



**Youth Violence Prevention Executive Committee Minutes
January 15, 2013
Minneapolis City Hall, Room 333**

Members Present: Mayor R.T. Rybak (Co-Chair), Ben Knoll (Co-Chair), Wokie Weah (Co-Chair), Tracine Asberry, Titilayo Bediako, Dale Blyth, Bianca Dawkins, Eloisa Echavez, Sherenia Gibbs, Jose Gonzalez, Councilmember Cam Gordon, Chief Janeé Harteau, Commissioner Linda Higgins, Barbara McMorris, Khalid Mohamed, V.J. Smith, Darrell Young, Shane Zahn.

Members Excused: Henry Crosby, Gene Roehlkepartain

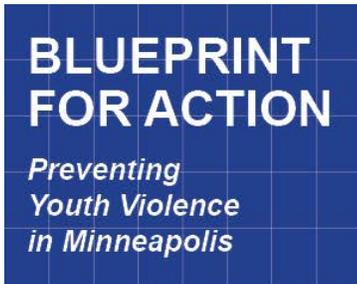
Staff/Guests Present: Alyssa Banks, Oliviah Walker, Gretchen Musicant, Ann DeGroot, Lt. Andy Smith, Jared Erdmann, Diane Haugesag, Lorelee DiLorenzo, Julie Murphy, Coral Garner, Jason Matlock, Lt. Kim Lund, Jeanne Cooney, Rachel Oberg-Hauser, Councilmember Meg Tuthill, Sarah Savengseuksa, Julie Young-Burns

All materials referenced are found online in the Meeting Materials section

Item	Discussion	Action
Welcome and Introductions <i>(Mayor & Co-Chairs)</i>	The meeting was called to order by Mayor Rybak at 10:00 a.m. Introductions were made. Committee members were welcomed to the 2013-2014 term. The Mayor reviewed the development of the Blueprint, and the importance of viewing youth violence as a public health issue.	
History of Minneapolis Blueprint for Action <i>(Gretchen Musicant)</i>	Commissioner Musicant reviewed the history of the Blueprint for Action.	

Item	Discussion	Action Steps/Discussion
<p>Blueprint Assessment and Community Evaluation (Andy Luger)</p>	<p>Andy Luger has completed a pro bono independent assessment of the Blueprint’s progress after 5 years. He interviewed people locally and nationally and researched best practices. He reported the successes and challenges he found.</p> <p>Successes:</p> <ul style="list-style-type: none"> • The Blueprint is pursuing the “right goals” • Many programs undertaken are at the cutting edge (i.e. North 4) <p>Challenges:</p> <ul style="list-style-type: none"> • People would like to see more work of the Blueprint in the community & neighborhoods – presence of meetings, being in the neighborhood. • <u>People want to be more proactive with families,</u> • More involvement with Minneapolis Police Dept. and prosecutors. • Need for more coordination among libraries, schools, probation officers, MPD, etc. Single resource needed. • Mentoring – increased pool. Make it part of what City promotes. 	
<p>Overview of National Forum (Alyssa Banks, Jared Erdman, & Loralee DiLorenzo)</p>	<p>Alyssa Banks presented an overview of the strategic planning process, which is the focus of the National Forum.</p> <p>Information will be sent in the next week to all Committee members re participating in the plan development workgroups. The goal is to have 2 representatives from the Executive Committee on each of the 4 workgroups and to act as spokespersons back to the full Executive Committee. Workgroups will meet weekly for 5 weeks to develop ideas for a new plan. 6-10 members (including community members) per group.</p> <p>Jared Erdmann, epidemiologist, reviewed the current literature regarding best practice strategies. Three other documents referenced were:</p> <ul style="list-style-type: none"> • 1-page summary of the 37 national youth violence prevention strategies. • Glossary of strategies • Effective programs summarized by strategy. 	<p>Executive Committee members are invited to participate in a plan development workgroup. A detailed notice will be sent the week of January 21.</p>

Item	Discussion	Action Steps/Discussion
Mission and Visioning Activities (Loralee DiLorenzo)	<p>Loralee DiLorenzo from J. Murphy & Associates led the group through the purpose of mission and visioning activities.</p> <p>The first activity was completing an individual reflection:” <i>Imagine what the Star Tribune headline or the feature story in Newsweek would say if Minneapolis eradicated youth violence?</i>”</p> <p>Small groups were formed to collaborate on a group headline.</p> <p>Much discussion ensued. It was noted that the process of creating a mission/vision is important – more than simply the final statements –it can inspire the participants to reengage in the work and keep the big picture in mind.</p>	
Closing and Housekeeping	<p>Future Executive Committee meetings and other important dates were shared. It is important for all committee members to complete the required City of Minneapolis ethics training. The training module information can be accessed online.</p>	
	<p>Meeting adjourned at 12:30 p.m.</p> <p>A catered lunch followed for committee members to network and meet each other and staff.</p>	



**Youth Violence Prevention Executive Committee Minutes
 March 14, 2013
 Minneapolis Central Library, Doty Board Room**

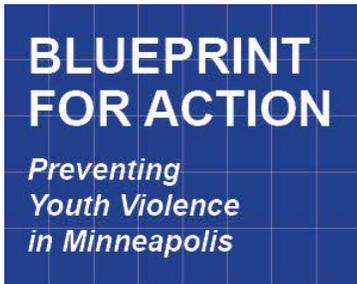
Members Present: Sherenia Gibbs, Jose Gonzalez, Councilmember Cam Gordon, Ben Knoll (co-chair), Barbara McMorris, Dr. Happy Reynolds (PHAC rep.), V.J. Smith, Wokie Weah (co-chair), Shane Zahn

Members Absent: Tracine Asberry, Titilayo Bediako, Dale Blyth, Bianca Dawkins, Eloisa Echavez, Chief Janeé Harteau, Commissioner Linda Higgins, Khalid Mohamed, Gene Roehlkepartain, Mayor R.T. Rybak, Darrell Young

Staff/Guests Present: Alyssa Banks, Oliviah Walker, Gretchen Musicant, Diane Haugesag, Julie Murphy, Coral Garner, Lt. Kim Lund, Rachel Oberg-Hauser, Sherman Patterson, Leonel Dorvil, Claudia Fuentes

Item	Discussion	Action Steps/ Discussion
Welcome and Introductions	The meeting was called to order by Co-chairs Wokie Weah and Ben Knoll at 1:10 p.m. Introductions were made.	
Updates for Discussion	<ul style="list-style-type: none"> • <u>Mayors Midwest Illegal Gun Summit</u> (Jan. 9-10) – Sherman Patterson reported that several mayors were involved in the Summit, including elected officials (Sen. Franken, Rep. Ellison). Main topic: what are best practices to reduce gun violence? Additional topics discussed: tracking guns, universal background checks, magazine limits, juvenile violence prevention. Milwaukee will hold next Summit in fall. • <u>Presidential visit and President’s Plan to Address Gun Violence</u> – the president spent much time listening to those in attendance. Grassroots perspective very important. Topics discussed included: importance of mentoring, getting more “difficult” youth into programs (need right staff & right programs), fathers more involved in community • <u>Preventing Youth Victims of Violence Project</u> – in Mayor’s budget. Way to share data to identify those most likely to be injured by violence. Will be looking at police data. Contains much info re families and risk. No inter-jurisdictional sharing now. Will be hiring staff to develop systems/programs. Discussion: how could non-profits play a role in supporting this effort? Important to have conversation/brainstorming – what has worked for others? 	Idea to have regional summit-sharing with others – inc. out-of-school time orgs

Recap/Update – Blueprint Strategic Planning & National Forum	<ul style="list-style-type: none"> • <u>Plan Development Workgroups</u> – Workgroup leaders & participants shared their experience with the process. (see attached for more workgroup information) • <u>National Forum Plan Review</u> –Discussion re audience of Blueprint: How to frame to make it accessible. More institutional-based now. Idea of “casual intervention” – having a list of ideas/programs to suggest – resource list. Provide to physicians, DID Ambassadors. Need a list of affordable places where youth can access transportation. Idea of youth activity coordinator. • <u>Results Minneapolis</u> – what else should we be reporting? What are additional indicators? What else is available/overlaps? Look at housing stock/data as indicator for youth violence. 	Action Steps/Discussion Youth Coordinating Board is putting together current resources for youth. <u>Plan to convene a Results workgroup</u> for a deeper discussion/brainstorming. Barbara McMorris and Dr. Reynolds expressed interest.
Community Engagement Activities & Ideas for Opportunities	One of the goals in the strategic planning process is to hold 4 community engagement sessions between April and June– 2 north Minneapolis, 2 south Minneapolis. Attendees broke into 4 groups. Discussion: who should we engage? What questions should be asked? (See attachedfor detailed questions and process.)	
Mission and Visioning & Committee Charter	<ul style="list-style-type: none"> • Mission & Vision statement handed out (see attached). Collaborative process. Worked on at January YVP meeting and workgroup planning meetings. • Discussed committee charter (see attached questions). Roles and responsibilities of committee (see handout). • Final recommendations for the updated Blueprint will be the theme of May’s YVP Executive Committee meeting. 	<u>Committee members should pass on input re committee charter & responsibilities to Alyssa for further discussion</u> Discussed committee charter workgroup. <u>Will ask CM Gordon and CM Samuels to bring a draft of update to committee.</u>
Reminders/ Announcements	It was recommended that the co-chairs call committee members after 2 missed meetings. There is 1 seat to be filled on the committee, as Henry Crosby resigned. Important to see what categories are still needed to fill. Position will be opened up. Please complete Ethics training mandated by City Attorney’s office to be in compliance with board membership. Link to online training is found here. National Youth Violence Prevention Week is March 18-22. Activities are posted on website. Next Executive Committee Meeting – May 9, 2013	Action Steps/Discussion Diane will prepare a list of members’ attendance for co-chairs. Diane will send out a list of categories currently filled and which need to be filled.



**Youth Violence Prevention Executive Committee Minutes
May 9, 2013
Minneapolis City Hall, Room 319**

Members Present: Tracine Asberry, Titilayo Bediako, Dale Blyth, Eloisa Echavez, Sherenia Gibbs, Councilmember Cam Gordon, Ben Knoll (co-chair), Barbara McMorris, Dr. Happy Reynolds (PHAC rep.), Gene Roehlkepartain, Mayor R.T. Rybak, Wokie Weah (co-chair), Darrell Young, Shane Zahn

Members Absent: Bianca Dawkins, Jose Gonzalez, Chief Janeé Harteau, Commissioner Linda Higgins, Khalid Mohamed, V.J. Smith

Staff/Guests Present: Alyssa Banks, Oliviah Walker, Gretchen Musicant, Diane Haugesag, Coral Garner, Lt. Kim Lund, Rachel Oberg-Hauser, Leonel Dorvil, Claudia Fuentes, Julie Young-Burns, Lorelee DeLorenzo

Item	Discussion	Action Steps/ Discussion
<p>Welcome and Introductions</p>	<p>The meeting was called to order by Mayor Rybak at 1:00 p.m. Introductions of members and staff were made.</p> <ul style="list-style-type: none"> <p><u>Preventing Youth Victims of Violence Project</u> (Coral) – Modeled after Culture of Calm project in Chicago. What are correlations that show up in those at risk for committing crimes? How can those indicators be changed? Will involve data sharing between Minneapolis Public Schools and Minneapolis Police Dept. Newly funded position in Health Department. Program Coordinator position has been offered to candidate, and will tentatively begin June 17. Currently doing study analysis and looking at data. MPS district staff is meeting with outside consultant to figure out next steps. Police research team wants to work with consultant staff as well. One issue is to address the data sharing process. Project needs to be cost-effective and culturally relevant. Also sensitive to negative idea of profiling and labeling.</p> <p>This project addresses 1st two Blueprint goals. 1st phase looks backward in time, using databases of youth, looking at indicators and correlations, then moving forward.</p> 	<p>Discussion re oversight committee comprised of community members, CBOs, schools and accountable to YVP EC. What does structure look like? Who is part of group? How does reporting happen and to whom?</p>

<p>Updates for Discussion</p>	<ul style="list-style-type: none"> • <u>MYVIP</u> (Alyssa) – Hospital-based intervention program. Had great support when first started. MAD DADS is partnering with hospitals and MHD. Funding now coming from National Network of Hospital-based Youth Violence Programs and the Community Health Collaborative Grant at the University of MN. • <u>Juvenile Mortality Review</u> (Gretchen) – Review panel is a longstanding idea. What might we learn if we look at a child who has died? Judge Quaintance is interested in being involved. Legislation is needed. What are steps for process to be put into place? Councilmember Gordon is also interested in this panel. • <u>Mayor’s Gun Initiative</u> (Mayor) – Initiative of Mayors Against Illegal Guns. Important to know how guns get into community. Where did gun come from? Who is arming our kids? 	<p>Recommendation in August from Coral – some spots for YVP EC on advisory committee.</p>
<p>Community Engagement Activities</p>	<p>(See attached). Brought together several workgroups of community organizations. Upcoming community engagement dialogues have 3 purposes:</p> <ol style="list-style-type: none"> 1) Give people opportunity to hear what Blueprint has accomplished. 2) What are people seeing – or not seeing? 3) How does everything loop back to Blueprint? <p>After the dialogues, a summary report will be written and sent out to participants. It will be reviewed by youth violence prevention staff. Staff will discuss how to address the issues and will write up process in the newly revised plan</p>	<p>Newly developed timeline and fact sheet will be sent to committee members.</p> <p>Executive Committee – who in your network should be represented? Who should be invited? Who can you give an invitation to? Need everyone’s feedback.</p>
<p>Blueprint Strategic Planning & National Forum</p>	<ul style="list-style-type: none"> • <u>National Forum Summit</u> - The Summit will be put on hold until September due to sequestration. Forum membership will increase funding opportunities available – especially around community-based policing. Discussion of increasing more policing on beat. Additionally, community needs to respond & get kids involved – who is modeling positive behavior in neighborhoods? • <u>Plan Structure & 5th Goal Area</u> – See attached for strategic planning timeline. Focus of 5th goal is enforcement/ suppression. Asset-based, protection & safety. Youth victimization work falls under new Goal 5. New goal adds muscle without enforcement. Need common understanding of protection & safety – “this is what protection looks like” <p>Goal #3 should include residential placement. Also re-entry and back to school, families, employment. Important to talk to youth involved here.</p>	<p>See attached Goals sheet. Want to hear from Executive Committee.</p>

<p>Blueprint Strategic Planning & National Forum</p>	<p>Discussion on ordering goals differently. Idea: from broad community goals to specific.</p> <ul style="list-style-type: none"> • <u>Committee Charter</u> – Think of what this body should be doing. City Council action will be needed to make change. • <u>Results Minneapolis Youth Violence Prevention</u> – New Results report will be discussed in City Hall (Mayor’s Office) on June 4th at 8:15 AM. All are invited. 	<p>New Results report will be sent to committee members.</p>
<p>Reminders/ Announcements</p>	<p>Please complete Ethics training mandated by City Attorney’s office to be in compliance with board membership. Link to online training is found here.</p> <p>Next Executive Committee Meeting – August 22, 2013 City Hall, Room 319</p>	



**Youth Violence Prevention Executive Committee Minutes
August 22, 2013
Minneapolis City Hall, Room 319**

Members Present: Tracine Asberry, Titilayo Bediako, Dale Blyth, Bianca Dawkins, Eloisa Echavez, Jose Gonzalez, Councilmember Cam Gordon, Ben Knoll (co-chair), Barbara McMorris, Dr. Happy Reynolds (PHAC rep.), Gene Roehlkepartain, Wokie Weah (co-chair), Shane Zahn

Members Absent: Sherenia Gibbs, Chief Janeé Harteau, Commissioner Linda Higgins, Khalid Mohamed, Mayor R.T. Rybak, V.J. Smith, Darrell Young

Staff/Guests Present: Oliviah Walker, Gretchen Musicant, Diane Haugesag, Coral Garner, Lt. Kim Lund, Jason Matlock, Pam McBride, Evan Barnett, LaToya Balogun, Josh Peterson

<u>Agenda Item</u>	<u>Discussion</u>	<u>Action Steps/ Discussion</u>
Welcome and Introductions	The meeting was called to order by the co-chairs at 1:00 p.m. Introductions of members and staff were made.	
Review of refreshed Blueprint for Action	<p>Members reviewed the recommendations and action steps that directly relate to the Executive Committee and “next steps”. Discussion included: increased emphasis on parent education and sharing resources from the U of M, as well as sharing work between cultures and organizations; being proactive re gun violence and tracking guns; expanding the role of Crime Prevention Specialists to handle calls/complaints that don’t require 911 calls.</p> <p>Councilmember Gordon stated that it is important for committee members to be involved in advocating for policy change (Objective 1.4), especially for increased funding for those measures reducing the risk of violence.</p> <p>The Executive Committee has a unique role to advocate for a position around gun policy and youth access to guns.</p> <p><u>Local launch:</u> invite people who attended community forums. StarTribune newspaper may cover. Discussion: Lack of rallying points in plan. Important to have a pledge, guide or commitment – uniting around something concrete (i.e. parents campaign). “Plan, pledge, perform.”</p>	Minneapolis Police Dept. will be asked to provide a high level summary of where guns come from at a future/next meeting

<u>Agenda Item</u>	<u>Discussion</u>	<u>Action Steps/ Discussion</u>
Review of refreshed Blueprint for Action (continued)	<p>Ideas to consider for launch: What actions are being taken as a result of community engagement? 1 action step that feels significant– launch of Blueprint would also announce an activity – rally behind City and efforts that Mayor wants.</p> <p>Additional ideas: citizens guide for what you can do – add to each objective/strategy (see 2nd bullet of 1.1-<i>New Activities</i>). Citizens build ideas at event. Businesses pledge to an action or outcome.</p> <p>How to lift up work that is already being done?</p> <p>National Forum meeting has been scheduled for September 26-27 in Washington D.C. Updated Blueprint will be presented there.</p>	
Preventing Youth Victims of Violence	<p>Josh Peterson provided an update on this new position/initiative. Using a data-driven model to prevent youth from being victims of violence. One goal is to direct youth to services. Will involve community residents in “big picture” advisory board. Suggestion to look into RWJF grant. Intersection of 2 boards (community and executive). Need member(s) to work with both – serve on both boards.</p>	<p>Interested in engaging members of Executive Committee as a subcommittee to this work.</p>
Updates	<ul style="list-style-type: none"> • Community forums – how to incorporate groups/attendees at the forums into the Blueprint launch? • National Forum Grant Application – see grant outline – 4 points – 1 year funding period. How is money best used? Want to pursue a community consultant – help us on connecting with community. • YVP Coordinator search update – 2 finalists after 3 rounds of interviews. Have included community members in the process. Will be announcing soon once process is final. • Downtown Minneapolis youth outreach– Presentation by Evan and LaToya - The Youth Coordinating Board has focused its work downtown this summer. 6 outreach workers stationed between Target and the Central library, mostly in the evening. Many of the outreach staff worked on the Youth Are Here bus or have worked at Oak Park or Nellie Stone Johnson and kids know them. Working with other outreach teams and MPD. Highlights include open gym at YMCA and Best Buy teen outreach center at library. Focus is on youth under 18 and also up to age 25 – those not connected to jobs or housing. Working with Streetwerks to re-engage these youth. Emphasis is on respectful behavior downtown. Important to acknowledge young people in a positive way. 	<p>The YCB has created this page for youth and we are happy to share it here:</p> <p>MPLS-RAGE Page</p>
	<p>Next Meeting – November 7, 2013 – 1 PM City Hall, Room 319</p>	



Youth Violence Prevention Executive Committee Minutes
November 7, 2013
Minneapolis City Hall, Room 319

Members Present: Tracine Asberry, Titalayo Bediako, Bianca Dawkins, Eloisa Echavez, Sherenia Gibbs, Councilmember Cam Gordon, Ben Knoll (co-chair), Lt. Kim Lund, Barbara McMorris, Gene Roehlkepartain, V. J. Smith, Wokie Weah (co-chair), Darrell Young

Members Absent: Dale Blyth, Jose Gonzalez, Khalid Mohamed, Dr. Happy Reynolds, Mayor R.T. Rybak, Shane Zahn

Staff/Guests Present: Gretchen Musicant, Diane Haugesag, Coral Garner, Sarah Davis, Jason Matlock, Jared Erdmann, Julie Young-Burns, Josh Peterson, Rachel Oberg-Hauser

<u>Agenda Item</u>	<u>Discussion</u>	<u>Action Steps/ Discussion</u>
Welcome and Introductions	The meeting was called to order by the co-chairs at 1:00 p.m. Introductions of members and staff were made. Youthprise provided snacks – thank you!	
Sharing from attendees to the Annual Summit on Youth Violence (Washington DC)	<p><u>Ben</u> – impressed with level of attention the topic is getting from 10 cities, as well as White House and Capitol. Attorney General Holder, Secretary of Education Duncan, senators, congresspersons, & leaders of 10 cities shared information and gave presentations. Attendees stressed need for multi-jurisdictional partnerships, balance among activities, using evidence-based strategies to track outcomes.</p> <p><u>Coral</u> - a real collaborative response to youth violence at the federal level. Important to work cooperatively at local level. Alignment with others’ work – how do we make this happen on a local level?</p> <p><u>Gretchen</u> – focus at meeting around prevention. New focus for many cities. Blueprint featured in USA Today during conference. Darian, young person who accompanied group, was a “big hit” among attendees. Minneapolis’ prevention approach is becoming more mainstream among other cities’ efforts. Focus at conference also on youth. Discussion from conference attendees about how to transmit energy back home/here.</p>	
Committee Charter Draft	Reviewed handout on Committee Charter & Elements of a Charter. Then spent time reading draft charter.	

<u>Agenda Item</u>	<u>Discussion</u>	<u>Action Steps/ Discussion</u>
Committee Charter	<p>Discussion followed on suggestions to draft.</p> <ul style="list-style-type: none"> • Part I. Establishment – add history of homicides to narrative. This is what brought community together originally. Also include 2 additional strategic directions from “A Safe Place to Call Home”: youth in school and reduction in crime. • Part II. Mission and Vision. Clarify that this paragraph is the Mission & Vision of the <u>Blueprint</u>. The Mission & Vision for the <u>Committee</u> is actually III. Authority & Responsibilities – Committee Members (a). • Part IV. Meetings – Councilmember Gordon will look at the council open appointment process to see if there is an expectation of attendance for committee members. 	<p>Alyssa Banks will work on incorporating these suggestions into another draft document & bring to next meeting. Draft will be sent out to committee members for review prior to next meeting</p> <p>Councilmember Gordon will review appointment process re attendance expectation language.</p>
Blueprint Workplan	<p>Want to involve committee in a deeper way to think strategically and use committee’s expertise. Want to focus on 3 Blueprint objectives that will involve the Executive Committee (1.1, 1.4, 5.3). The Work & Monitoring Plan 2014 was handed out. Important to consider regional level and how to be more deeply engaged.</p> <p>Committee divided up into 3 groups (3 objectives) and brainstormed ideas.</p>	<p>Ideas generated in small groups included with minutes.</p>
Blueprint Rollout	<ul style="list-style-type: none"> • Blueprint launch week is scheduled for February 10-14. Still in planning process. Plan to hold press conference and have something tangible to talk about. • Community guide will be developed on how citizens/community can help. • Communications plan will include more community & youth engagement. Important to ground work more culturally. 	<p>Communications plan will be sent electronically to committee.</p>
Updates	<ul style="list-style-type: none"> • <u>Parent Expo</u> – Minneapolis Park & Rec Board is hosting a Parent Expo at Green Central Gym on Saturday, November 9. MPRB hopes to continue offering this. The seminar and exposition will offer resources to parents and guardians of Minneapolis youth involved in gang and drug activity as well as youth who display negative behavior. • <u>Restorative Interventions Project Report</u> – Barbara McMorris & Sarah Davis (Legal Rights Center) summarized their project with Minneapolis Public Schools. A draft report was shared. • <u>Hennepin County representative</u> – With Commissioner Higgins resignation, committee members were asked to share ideas about who a replacement could be. Suggestion was also made to ask HC administrative leadership for ideas. 	<p>A link to the report will be shared with the committee when it is finalized.</p> <p>Gretchen Musicant will ask Commissioner Higgins for her ideas.</p>

<u>Agenda Item</u>	<u>Discussion</u>	<u>Action Steps/ Discussion</u>
Updates (cont.)	<ul style="list-style-type: none"> • <u>City Council presentation and approval of revised Blueprint</u> – Will be important for committee to meet with the new Mayor soon. The Council adopted the revised Blueprint. There was much discussion during the council session. • <u>YVP Coordinator</u> – The position was reposted. First round screening will be conducting between 11/18-11/20. The second round will take place around 11/21. Coral asked for volunteers for the interview sessions. • <u>Immediate ways for EC to be involved</u> – Staff wants to involve committee members in several upcoming events. These include the Blueprint launch, YVP position interviewing, ideas for a Funders luncheon, and serving as reviewers for upcoming RFPs. <p>Meeting was adjourned at 2:30.</p>	<p>Titilayo Bediako and Darrell Young volunteered.</p> <p>Josh Peterson will contact committee members with details about serving as reviewers for an upcoming RFP.</p>