

**Youth Violence Prevention: Parent Education and Support
Questions & Answers**

Q – Can parent education and support services be delivered through a one to one format, group format, or a combination of the two?

A – One to one, group or a combination of the two is acceptable. The key here is that there should be a description of what you want to do, a justification for how you are going to accomplish these services and a clearly defined design for measuring results.

Q – Do you have a particular cultural group in mind for these services?

A - The focus is to support and educate the parents of teens of African American, Asian, African, American Indian, Somali and Latino adults in the specific identified geographical locations with a high prevalence of youth violence.

Q – Is there a potential for an extension of the period of service?

A – Right now there is only funding for one year. We can request for extensions, more resources or look for other ways to fund the program i.e. search and apply for grants to sustain the services. We have done this in the past have been successful in funding programs.

Q – We have our own internal evaluation that works effectively. Do we have to tailor or adjust it to your new evaluation approach?

A – This is something that needs individual consideration. If an organization has a working evaluation system in place, we will see how it fits with our approach and may accept it. While we do not want to create extra work for the organization, we are looking for an evaluation approach that is consistent and able to measure outcomes across grantees.

Q – You have talked about skills development for the participants. This can be interpreted in many different ways. Can you give us an example?

A – There is a list of skill development outcomes included in the RFP.

Q – How many organizations are you hoping to work with?

A – We are ideally looking to work with two or three organizations, depending on the proposals and geographical coverage.

Q – Any sense of the desired number of participants to be served?

A – We hope that between funding 2-3 programs we can reach 180-200 families, or around an average of 60 families per organization. This number also depends on the length of the programs offered and the number of cohorts implemented. Our priority focus is on quality, effectiveness, intensity and sustainability of the services that are offered.

Q – Are you looking to engage youth in these services?

A – The focus is on parent support and education. If you have an existing workable program that includes youth, you can include it in your proposal for consideration. Keep in mind though that grant funds will not cover the youth program costs.

Q – Are expenses such as transportation, incentives, mileage, parking, etc. included as reimbursable expenses?

A – As long as they are reasonable costs, they are reimbursable.

Q – Do we have to work within the existing geographical locations or can we work in new areas outside the geographical locations?

A – You can serve a few families outside the geographical locations as long as they reside in Minneapolis. However, at least 60-70% of participants receiving services have to come from the given geographical locations.

Q – We were required to fill out a “Low Income Form” with previous grant programs. Is this a requirement with this service?

A – No, this grant does not require the Low Income Form.

Q – Participation in this program: is it voluntary participation only or can a family mandated to participate in such services be included?

A – This program is funding prevention education not court ordered parenting education. Therefore, families mandated to participate in such services cannot be included.

Q – What do you hope to see as a result of this program?

A – This is an opportunity to engage and support parents in a culturally-specific and appropriate education program that ideally will result in helping build relationships with youth in the targeted areas.

Q – Where and when are proposals to be dropped off?

A – Proposals are to be dropped off by Friday, November 8, 2013 by 12:00 PM at:

City of Minneapolis – Procurement, 330 2nd Avenue South, Suite 552, Minneapolis, MN 55401

Q – What is the e-mail address for questions?

A – The e-mail address for questions is: health@minneapolismn.gov