



Minneapolis Health Department

ANNOUNCEMENT OF SEASONAL JOB OPPORTUNITY

Seasonal Environmental Technician, Storm Water and Erosion Control

May through September 2015
(depending on successful candidates availability)

Background:

The City of Minneapolis is seeking applications for paid Seasonal Environmental Technicians in Environmental Health. Under the direction of Environmental Services inspectors, Seasonal Environmental Technicians will work as representatives in the enforcement of soil erosion and storm water best management practices. Technicians will conduct studies on best practices in storm water management and water quality with the Mississippi Watershed Management Organization (MWMO). Schedule flexibility is occasionally required (weekend/evening meetings or emergencies).

Job Responsibilities:

The responsibilities of the Seasonal Environmental Technician may include but are not limited to:

- Ensure compliance of Erosion, Sedimentation and Drainage ordinance through inspections.
- Assist Inspectors on field investigations for environmental problems that include noise, air quality, water quality, soil pollution and emergency response.
- Assist inspectors in developing and issuing written orders.
- Using GIS, create maps of environmental issues.
- Recommend permit denials, revocations, or administrative fines to the Supervisor or Inspectors.
- Assist in the work of stakeholders on environmental issues, including, businesses, and neighborhood groups; attend and make presentations at meetings, prepare letters and update website information.
- Represent the Health Department in public and to MWMO.
- Perform studies that analyze objective data regarding erosion to make sound policy decisions.

Working Conditions:

Combination of office and field work. Response is required at any time of the day and under any weather conditions. Perform industrial facility site inspections, respond to citizen complaints and perform other routine inspections. Inspections can occur outdoors, in a workshop, factory, on a construction site, near heavy equipment, in junk yards, on railroad corridors, abandoned building etc. Incumbents experience exposure to noise, dirt, uneven/difficult terrain. The ability to lift and carry up to 40 pounds is required, as well as the necessity to stand continuously for several hours

Required Qualifications:

Applicants must be in the process of earning a bachelor's Degree, or have already earned a degree, in Environmental Studies, Engineering, Natural or Physical Science, or a related field with a background in environmental studies (transcripts must be submitted with application). An equivalent combination of related education/experience may be considered.

Applicants must also have:

- Good interpersonal communication skills.
- Ability to work effectively with a wide range of people from diverse backgrounds.
- Knowledge of Geographic Information Systems preferred.
- Experience performing detailed orientated work and working with little to no supervision.

Applicants must have a valid driver's license and the ability to keep a valid driver's license during length of employment. Vehicles and necessary equipment will be provided.

How to apply:

In order to be considered a cover letter, resume and transcripts showing successful completion of course work must be received no later than **April 1, 2015**.

Email, fax, or mail your application materials to:

Minneapolis Health Department
ATTN: Hattie Wiysel
250 S. 4th Street, Room 510
Minneapolis, MN 55415
612-673-3557
612-673-3866 (fax)
hattie.wiysel@minneapolismn.gov

For additional information regarding the Minneapolis Health Department, please visit us at:
<http://www.ci.minneapolis.mn.us/health>

BACKGROUND CHECK:

The City has determined that a criminal background check and/or qualifications check will be required for this position. Applicants may be required to sign an informed consent form allowing the City to obtain their criminal history and/or verify their qualifications in connection with the position sought. Applicants who do not sign the informed consent form will not be further considered for the position.

PRE-EMPLOYMENT DRUG/ALCOHOL TESTING:

All job applicants must pass a pre-employment drug and alcohol test once a conditional offer of employment has been made. Applicants will be required to sign a notification and consent form prior to undergoing drug and alcohol testing. Applicants who do not consent to undergo drug and alcohol testing will not be required to do so and the City will withdraw the conditional job offer, resulting in the job applicant no longer being considered for the position.

The City of Minneapolis is an Affirmative Action/Equal Opportunity Employer

If you need this material in an alternative format please call (612) 673-2301 or TTY (612) 673-2157 (General City Information). Please allow a reasonable amount of time for special needs accommodation. Deaf and hard-of-hearing persons may use a relay service to call 311 agents at (612) 673-3000. TTY users may call (612) 673-2157 or (612) 673-2626.