

Learning Programs Summary

This report provides an overview of your employee's status for learning programs they are currently registered or have completed. The report will include employee details for activities included in the program.

Potential Uses

Potential uses for this report include but are not limited to:

- Review employee learning programs already completed
- Review employee registration in City learning programs
- Identify employees within your department that have not yet registered for learning programs or have completed activities within programs
- Identify employees that have completed certain specialized training that may qualify them for a special project or require their skills for an emergency response.

About the Information

This report lists all employees within your department that are currently active, on leave or suspended. Learning programs are defined by HR's Training and Development staff and are a collection of learning activities, either Citywide offerings or those opportunities only available to an individual department.