



## Minneapolis Health Department

### ANNOUNCEMENT OF SEASONAL JOB OPPORTUNITY

#### Seasonal Health Technician, Environmental Health

May through September 2015  
(depending on successful candidates availability)

#### **Background:**

The City of Minneapolis is seeking applications for two (2) full-time Seasonal Health Technicians in the Food Lodging Pools unit of Environmental Health. Under the direction of a registered sanitarian, the individuals in this position will gain experience by conducting compliance inspections and educating licensed business owners/operators in implementing necessary health and safety standards to safeguard the public. The position provides a great opportunity to work for local government and experience a variety of community issues for career development.

#### **Job Responsibilities:**

The responsibilities of the Seasonal Health Technician may include but are not limited to:

- Inspect vendors at farmer's markets and short-term food events.
- Inspect swimming pools and low risk food establishments.
- Write and issue inspection reports and address non-compliance.
- Assist in enforcement of state and city health codes.
- Perform other related duties as needed as assigned by supervisor.

#### **Knowledge and Skills Preferred:**

- Demonstrated ability to work with low-income and at-risk populations.
- Prior experience working on projects relating to environmental health issues is desired.
- Ability to work independently and as part of a team.
- Excellent written and verbal communication skills.
- Proficient skill set in 2010 Microsoft Office Products (e.g. Excel and Access) to gather, store, manipulate, analyze and disseminate data.

#### **Required Qualifications:**

- Applicants must be a current undergrad, recent graduate or grad student, with an educational focus in Environmental Health, Public Health or Science related field.
- Must have a valid driver's license and the ability to keep a valid driver's license during length of employment. Vehicles and necessary equipment will be provided.

**How to apply:**

In order to be considered a cover letter and resume must be received no later than **April 1, 2015**.

**Email, fax, or mail your application materials to:**

Minneapolis Health Department

ATTN: Hattie Wiysel

250 S. 4th Street, Room 510

Minneapolis, MN 55415

612-673-3557

612-673-3866 (fax)

hattie.wiysel@minneapolismn.gov

For additional information regarding the Minneapolis Health Department, please visit us at:

<http://www.ci.minneapolis.mn.us/health>

**BACKGROUND CHECK:**

The City has determined that a criminal background check and/or qualifications check will be required for this position. Applicants may be required to sign an informed consent form allowing the City to obtain their criminal history and/or verify their qualifications in connection with the position sought. Applicants who do not sign the informed consent form will not be further considered for the position.

**PRE-EMPLOYMENT DRUG/ALCOHOL TESTING:**

All job applicants must pass a pre-employment drug and alcohol test once a conditional offer of employment has been made. Applicants will be required to sign a notification and consent form prior to undergoing drug and alcohol testing. Applicants who do not consent to undergo drug and alcohol testing will not be required to do so and the City will withdraw the conditional job offer, resulting in the job applicant no longer being considered for the position.

**The City of Minneapolis is an Affirmative Action/Equal Opportunity Employer**

If you need this material in an alternative format please call (612) 673-2301 or TTY (612) 673-2157 (General City Information). Please allow a reasonable amount of time for special needs accommodation. Deaf and hard-of-hearing persons may use a relay service to call 311 agents at (612) 673-3000. TTY users may call (612) 673-2157 or (612) 673-2626.