



CITY OF MINNEAPOLIS

Director of Regulatory Services

Position Profile

THE OPPORTUNITY The position of Director of Regulatory Services creates an extraordinary career opportunity for an experienced government or business executive to provide strong leadership and management to Minneapolis' Regulatory Services Department. Operating within a complex organization, the Director of Regulatory Services will be a decisive, results-oriented professional committed to excellence, who is able to provide effective, creative leadership and inspiration for department improvement. Our new Regulatory Services Director will see opportunities where others see obstacles and be excited to roll up his or her sleeves to meet these challenges head-on.

POSITION RESPONSIBILITIES The Director of Regulatory Services will provide executive leadership to and management of a department with a staff of 140 and an annual operating budget of approximately \$16 million. The department has five distinct business lines: housing inspections, fire inspections, problem properties, traffic control and animal care and control. It is the responsibility of the Director to ensure that Regulatory Services effectively balances the needs of customers with the assurance that public safety and neighborhood livability are maintained through regulatory enforcement. Responsibilities include:



- Lead Regulatory Services staff and resources to maximize the department's efforts to strategically and effectively:
 - ensure the safety and livability of all commercial and residential properties;
 - address residential and commercial properties that are chronic problems for neighbors and the community;
 - manage traffic and traffic enforcement to minimize congestion and encourage vehicle, bicycle and pedestrian safety; and
 - ensure public safety and enforce municipal code pertaining to animals.
- Provide executive level oversight in the preparation and management of the Department's operating and capital budgets and subsequent fiscal reporting and review.
- Coordinate with the Minneapolis Fire Department on the management and delivery of fire inspections services.
- Represent the City's goals, values, policy positions and initiatives with Minneapolis residents and businesses and a variety of other stakeholders in Minneapolis and throughout the community.
- Build relationships and partnerships with local building owners, community leaders, business executives and elected officials to help achieve organizational and departmental goals and objectives.
- Develop strategic plans and implement organizational change to improve how the department provides service to its customers.
- Work collaboratively with City elected and departmental leadership to develop strategies and initiatives that improve City services, achieve City goals and address enterprise challenges.

QUALIFICATIONS **EXPERIENCE** - The ideal candidate will have strong, results-oriented management qualifications and the skills to successfully lead a complex, multi-faceted organization. This individual will be a visionary leader who brings the highest standards for ethics and integrity and demonstrates exceptional business planning, communication and interpersonal competencies. The successful candidate will have a proven track record of innovation, consensus-building for change, implementing best practices to achieve organizational goals and objectives and measuring progress and success. The individual will also possess strong organizational development skills, be customer and partner focused, foster an inclusive environment and be able to manage a complex financial system.

EDUCATION - A Bachelor's Degree is required, along with a minimum of ten (10) years of progressively responsible broad based management and regulatory enforcement experience.

COMPENSATION This is an appointed position with a competitive compensation package. Salary is commensurate with past leadership experience. Excellent benefits package includes, but is not limited to: health and dental insurance, flexible spending accounts, disability insurance, employee assistance program, vacation, sick leave, pension plans and deferred compensation retirement savings.

THE COMMUNITY Minneapolis is the largest city in Minnesota and the heart of cultural and economic activity for the Upper Midwest. Minneapolis is recognized as an economically-vibrant, safe, green and livable city and is frequently ranked among the top cities in the country for finding a job, making a home, getting an education and enjoying an active lifestyle. Its breathtaking natural beauty, including its 22 lakes, 70 parks, 130 miles of bike paths, and the Mississippi River, helps rank Minneapolis among the best cities in which to live.



The Minneapolis-Saint Paul metro area is the 16th largest in the country and home to more than 30 Fortune 1000 companies. The region is home to a thriving arts and culture scene, including world-class art museums and theaters, a host of live music venues and concert halls, street festivals, farmers markets, art galleries and other entertainment destinations. Minneapolis-Saint Paul is also home to four professional sports teams – the Minnesota Vikings, the Minnesota Twins, the Minnesota Timberwolves and the Minnesota Wild – and one of the largest shopping destinations in the world – the Mall of America.

TO BE CONSIDERED SEND RESUME AND COVER LETTER TO



City of Minneapolis
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Minneapolis, MN 55415

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Fax 612-284-0057
Phone 612-673-3157

TIMETABLE

February 22	Resume and cover letter deadline
April 29	Proposed start date

*We Value: Leadership & Organizational Development
Customer & Partner Focus
Leading the Team
Managing Performance & Business Results
Innovation*

