

**Answers to Submitted Questions:**  
**Minneapolis Health Department's "Blueprint-Approved" Youth Violence Prevention RFP**  
July 18, 2014

**Q: I have a question about the timeline for these funds. Do I understand the timeline to say that projects need to be proposed by July 24<sup>th</sup>, began on August 11<sup>th</sup> and completed by September 12<sup>th</sup>? Or is it possible to propose a project that would go into the fall?**

A: The time line for the project is below. All projects should be completed by Sept. 23<sup>rd</sup> so that a draft of what you plan to present at the End of Summer Event can be submitted to the city. Programs will have the time between Sept. 23<sup>rd</sup> and Oct. 10<sup>th</sup> to continue making modifications and refining the project.

<b>Activity</b>	<b>Date</b>
Project Activities Begin	8/11/2014
Kick-Off Meeting	8/14/2014
Check-in Meeting	9/1/2014
Drafts of Presentations/Projects Due	9/23/2014
All Grantee Dress Rehearsal	10/6/2014
End-of-Summer Event	10/10/2014
Final Evaluation	10/31/2014

**Q: Is it a requirement that an applying organization involve "at-risk" youth in our program?**

A: It can be difficult to define which youth are "at-risk" or "high-risk", however, a proposal should be able to identify and define the demographics/characteristics of the group of youth that they plan to serve and collaborate with.

**Q: The RFP states that we will be required to document our projects with photos. Will we be required to obtain photo release forms from participants?**

A: Yes, photo releases will be necessary. The Health Department will supply all awarded programs with the necessary release forms to be collected by the organization.

**Q: will our organization receive credit for the artwork that we create and allow the City to Exhibit?**

A: Yes, all organizations will be properly credited for their submissions.

**Q: Does an organization have to have a current youth-involved/youth-serving project or component to be eligible to apply?**

A: No, that is not a requirement. We are looking to work with a range of programs and organizations from those who are very small/new, to larger organizations with established programming.

**Q: Does the one-to-one match requirement need to be a cash match?**

A: No, we allow for in-kind matching as well as a direct cash match.

**Q: Is this program similar to the Summer 612 program that the City conducted in the past?**

A: Yes, the format of this program is very similar to Summer 612, we have, however, changed the timing of the program.

**Q: How will the end-of-event celebration be conducted?**

A: Historically, this event has consisted of a banquet/emceed event where we feature all of the submitted projects and give organizations an opportunity to share what they did and what they learned as a result of their work.

**Q: Do you have some examples of projects that were conducted in the past under the Summer 612 program?**

A: Projects previously conducted under the Summer 612 program have included the following:

- Mural creation and graffiti abatement project
- Film project on dating violence
- Film project on youth perceptions of neighborhood violence
- Formation of a summer basketball league focused on youth character & leadership development
- Film on promoting engagement/interaction with youth by adults in their schools and communities

**Q: Do you maintain a list of the geographic areas of the city that you are targeting?**

A: We do not maintain a list for determining eligibility. We do ask that applicants identify the community that they intend to work with and provide some justification as to why they believe this demographic or geographic area aligns with the identified goals of the project.

**Q: Can you suggest any grant writing resources?**

A: While we do not suggest or endorse any specific resources, the city of makes every effort to make RFPs user friendly and accessible. If you have specific questions about the grant you can submit questions to [Health@Minneapolismn.gov](mailto:Health@Minneapolismn.gov) .

**Q: Are there any age requirements for the project.**

A: The Blueprint and the youth violence prevention work of the City of Minneapolis focuses on the demographic of people between the ages of 10-24. Projects working with individuals in that demographic are eligible. No preference will be given to groups working with a particular segment of that group.

**Q: Beyond the 8 page limit are there character limits for the proposal? Should applicants put more emphasis on any particular part of the application?**

A: No, the 8 page limit is the only formatting limitation. Applicants should be sure to clearly explain the purpose of their project, how it is youth lead and how it will impact youth violence prevention within their 8 page application.