



## City of Minneapolis CAREER OPPORTUNITIES BULLETIN WEEK of April 1, 2013

**Minneapolis is a dynamic, scenic, high-energy city that offers something for everyone. Join us and you'll discover a diverse, inclusive, and rewarding work environment.**

We are currently accepting applications for the following positions. Apply online at [www.minneapolismn.gov/jobs](http://www.minneapolismn.gov/jobs). Further information can be obtained at the Human Resources Department, 250 South 4<sup>th</sup> Street, Room 100, Minneapolis, MN 55415-1339. Office hours Monday – Friday, 8:00 AM – 4:30 pm. Telephone (612)673-2282 TTY (612)673-2157

### OPEN POSITIONS

#### **PeopleSoft Administrator DBE – Exam #20978 Salary \$62,877 to \$86,539 Annual (Amended)**

This position is in the ERP Division of the IT Department. The Database Engineer (PeopleSoft Administrator/PS Admin) provides IT services to the Human Resources, Finance and related City Departments. This position is responsible for Technical Administration related duties for multiple PeopleSoft environments. **Qualifications:** At least six (6) years of experience which have included application development and support; bachelor's degree in Computer Science, Management Information Systems or a closely related field. An equivalent combination of related education/experience may be considered. To review a complete job announcement and to apply online visit [www.minneapolismn.gov](http://www.minneapolismn.gov). All applicants are required to follow the application process outlined in the job announcement. **Applications accepted through April 5, 2013.**

### CITY EMPLOYEES ONLY

#### **Public Works Safety Specialist – Exam #21143/ Annual Salary \$48,102 - \$66,571 / Promotional City Council Departments *The current vacancy is in the Public Works Administration/Safety Division***

**POSITION INFORMATION:** Assist in maintaining compliance with all Federal, State and Local regulations and mandates to ensure safe working conditions and practices through leadership, activity monitoring and training. **Qualifications:** Promotional in City Council Departments - A Regular employee (those who have passed probation) of any City Council Department. Bachelor's Degree in a related field; and Two (2) years of relevant work experience that has included safety training, inspections and program evaluation and assessment as well as construction and work zone safety. An equivalent combination of training and experience may be considered. Possess, and continue to maintain, a valid driver's license by date of hire. Background check. **Applications accepted through April 5, 2013.**

#### **Supervisor Engineering Technician I – Exam #21145 / Hourly \$26.87 - \$31.52 / Promotional City Council Department**

This position participates in and supervise others engaged in civil engineering work in the field and office. The current vacancy is with the Public Works Surface Water & Sewer Division. The position requires considerable knowledge of civil engineering design and related computer software packages including Arc GIS, XPSWMM, Bentley MicroStation (CAD) and InRoads (Design). City Employment - A Permanent employee (those who have passed probation) of any City Council Department. Education: Associate Degree in Engineering Technology or equivalent – and - Experience: Three (3) years of experience performing related duties. Equivalency: A combination of education, training and experience may be considered. License: Possess and continue to maintain a valid Driver's License. Background. **Applications accepted through April 5<sup>th</sup>, 2013.**

#### **Coordinator Plans & Scheduling – Exam #21153 / Annual Salary \$62,129 - \$72,891 Promotional City Council Departments.**

Coordinate planning and scheduling of maintenance, repair, rehabilitation, and operation activities of the sanitary and storm sewer systems for long term staffing and resource planning and allocation. The current vacancy is with the Public Works Surface Water & Sewer Division. **Promotional in City Council Departments** – A Permanent employee (those who have passed probation) of any City Council Department. High School Diploma or equivalent. Two (2) years as a foreman or supervisor in the Sewer Operations Division – **OR** –Six (6) years as a tradesperson in a Sewer Maintenance, Sewer Construction or similar operation – **OR** – A combination of qualifying experience (as noted above) may be considered. Possess, and continue to maintain, a valid driver's license by the date of hire. Currently possess a Class S-A Wastewater Treatment Facility Operator Certificate. Background check. **Applications accepted through April 12, 2013.**

The career possibilities are endless and personally rewarding. At the end of each day, you can reflect on the lives you have affected by working for a City department. You can take pride in having a part in making Minneapolis a great place to live and do business, while performing work that you love.

**The City of Minneapolis is an Equal Opportunity Employer**