CITY OF MINNEAPOLIS

And

CITY EMPLOYEES' UNION, LOCAL UNION NO. 363 a/w LABORERS' INTERNATIONAL UNION OF NORTH AMERICA, AFL-CIO (LABORERS UNIT)

LETTER OF AGREEMENT
Winter Work Reserve Pool

WHEREAS, the City of Minneapolis (hereinafter "Employer") and the City Employees' Union, Local Union No. 363 a/w Laborers' International Union Of North America, AFL-CIO (Laborers Unit), (hereinafter "Union") are parties to a Collective Bargaining Agreement that is currently in force; and

WHEREAS, the Parties desire to develop a "Reserve" pool of qualified employees that may be called upon to supplement the snow and ice control needs of the City of Minneapolis;

NOW, THEREFORE BE IT RESOLVED, that the parties agree as follows for the period of approximately Thanksgiving through approximately April 1, 2016 unless there is mutual written agreement to officially extend or modify. The following terms and conditions shall govern the utilization of Public Works Service Worker-1's (PWSW-1), including PWSW-1 probationary employees, who are selected to be in the "Reserve Pool".

1. Schedules/Bidding
    a. The Employer shall establish schedules that include five (5) days on two (2) days off in a week period. Reserve Pool employees shall commit to be "available" 5 days/week. Shifts for the Reserve Pool will be day shifts, Monday through Friday and Sunday through Thursday, but may be modified if the employee agrees to a modification.
2. Benefits
    a. Employer subsidized or Employer paid benefits: The Employer shall continue benefits for "Reserve Pool" employees the same as all other seasonal employees.
    b. Sick and vacation leave accrual: "Reserve Pool" employees shall accrue sick and vacation leave based on the straight time hours actually worked.

3. Call-out Order
    a. Snow/ice control work shall be assigned as defined in the 2015-2016 Winter Call-Out Assignment Procedures.
4. Wages
    a. Laborer's in the Reserve Pool shall be compensated at the rate of $125.00 per day (hereinafter "Availability Pay") for their commitment to be "available" to provide service as specified in section "6" below in this same section.
    b. Wage rates shall apply for hours actually worked as outlined in the CBA.
    c. A "Shift Differential", as defined in the CBA, shall be paid to employees for all hours actually worked on the qualifying shift.
    d. "Availability Pay" for each day actually worked (except for item e below) shall be forfeited, but in no case shall compensation in one day be less than the equivalent "Availability pay". However, when employees are called to work for a "winter work" related assignment, it shall be for a minimum of eight (8) hours. "Winter work" may include, but is not limited to snow and ice control, street cleaning or sweeping, pothole repair, flood control or other winter season field activities.
    e. PWSW-1's may be called to work for non-winter work, training or other administrative activities. Under such circumstances compensation shall be as follows:
        i. The employee shall be paid his/her contract rate for each hour. For four (4) or fewer hours, the pay shall be in addition to the employee's availability pay.
        ii. If the employee is present for more than four (4) hours, the employer shall provide sufficient work for eight (8) hours. If the employer provides sufficient work for eight (8) hours, the employee shall be paid for the eight (8) hours at his/her contract rate, and shall forfeit availability pay for the day.
5. Holidays
    a. Employees scheduled for "Availability" on Employer designated holidays shall be relieved of their "Availability" commitment on an alternate day assigned by the Employer identified on the bid sheet and with input from the Union. The employee's relief of duty on an alternate day shall be scheduled in conjunction with the employee's regular days off to create a "3-day off" scenario similar to "Core" employees.
    b. Hours actually worked on holidays shall be compensated at 1.5 times the regular hourly wage.

6. Available
    a. "Available" means the employee is obligated to report to work within a reasonable time when called by the Employer during his/her scheduled shift. "Reasonable" shall be determined by the Employer based on the timing of the call and the need for service along with the geographic proximity of his/her primary domicile.
    b. "Reserve Pool" employees shall be "Available" during their scheduled shifts, on Holidays, and for all declared Snow Emergencies. "Reserve Pool" employees may be called at times other than their scheduled shift but shall have no obligation to respond.
    c. An employee may remove him/herself from "Available" status when sick or during approved vacation leave. When an employee removes him/herself from "Available" status, the employee shall use 4 hours of sick or vacation time per day of unavailability. The employee shall accrue benefits for vacation and sick time actually used.
    d. "Available" employees not responding when called during his/her scheduled shift shall have the following penalties:
        i. 1st incident - Warning
        ii. 2nd incident – Penalty of 3 days Availability pay ($125.00/day) to be implemented during the following two week work period following finalization without a change in "availability" expectation.
        iii. 3rd incident – subject to termination from the Reserve Pool
7. Meet and Confer
    a. The employer agrees to meet and confer with the unions prior to the establishment of work schedules (Bids) for Core and Reserve employees.
    b. The employer agrees to meet and confer with the union to review the assignment and call-out procedures for the season before changes are made. (For reference purposes, the current call-out procedures are attached.)

Additional Agreements:

Employee response to Snow Emergencies

Communication is absolutely necessary to ensure that service is provided with the least amount of disruption to both Employees and the City. This includes both communication amongst employees and between Employees and the Field Resource Office. Good communication will ensure a standard of reasonableness can be proactively applied to individual case by case situations.

1. Seasonal PWSW-1's assigned to Winter Work in the Transportation Maintenance & Repair Division – Street Department are required to respond to all declared Snow Emergencies and shall be subject to progressive discipline for non-responsiveness, and

2. At the time of the bid, seasonal PWSW-1's assigned to Winter Work in the Transportation Maintenance & Repair Division – Street Department may identify one (1) work shift that he/she may be excused from responding for Snow Emergencies (i.e., no penalty if called) so long as the total number of Core and Reserve Laborers on a given shift that are able to respond does not fall below 90%. If a Reserve employee so identifies a shift and it is one of their regularly scheduled shifts, he/she shall forfeit availability pay for the day but may use six (6) hours of accrued leave the same as for vacation. If, however, the Reserve employee is called and works, he/she shall be paid for all hours actually worked and need not use accrued leave.

   Additional time may be approved at the sole discretion of the employer upon the written request by the employee.

THE PARTIES have caused this Letter of Agreement to be executed by their duly authorized representative whose signature appears below.

FOR THE CITY OF MINNEAPOLIS:	**FOR THE UNION:**
10/28/15	10/23/15
Timothy O. Giles — Date	Kevin Moody — Date
Director, Employee Services	Business Manager