



City of Minneapolis CAREER OPPORTUNITIES BULLETIN WEEK of September 2, 2013

Minneapolis is a dynamic, scenic, high-energy city that offers something for everyone. Join us and you'll discover a diverse, inclusive, and rewarding work environment.

We are currently accepting applications for the following positions. Apply online at www.minneapolismn.gov/jobs. Further information can be obtained at the Human Resources Department, 250 South 4th Street, Room 100, Minneapolis, MN 55415-1339. Office hours Monday – Friday, 8:00 AM – 4:30 pm. Telephone (612)673-2282 TTY (612)673-2157

OPEN POSITIONS

SENIOR BUSINESS APPLICATION FUNCTIONAL ANALYST (OFFICIAL TITLE: BUSINESS APPLICATION MANAGER) – Exam 21257 / Annual Salary \$60,289 - \$82,964 City of Minneapolis seeks Business Application Manager in the Executive Division of the Finance and Property Services Department. Position will function as a bridge between department operations and technology. Serve as a functional support expert for the PeopleSoft Financials business application. Responsible for rolling out additional system functionality; working with technical staff to troubleshoot system issues; responding to end-user issues; participating in the installation of software maintenance releases and upgrades; conducting system testing; developing new queries and reports; and training. **Qualifications: Education** - Bachelor's Degree in computer science, IT, business administration, public administration, accounting, finance or related field. **Experience** - Three years working with an enterprise-wide information system. Equivalent related education/experience may be considered. Visit www.minneapolismn.gov for a complete job announcement, supplemental questions and requirements. Apply [online](#) and email resume and supplemental answers to janis.lajon@minneapolismn.gov by Friday, September 6, 2013. Please use the subject line "EXAM 21257". **Applications accepted August 21, 2013 through September 6, 2013.**

Senior Information Technology Program Manager – Exam#21260 Annual Salary \$84,695 to \$113,500

The Senior IT Program Manager will initially lead the Enterprise Land Management project which will include the selection and implementation of a new Land Management System for the City of Minneapolis. Land management functionality is critical to at least ten City departments, and it will provide information and functionality to business owners, home owners, developers, urban geographers, City executives, elected officials and others. Act as a lead on specific larger and more complex information technology (IT) programs or sets of related projects and activities that comprise equivalent commitment from the City and impact multiple internal and external stakeholders, and implement technology solutions that result in significant change to multiple business processes and impact workgroups across multiple departments. **Qualifications:** Bachelor's Degree in Computer Science, Information Technology Management, Software Engineering, Project Management, Business, or Process Engineering, or equivalent. 8 years of experience managing progressively larger and more complex projects and programs with a strong, multidisciplinary background in information technology solution development methodologies, program management best practice, contract negotiation, and business change management. **Applications accepted through Friday, September 6**

ASSESSOR II – Exam #21265 SALARY: \$26.55 - \$34.60 Hourly. The City of Minneapolis, Assessor's Office is looking for one individual to perform technical and specialized field and office work in the assessment of apartments, commercial, industrial, residential and personal property. **MINIMUM QUALIFICATIONS: Education/Experience** A Bachelor's Degree in Real Estate, Architecture, Engineering, Business Administration or equivalent **and** three years of relevant appraisal experience that has included customer service experience. **Licenses and Certifications:** Valid Driver's License and Certified Minnesota Assessor (CMA) with Income Qualified Accreditation or Licensed Certified General Appraiser (must receive Income Qualified Accreditation from the State Board of Assessors within 24 months of hire). **Applicants are required to follow the application process outlined in the job announcement as resumes alone will not be accepted.** For a complete job announcement including job duties, requirements and how to apply please visit www.minneapolismn.gov/jobs. **Applications accepted Friday, August 30, 2013 through Friday, September 20, 2013.**

The career possibilities are endless and personally rewarding. At the end of each day, you can reflect on the lives you have affected by working for a City department. You can take pride in having a part in making Minneapolis a great place to live and do business, while performing work that you love.

The City of Minneapolis is an Equal Opportunity Employer