shall be filled by the Board of Directors by a majority of the directors voting.
- (2) Notification of vacancy. The Secretary shall notify in writing to the last known address any organization whose representative on the Board of Directors has been removed.
- (3) Vacancies of an organizational representative to the Board of Directors shall be filled by the Board of Directors.

Section 10. Conflict of Interest

- (1) Definition. A director is in conflict of interest when an action being considered by the Board of Directors, or by a committee on which that director serves, may result in financial or other benefit to that director or to an organization, group or business of which that director is an officer, board member or employee.
- (2) Voting. A director who is in conflict of interest must so declare when the specific action is being considered (i.e. prior to a vote) and is expected to abstain.
- (3) Removal. Failure of a director to properly declare conflict of interest is cause for removal from the board.

Section 11. Meetings of the Board of Directors

- (1) Number of Meetings. The Board of Directors shall meet at least four (4) times each year, and one of these meetings shall coincide with the annual meeting of the membership in March.
- (2) Regular Meetings. Regular meetings shall be held at such time and place as may be fixed by resolution of the Board. Written notice of regular meetings shall be distributed to all directors at least five (5) days and no more than thirty (30) days prior to the meeting. Written notice includes email and facsimile transmission.
- (3) Special Meetings. Special Meetings may be called by the President or by a majority of the directors. Notice of special meetings shall be given at least two (2) working days in advance of the meeting by the President or Secretary by mail, personal contact by telephone, fax, or in person.
- (4) Notice and Appearance. Required notice of any meeting of the Board may be waived by any member in writing before, at, or after a meeting. Appearance at any meeting by any

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director shall be deemed a waiver of such required notice. If notice is given by mail, such mail shall be deemed delivered when deposited in the United States mail properly addressed, with postage thereon prepaid. Notice by fax shall be deemed delivered when completely sent to an appropriate fax number with a clear header and a confirmation of receipt is received.

- (5) Quorum. Except as otherwise provided in these By-Laws, a quorum for the transaction of business shall consist of one-half (1/2) of the members of the Board.
- (6) Voting. Passages of a motion or resolution shall require a vote of a majority of those present and voting, unless otherwise provided in the By-Laws. Voting by proxy will not be allowed.
- (7) Action without Meeting. An action required or permitted to be taken at a board meeting may, in the case of an emergency, be taken by written action signed, or consented to by authenticated electronic communication, by all of the directors. Any such action must be affirmed at the next scheduled Board meeting.

Section 12. Compensation

Directors shall receive no compensation for their services as directors but this shall not restrict the reimbursement for reasonable expenses incurred by a director, or the payment of reasonable compensation to a director when rendering administrative, professional or other bona fide services to the Corporation in a capacity other than as a director or member of this Corporation.

Section 13. Officers

- (1) Office. The officers of the corporation shall consist of the President, one or more Vice Presidents, the Secretary and the Treasurer. Except as provided in these By-Laws, the Board of Directors shall fix the powers and duties of all officers.
- (2) Election. The officers shall be elected by the Board from its directors at the first meeting of the Board of Directors following the annual meeting.
- (3) Tenure. The officers shall serve for one year or until their earlier resignation, removal from office or loss of membership.
- (4) Removal. Any officer may be removed from office at any time with reasonable cause by the vote of two-thirds (2/3) of the entire membership of the Board with due notification of such action and the right to be heard.
- (5) Vacancies. If there is a vacancy among the officers of the corporation by reason of death, resignation or otherwise, such vacancy shall be filled for the unexpired portion of the term by the Board at a regular meeting or a special meeting called for that purpose.
- (6) President. The President shall preside or delegate such authority at all meetings of the Board of Directors and of the membership. The President shall be entitled to vote on all matters before the Board in the same manner as any other director. In general, the President shall perform all duties usually incident to that office and such other duties as the Board may prescribe.
- (7) Vice President. Any Vice President shall have such powers and perform such duties as may be specified in the By-Laws or prescribed by the Board of Directors or by the President. In the event of absence, disability, resignation or removal of the President, a Vice President shall succeed to the powers and duties for the interim or until the Board elects a new President.

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- (8) Secretary. The Secretary shall be secretary of the meetings of the Board of Directors, the Executive Committee and of the membership and shall see that record of all regular and special meetings of the Board of Directors, the Executive Committee and the membership is kept in the appropriate minute book of the Corporation. The Secretary shall perform such other duties as may from time to time be prescribed by the Board of Directors or by the President.
- (9) Treasurer. The treasurer shall cause to be kept accurate accounts of all moneys of the Corporation received or disbursed and shall render to the Board of Directors or the President, whenever required, an account of the financial condition of the Corporation and shall perform such other duties as may from time to time be prescribed by the Board of Directors or by the President. The Treasurer shall be responsible for supervising the receipt, deposit, and disbursement of funds of the Corporation in accordance with the policies established by the Board of Directors and accepted accounting procedures.

Section 14. Committees of the Board

- (1) Executive Committee
 - (a) Composition - the executive committee shall consist of the officers of the Corporation and additional members appointed by the Board.
 - (b) Authority - the Executive Committee shall perform the function of the Board of Directors in the interim between Board meetings.
 - (c) Committee Powers - The Executive Committee shall also make recommendations to the Board in the areas of administrative policy.
 - (d) Meetings - the Executive Committee shall meet as may be fixed by resolution of the committee. Additional meetings may be called by the President (or in absence, a Vice President) or on request by the majority of the committee members, with at least 24 hours prior notice.
 - (e) Quorum - A quorum of the Executive Committee shall consist of three-fourths of its members.
- (2) Other Committees
 - (a) Recognition - the Board of the corporation at the first meeting after the annual meeting shall adopt by resolution the committees to be recognized for the following year.
 - (b) Membership - membership on a committee is open to all residents of the geographically-defined neighborhood, with no barriers to participation, and to any other member of CLPC.
 - (c) Meetings - committees shall meet regularly at such time and place as is fixed by resolution of the specific committee.
 - (d) Chairs - committee chairs are to be appointed by the Board. .
 - (e) Actions – actions of the committees will be forwarded to the Board for final approval.
 - (f) Subcommittees and task forces - a committee may establish any subcommittee or task force as it deems necessary to carry out its activities.
- (3) Subcommittees and Task Forces

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The Board of Directors may establish special subcommittees or task forces as it deems necessary to carry out its activities. Membership on these subcommittees and task forces need not be limited to members of the Board.

ARTICLE VII - SEAL

The Corporation shall have no seal.

ARTICLE VIII - BOOKS, RECORDS AND AUDIT

Section 1. Books and Records

The Board shall keep or cause to be kept complete books of account and minutes of meetings of the Board of Directors and all committees and such additional records and of account as the Board deems necessary for the conduct of the corporate activities of the Corporation.

Section 2. Audit

The Board shall cause the records and books of account of the Corporation to be audited at such times as the Board deems appropriate, in compliance with state law.

ARTICLE IX - FISCAL YEAR

The fiscal year of the Corporation shall be the calendar year.

ARTICLE X - OFFICES

Section 1. Principal Office

The principal office of the Corporation shall be in the City of Minneapolis, Minnesota.

Section 2. Registered Office

The registered office of the Corporation shall be in the City of Minneapolis, Minnesota. The registered office need not be identical with the principal office of the Corporation and may be changed from time to time by the Board of Directors.

ARTICLE XI INDEMNIFICATION

Section 1. Indemnification

The corporation acting through its Board of Directors, or as otherwise provided in this By-Law, shall as fully as may be permitted from time to time by the statutes and decisional law of the state of Minnesota or by any other applicable rules or principles of the law indemnify each officer of the Corporation against the expense of any action to which he/she was or was an officer of the Corporation. Any provision in these By-Laws which would prevent such indemnification to the full extent permitted by law as it may from time to time be expanded by statute, decision of court, or otherwise, shall be deemed amended to conform to such expanded right of indemnification without formal action by the Board of Directors.

Section 2. Definitions

- (1) The term officer means any person who is or may hereafter be a director, officer, member, employee or agent of this Corporation or, at the request of this corporation, of any partnership, joint venture, trust, or other enterprise, and the rights of indemnification

under this By-Law shall inure to the benefit of the heirs, executors, and administrators of any such persons;

- (2) The term action means any threatened, pending, or completed action, suit or proceeding wherever brought, whether civil, criminal, administrative, or investigative, including those by or in the right of the Corporation and whether or not involving an involving an act or omission of an officer in their capacity as such and whether or not he/she is an officer at the time of such action;
- (3) The term expenses of any action shall include attorneys' fees, judgments, fines, and amounts paid in settlement actual and reasonably incurred by them in connection with an action.

Section 3. Standard of Conduct

No officer or member of this Corporation shall speak for or represent this Corporation, with the exception of the President, unless authorized by the Board of Directors or by committee action. An officer shall be indemnified with respect to any action (other than an action by or in the right of the Corporation to procure a judgment in its favor) if they acted in good faith and in a manner they reasonably believed to be in or not opposed to the best interest of the Corporation, and if it is a criminal action, they had no reasonable cause to believe their conduct was unlawful. If the action be one by or in the right of the Corporation to procure a judgment in its favor, then in addition to the requirements of the preceding sentence an officer shall be indemnified only if they are not adjudged to be liable for negligence or misconduct in the performance of their duty to the corporation. then they shall be indemnified only to the extent that the court in which such action was brought shall determine upon application that, despite the adjudication of liability but in view of all circumstances of the case, such person is fairly and reasonably entitled to indemnity for such expenses which such court shall deem proper. If they are successful on the merits or otherwise in defense of any action, an officer shall be indemnified for expenses actually and reasonably incurred by them in connection with such action. In all other cases (other than an action in which the officer is successful on the merits or otherwise in defense of such action or in an action by or in the right of the Corporation to procure a Judgment in its favor where the officer had been adjudged to be liable for negligence or misconduct in the performance of their duty to the Corporation), an officer shall be indemnified, unless ordered by a court, only as authorized in the specific case upon a determination that indemnification of the officer is proper in the circumstances because they met the applicable standard of conduct set forth above. Such determination shall be made by the Board of Directors by a unanimous vote of the directors who were not parties to such action, or if such a vote is not obtainable, or even if obtainable and the disinterested directors so direct, by independent legal counsel in a written opinion. The determination may be made that he/she is entitled to indemnification as to some matters even though not so entitled as to there. The termination of any action by judgment, order, settlement, conviction, or upon a plea of nolo contendere or its equivalent shall not, of itself, create a presumption that the officer did not act in a manner entitling them to indemnification under this By-Law.

Section 4. Determination of conflict

Except where an officer is successful on the merits or otherwise in the defense of an action and except where a court determination is required by law for indemnification in an action by or in the right of the Corporation, an officer shall first seek a determination that they met the applicable standard of conduct set forth above from the Board of Directors by a unanimous vote of the directors who were not parties to such action, or if such a vote is not obtainable, or even if obtainable and the disinterested directors so direct, by independent legal counsel in a written

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opinion, it being the belief of this Corporation that the best judges of an officer's conduct are those familiar with the business activities of the Corporation. In the event that it is determined that the officer partially or completely failed to meet the applicable standard of conduct, or if no determination is reached within a reasonable time, the officer may apply to the District Court of the State of Minnesota for a determination of their right to indemnification and the result of any prior determination of that right by disinterested directors or by independent legal counsel shall be entered into evidence or considered by the court in its independent determination.

Section 5. Expenses Advance

Expenses incurred in defending an action may be paid by the Corporation in advance of the final disposition of such action as authorized by the Board of Directors in the manner provided in Section 3 in this ARTICLE XI upon receipt of an undertaking by or on behalf of such officers to repay such amount unless it shall ultimately be determined by the Corporation as authorized by law.

Section 6. Nonexclusivity

The indemnification provided by this By-Law shall not exclude any other right to which an officer may be entitled under any agreement or vote of disinterested directors or otherwise, both as to action in his official capacity and as to action in another capacity while holding such office, and shall not imply that the corporation may not provide lawful indemnification not expressly provided for in this By-Law.

Section 7. Insurance

The Corporation may purchase and maintain insurance on behalf of any officer against any liability asserted against them and incurred by them in any such capacity to the full extent as may from time to time be permitted by law.

ARTICLE XII — NON DISCRIMINATION

No person shall be discriminated against in the corporation, in membership policy, in participation on its Board of Directors and committees, in its hiring policies, delivery of services, or in other corporate business on the basis of race, color, creed, religion, ancestry, national origin, sex, affectional preference, disability, age (18 and over), marital status, status with regard to public assistance or criminal record (where the offense is not validly related to the job, services or corporate business).

ARTICLE XIII – AMENDMENTS

If authorized by the membership pursuant to Minnesota Statutes (2008) 317A.181 subd. 2 the By-Laws may be amended by the Board of Directors. Directors must be given proposed amendments in writing at least one week in advance of the Board meeting at which such amendment shall be considered. Amendments shall require a two-thirds (2/3) vote of the entire Board of Directors.

ARTICLE XIV – DISSOLUTION

The Board shall adopt a resolution proposing dissolution of the corporation by the affirmative vote of a majority of all Directors. The resolution must include a plan of dissolution that states to whom the assets owned or held by the corporation will be distributed after creditors are paid. The resolution and plan of dissolution must be submitted for approval at a meeting of the members. If two-thirds (2/3) of the voting members present approve of the proposed dissolution, the dissolution must be started.

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As of April 12, 2010 this is a true and correct copy of the By-Laws of Citizens for a Loring Park Community, Inc. (CLPC).

Signed by:

_____ Secretary

_____ President